



Holy Cross College (Autonomous)

Nagercoil – 629 004

Affiliated to Manonmaniam Sundaranar University, Tirunelveli
Nationally Accredited with A+ Grade (CGPA 3.35) by NAAC IV Cycle

An ISO 9001:2015 Certified Institution

SSR
2019-2020
to
2023-2024

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes

SYLLABUS EMPHASISING CODE OF CONDUCT

Education is a powerful instrument of social change and human progress. It is also a powerful tool to inculcate values in an individual. Hence educational institutions have the responsibility to promote a culture of learning and cultivate values through education. In view of this, value education courses are offered as a part of the curriculum.

Foundation Course I: Values for Life – offered during the 1st and 2nd semesters in all UG programmes. Foundation Course II: Personality Development - offered during the 3rd and 4th semesters in all UG programmes.

Skill Based Course (SBC): Meditation and Exercise (Yoga) - offered during the 3rd and 4th semesters in all UG programmes.

Foundation Course III: Human Rights Education (HRE) - offered during the 5th semester in all UG programmes.

Foundation Course IV: Gender Studies and Women Empowerment - offered during the 6th semester in all UG programmes.

The books followed are:

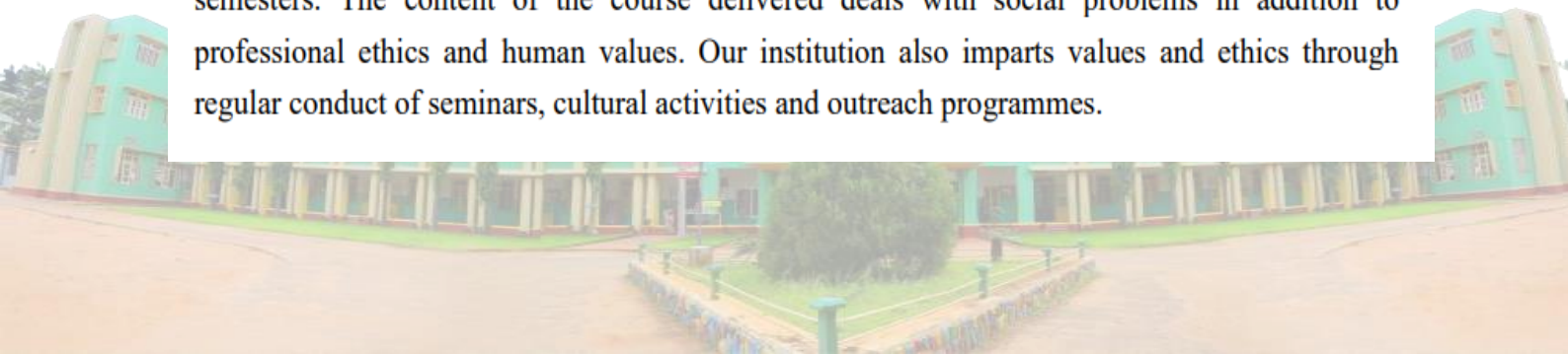
Vanthathu Vassantham: it imparts human values through stories;

Vazhvu En Kaiyil: the book incorporates time management, love, friendship, relationship;

Vazhvu Vasantham Pera: personal values, family values, social, religious values are illustrated through quotes, incidents and stories.

Change or to be changed: the book comprises of personal, professional skills and stress coping mechanisms.

In the PG programme, a course on Life Skill training is given in the 1st, 2nd, 3rd and 4th semesters. The content of the course delivered deals with social problems in addition to professional ethics and human values. Our institution also imparts values and ethics through regular conduct of seminars, cultural activities and outreach programmes.



PROFESSIONAL ETHICS PROGRAMMES

Date	Title of the Programme	Participants	Outcome	Impact
2023-2024				
08-09-2023	Teacher orientation programme on Pedagogical Approaches for Effective Teaching	164	Teachers learnt the methodologies to be adopted by the teacher to deliver a lesson and the techniques to assess the student's response to the information being imparted.	Teaching staff implemented various teaching and learning techniques in alignment with the predefined goals of education.
15.09.2023	Hands on Training Programme on Exploring E-Resources	43	Teaching Staff learnt the various electronic resources (or e-resources) in digital format accessible electronically.	The programme helped teachers to improve the quality of professional works, easily portable e-resources.
01.11.2023	Training programme for Faculty on Train the Trainers – For Academic Development and Emotional Well Being	87	Professional development made the teachers up-to-date on new research, emerging technology tools for the classroom, new curriculum resources and more.	Teaching fraternity aimed to equip educators with the skills, knowledge, and resources to enhance their professional competence and personal well-being.
2022-2023				
13.07.2022	Administrative Efficacy – Need of the hour	82	Improved administrative efficacy led to smoother and more efficient daily operations within the institution.	Non-teaching staff members who were empowered to contribute ideas and implement new approaches could help the institution stay relevant and competitive in a dynamic educational landscape.
05.08.2022	Strategies for Creating Happy Classrooms	82	Creating happy classrooms for teachers fostered a positive and supportive learning environment.	Encouraged a healthy balance between work and personal life by implementing policies that support flexible scheduling, providing opportunities for professional development, and offering resources for managing workload.

NAAC V Cycle Self Study Report (SSR)

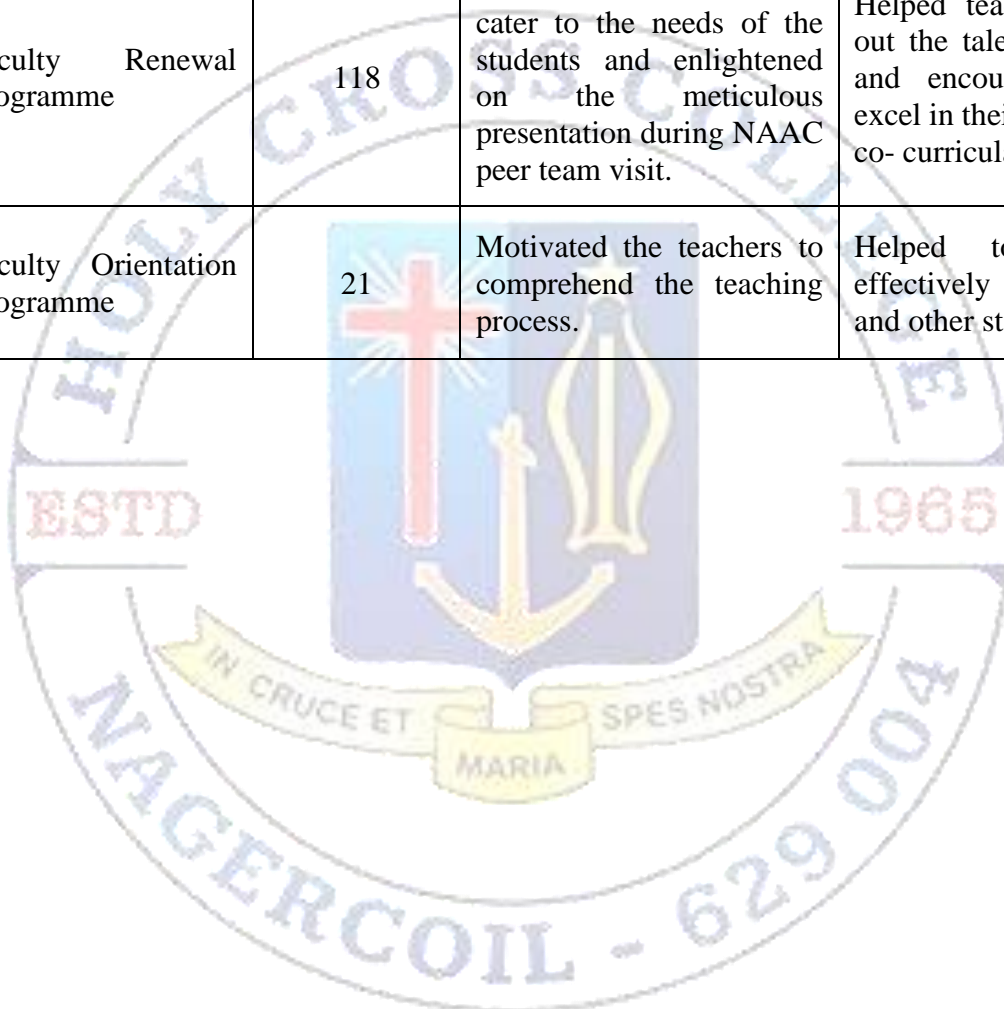
05.08.2022	Service Rule	82	Service rules outlined expected standards of conduct, ethics, and professionalism for teachers.	Service rules established mechanisms for evaluating teacher performance, including criteria for promotion, tenure, and disciplinary action.
05.08.2022	Academic assessment and Teacher Accountability	82	The program encouraged teachers to reflect on their teaching practices, identify areas for improvement, and implement evidence-based strategies to enhance student learning.	Through self-assessment, peer feedback, and professional development opportunities, teachers gained insights into effective instructional methods and pedagogical approaches.
06.08.2022	Teacher and Student Relationship	82	Positive teacher-student relationships contributed to students' academic success, social-emotional development, and overall well-being, while also enhancing teacher job satisfaction and effectiveness.	Cultivating and nurturing teacher and student relationship created supportive and inclusive learning environments where all students can thrive.
06-09-2022	Novelty, Creativity and Collaborative Dimensions needed for Nascent Teachers to cultivate Learner Centric Education	78	Cultivating learner-centric education among nascent teachers emphasized novelty, creativity, and collaborative dimensions.	Teaching and learning practices met the needs of diverse learners in today's rapidly changing world.

2021-2022

17-02-2022	Seminar on Professional Ethics for the Junior Staff	72	By discussing real-world case studies and ethical dilemmas, the seminar reinforced the importance of ethical behaviour in the workplace.	The impact of the seminar extended beyond immediate outcomes, contributing to the long-term professional growth and success of junior staff. They developed a strong ethical foundation that guides their career advancement, leadership development, and contributions to society.
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NAAC V Cycle Self Study Report (SSR)

09-12-2021	Seminar on Professional Ethics for Non-Teaching Staff	60	Participants gained a deeper understanding of professional ethics and the values that underpin responsible behaviour in a professional setting.	Non-teaching staff who understand and adhere to ethical principles fostered trust and helped to collaborate effectively with faculty, students, and other stakeholders.
2019-2020				
22-06-2019	Faculty Renewal Programme	118	Motivated the teachers to cater to the needs of the students and enlightened on the meticulous presentation during NAAC peer team visit.	Helped teachers to bring out the talents in students and encourage them to excel in their academic and co-curricular activities.
20-05-2019	Faculty Orientation Programme	21	Motivated the teachers to comprehend the teaching process.	Helped to collaborate effectively with students, and other stakeholders.



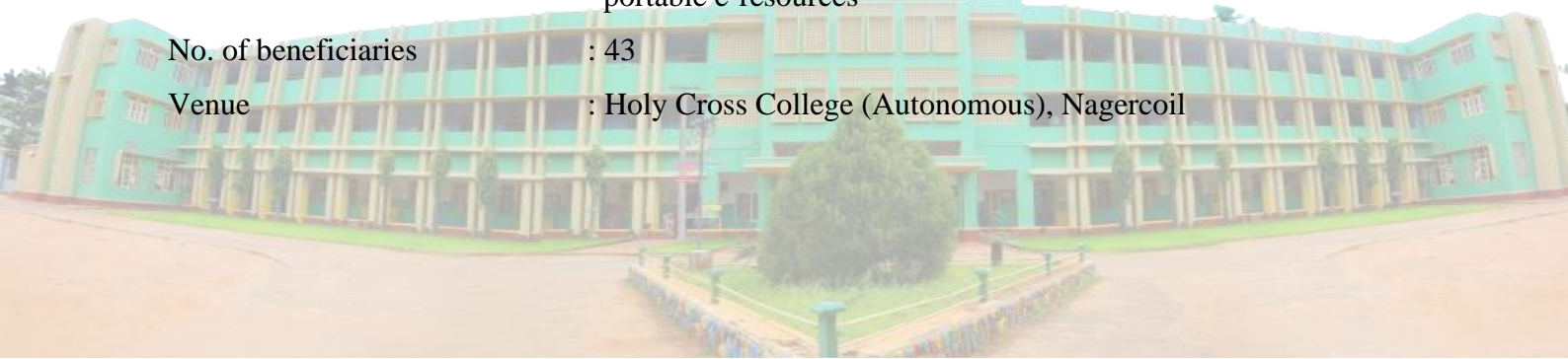
2023-2024

Title of the Programme	: Teacher Orientation Programme on Pedagogical Approaches for Effective Teaching
Date	: 08-09-2023
Theme	: Professional Ethics
Resource Person	: Dr. P. Sathya, Vice Principal & Assistant Professor of English, Holy Cross College (Autonomous), Nagercoil
Organized by	: CHRDC, Holy Cross College (Autonomous), Nagercoil
Venue	: Holy Cross College (Autonomous), Nagercoil
No. of beneficiaries	: 164
Outcome	: Cultivated learner-centric education among nascent teachers emphasized novelty, creativity, and collaborative dimensions
Impact	: Teaching and learning practices met the needs of diverse learners in today's rapidly changing world.



Holy Cross College (Autonomous)
CHRDC
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52379926, Holy Cross College Pt. Tholowilal, Nagercoil

Title of the Programme	: Hands-on Training Programme on Exploring E-Resources
Date	: 15.09.2023
Theme	: Professional Ethics
Resource Person	: Dr. P. Sathya, Vice Principal & Assistant Professor of English, Holy Cross College (Autonomous), Nagercoil
Organized by	: CHRDC, Holy Cross College (Autonomous), Nagercoil
Outcome	: Teaching Staff learnt the various electronic resources (or e-resources) used in teaching
Impact	: Helped teachers to improve the quality of professional work, easily portable e-resources
No. of beneficiaries	: 43
Venue	: Holy Cross College (Autonomous), Nagercoil





HOLY CROSS COLLEGE (AUTONOMOUS)
NAGERCOIL - 629 004, TAMIL NADU
AFFILIATED TO MADHURANTHAM SUDARSHAN UNIVERSITY
Recognized with 12th Grade - CBSE & 100% A Grade - UG Courses by MAHE
AN ISO 9001:2015 CERTIFIED INSTITUTION

Crossian Human Resource Development Centre
organises Hands on Training Program
on
"Exploring E-Resources"



Date: 15.09.2023
Time: 10.00 am - 01.00 pm
Venue : St. Joseph's Hall

RESOURCE PERSON
Dr. P. Sathya
Vice Principal
Assistant Professor of English
Holy Cross College (Autonomous)
Nagercoil

Patron : Dr. Sr. Mary Gilda
Chair Person : Dr. Sr. Sahayaselvi
Nodal Officer : Dr. V. Shally
Program Coordinator : Dr. S. Prakash Shoba


Organizing Secretaries
Dr. S. Sunitha
Dr. A. Franklin Ragila



Title of the Programme	: A Training Programme for Faculty on Train the Trainers – for Academic Development and Emotional Well Being
Date	: 01. 11.2023
Theme	: Professional Ethics
Organized by	: CHRDC, Holy Cross College (Autonomous), Nagercoil
Resource Person	: Dr. P. Sathya, Vice Principal & Assistant Professor of English, Holy Cross College (Autonomous), Nagercoil
Outcome	: Professional development made the teachers up to date on new research, emerging technology tools for the classroom, new curriculum resources and more.
Impact	: Teaching fraternity aimed to equip educators with the skills, knowledge, and resources to enhance their professional competence and personal well-being.
No. of beneficiaries	: 87
Venue	: Holy Cross College (Autonomous), Nagercoil

HOLY CROSS COLLEGE (AUTONOMOUS)
NAGERCOIL - 629 004, TAMIL NADU
Affiliated to Mar Thoma Syrian University
Accredited with 'A+' Grade (LSPA 2.28 - IV Cycle) by NAAC
An ISO 9001:2015 Certified Institution

Crossian Human Resource Development Centre
organises Training Program
on
"Train the Trainers - For Academic Development and Emotional Well Being"



Date: 01.11.2023
Time: 10.00 am - 12.00 pm
Venue : St. Joseph's Hall

RESOURCE PERSON
Dr. S. Sahayaselvi
The Principal
Holy Cross College (Autonomous)
Nagercoil

Patron : Dr. Sr. Mary Gilda
Chair Person : Dr. Sr. Sahayaselvi
Nodal Officer : Dr. V. Shally
Program Coordinator: Dr. S. Sunitha

Organizing Secretaries
Dr. S. Prakash Shoba
Dr. A. Franklin Ragila



2022-2023

Title of the Programme	: Administrative Efficacy – Need of the Hour
Date	: 13-07-2022
Theme	: Professional Ethics
Organized by	: CHRDC, Holy Cross College (Autonomous), Nagercoil
Resource Person	: Dr. S. Thiagarajan, Former Head, Department of Economics, Sourashtra College, Madurai
Outcome	: Improved administrative efficacy leads to smoother and more efficient daily operations within the institution
Impact	: Non-teaching staff members who were empowered to contribute ideas and implement new approaches could help the institution stay relevant and competitive in a dynamic educational landscape.
No. of beneficiaries	: 82
Venue	: Holy Cross College (Autonomous), Nagercoil





Holy Cross College (Autonomous)
Nagercoil – 629 004, Tamil Nadu
Accredited with A+ Grade (CGPA 3.55) by NAAC

Crossian Human Resource Development Center (CHHDC)
In Collaboration with
Internal Quality Assurance Cell (IQAC)

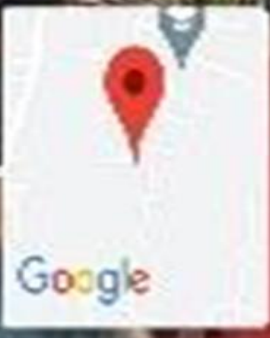
Organize
An Orientation Programme for Non-teaching Staff
on
ADMINISTRATIVE EFFICACY – NEED OF THE HOUR

Resource Person
Dr. S. Thiagarajan
Former Head, Department of Education,
Sourashtra College, Madurai

Date	Time	Venue
12-07-2022	10:00a.m. to 12:30p.m.	St. Joseph's Hall

Patron: Dr. Sr. Mary Hilda, Secretary
Chairperson: Dr. Sr. Anne Perpet Sophy, Principal
Convener: Dr. V. Shally, CHHDC Co-ordinator
Co-convener: Dr. H. Jimmy Asha, IQAC Co-ordinator

Organizing Committee
Dr. K. Karthika
Dr. Sr. Mary Gatha
Dr. J. Divya Mary Malar
Dr. S. Jayakumar
Ms. M. Nithya



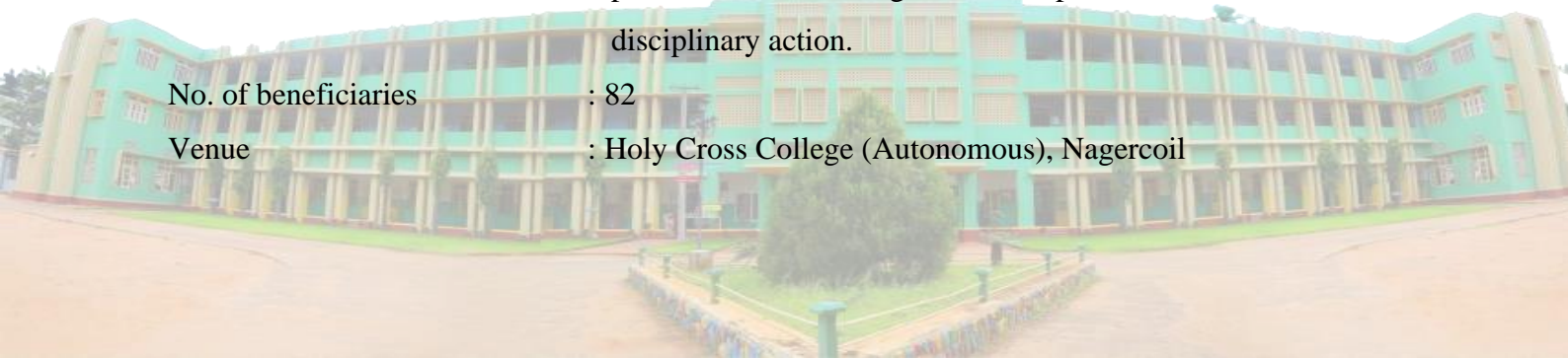
Nagercoil, Tamil Nadu, India
629004, India
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77.4125°
13.7722 17.3144

Title of the Programme	: Strategies for Creating Happy Classrooms
Date	: 05-08-2022
Theme	: Professional Ethics
Organized by	: CHRDC, Holy Cross College (Autonomous), Nagercoil
Resource Person	: Dr..H. Jimsy Asha, IQAC Coordinator, Holy Cross College (Autonomous), Nagercoil
Outcome	: Fostered a positive and supportive learning environment
Impact	: Encouraged a healthy balance between work and personal life by implementing policies that support flexible scheduling, providing opportunities for professional development, and offering resources for managing workload.
No. of beneficiaries	: 82
Venue	: Holy Cross College (Autonomous), Nagercoil



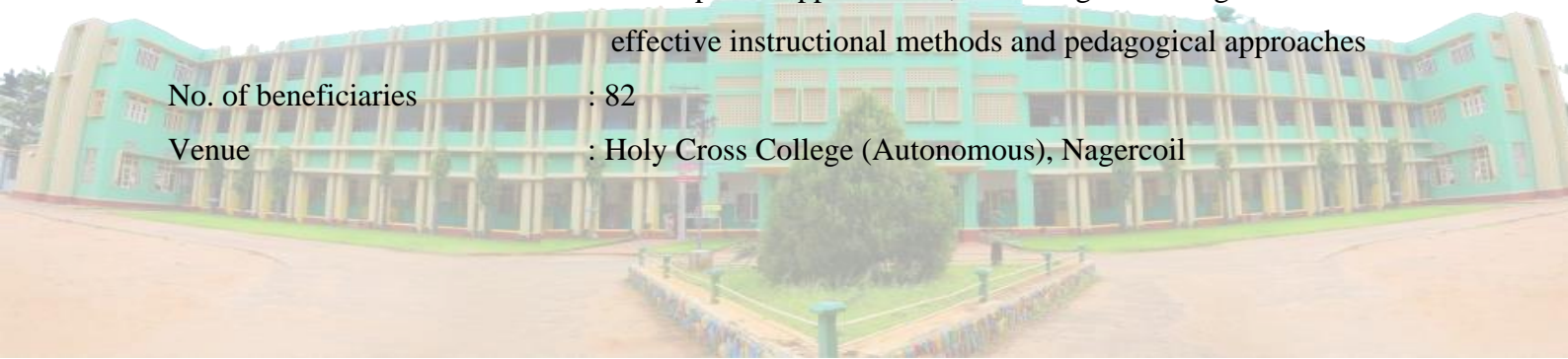


Title of the Programme	: Service Rule
Date	: 05-08-2022
Theme	: Professional Ethics
Organized by	: CHRDC, Holy Cross College (Autonomous), Nagercoil
Resource Person	: Mrs. Latha Mary, Office Assistant, Holy Cross College (Autonomous), Nagercoil
Outcome	: Service rules outlined expected standards of conduct, ethics, and professionalism for teachers. By adhering to these rules, teachers could uphold the reputation of the institution and demonstrate their commitment to their profession.
Impact	: Service rules established mechanisms for evaluating teacher performance, including criteria for promotion, tenure, and disciplinary action.
No. of beneficiaries	: 82
Venue	: Holy Cross College (Autonomous), Nagercoil



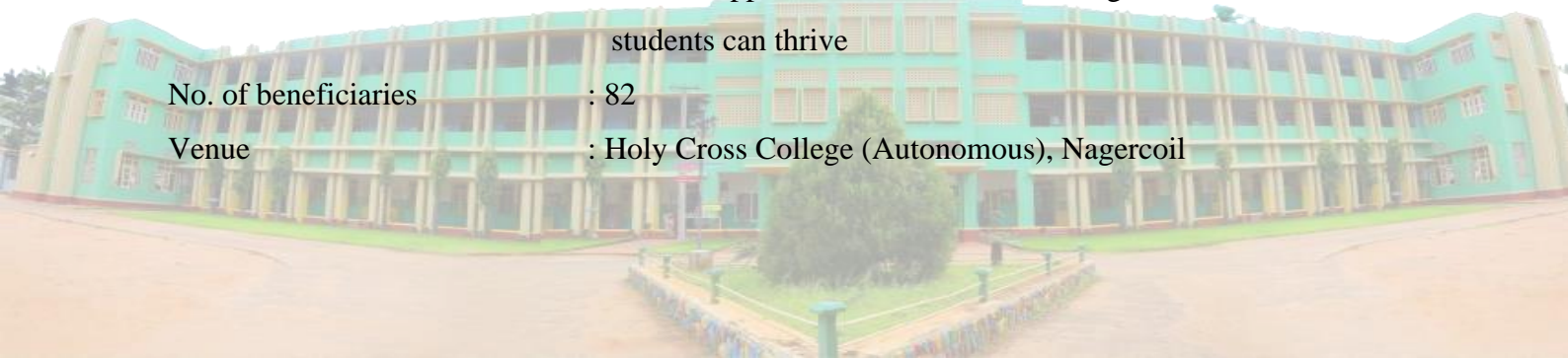


Title of the Programme	: Academic Assessment and Teacher Accountability
Date	: 05-08-2022
Theme	: Professional Ethics
Organized by	: CHRDC, Holy Cross College (Autonomous), Nagercoil
Resource Person	: Dr. J. Vinoliya Josephine Mary, Controller of Examinations, Holy Cross College (Autonomous), Nagercoil
Outcome	: The program encouraged teachers to reflect on their teaching practices, identify areas for improvement, and implement evidence-based strategies to enhance student learning
Impact	: Through self-assessment, peer feedback, and professional development opportunities, teachers gained insights into effective instructional methods and pedagogical approaches
No. of beneficiaries	: 82
Venue	: Holy Cross College (Autonomous), Nagercoil





Title of the Programme	: Teacher and Student Relationship
Date	: 06-08-2022
Theme	: Professional Ethics
Organized by	: CHRDC, Holy Cross College (Autonomous), Nagercoil
Resource Person	: Dr. Sr. S. Sahayaselvi, Principal, Holy Cross College (Autonomous), Nagercoil
Outcome	: Positive teacher-student relationships contributed to students' academic success, social-emotional development, and overall well-being, while also enhancing teacher job satisfaction and effectiveness
Impact	: Cultivating and nurturing Teacher and Student Relationship created supportive and inclusive learning environments where all students can thrive
No. of beneficiaries	: 82
Venue	: Holy Cross College (Autonomous), Nagercoil



NAAC V Cycle Self Study Report (SSR)



Title of the Programme	: Novelty, Creativity and Collaborative Dimensions Needed for Nascent Teachers to Cultivate Learner Centric Education
Date	: 06-09-2022
Theme	: Professional Ethics
Organized by	: CHRDC, Holy Cross College (Autonomous), Nagercoil
Resource Person	: Dr. A. Bernard Chandra, Former Head, Department of Commerce, St. Xavier's College, Palayamkotai
Outcome	: Cultivating learner-centric education among nascent teachers emphasized novelty, creativity, and collaborative dimensions.
Impact	: Teaching and learning practices met the needs of diverse learners in today's rapidly changing world.
No. of beneficiaries	: 78
Venue	: Holy Cross College (Autonomous), Nagercoil

Holy Cross College (Autonomous)
Nagercoil – 629004, Tamil Nadu
Accredited with A+ Grade (CGPA 3.35) by NAAC

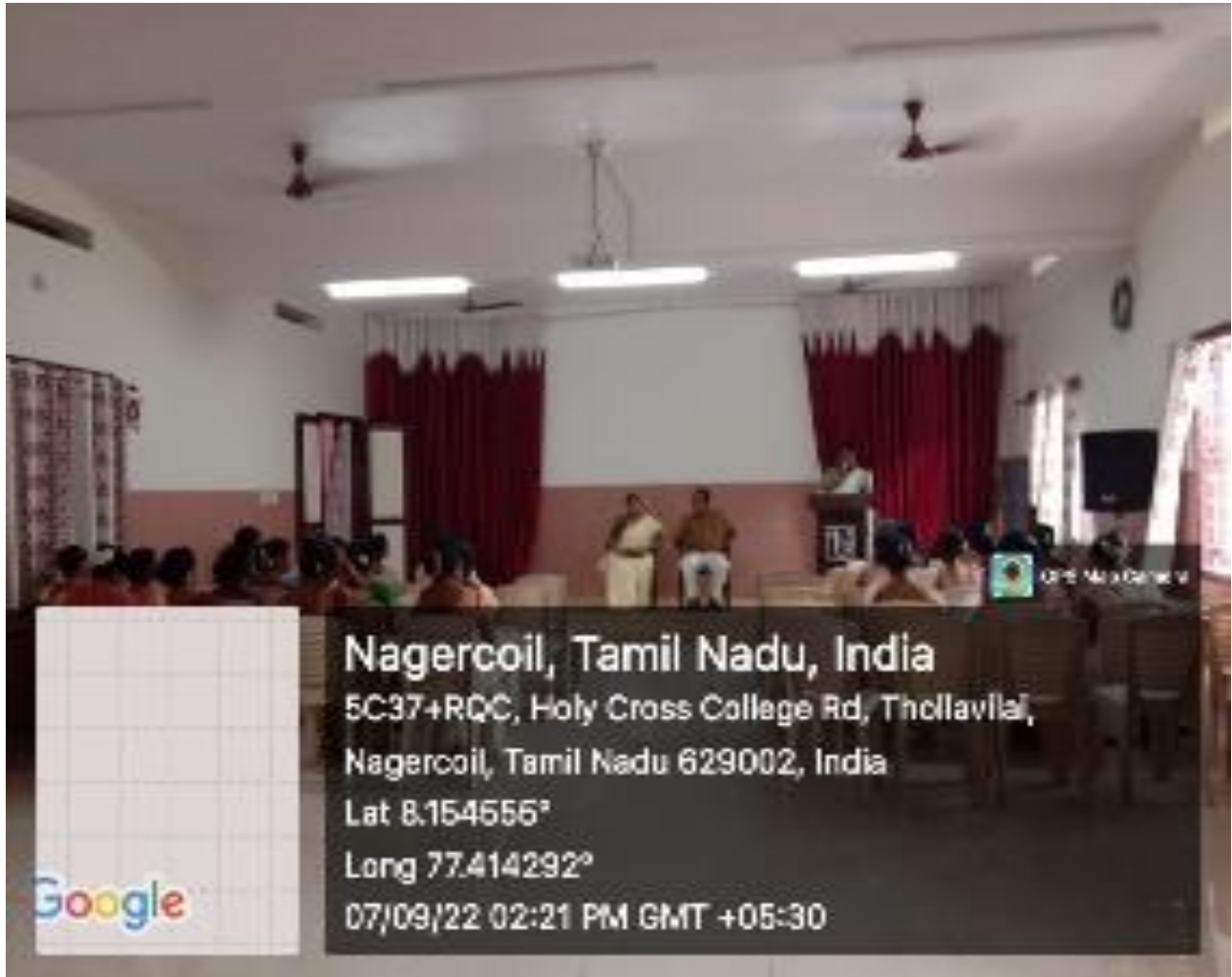
Crossian Human Resource Development Centre (CHRDC)
Organizes
A Programme for Young Teachers on
**Novelty, Creativity and Collaborative Dimensions Needed for
Nascent Teachers to Cultivate Learner-centric Education**

Resource Person
Dr. A. Bernard Chandra
Former Head, Department of Commerce
St. Xavier's College, Palayamkotai

Date: 06-09-2022
Time: 12:00 pm
Venue: Seminar Hall, Golden Jubilee Block

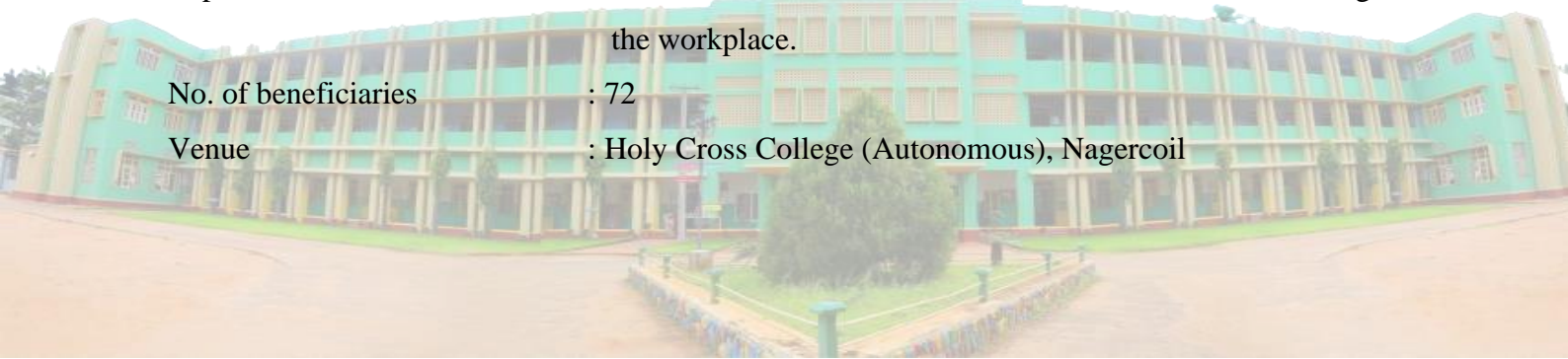
Patron : Dr. Sr.M. Mary Hilda, Secretary
Chairperson : Dr. Sr. S. Sahayasekh, Principa
Convener : Dr. S. Sunitha

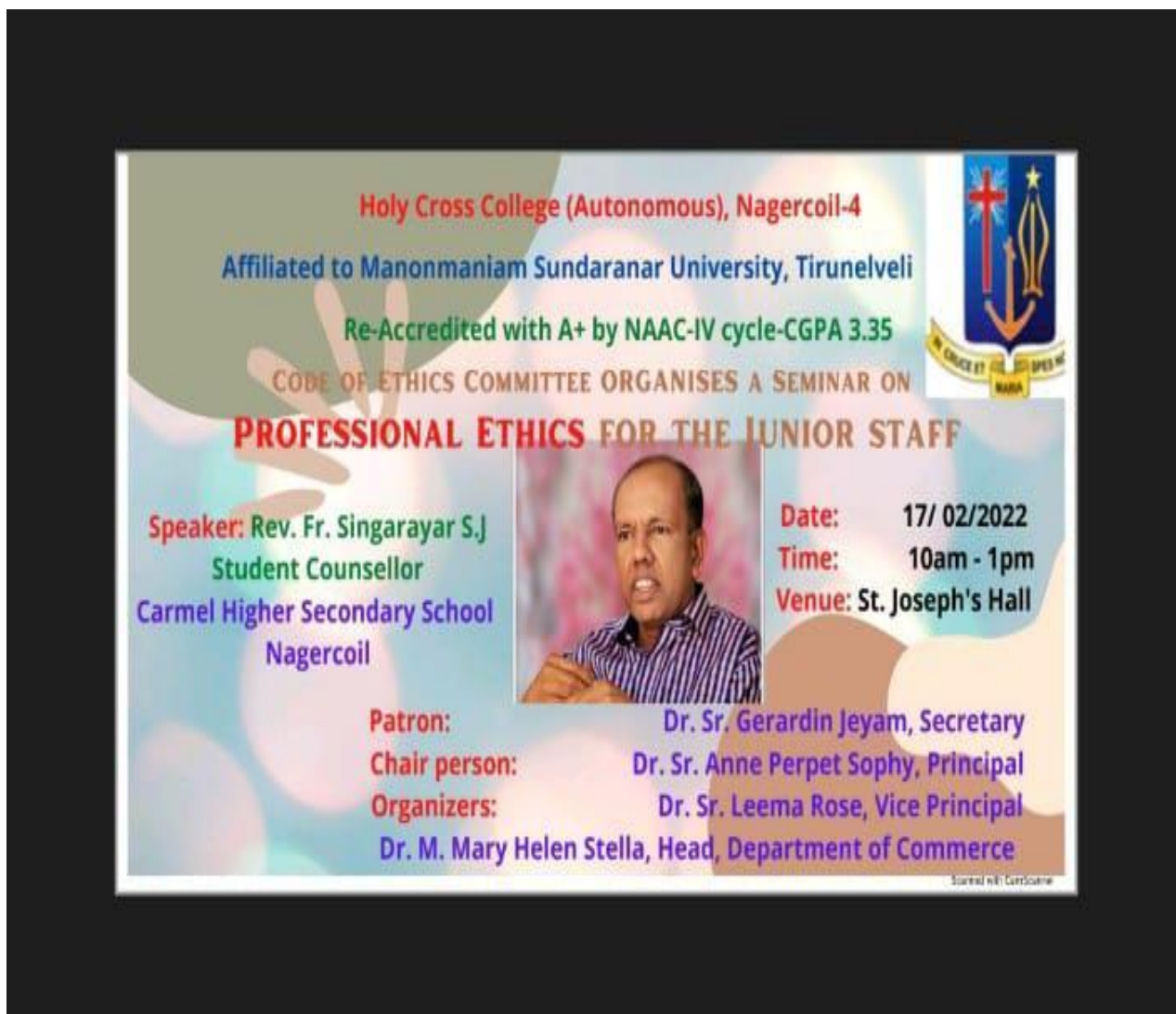
Organising Committee
Dr. V. Shally, CHRDC Co-ordinator
Dr. Selva Mary Gokila
Dr. J. Divya Merry Malar



2021-2022

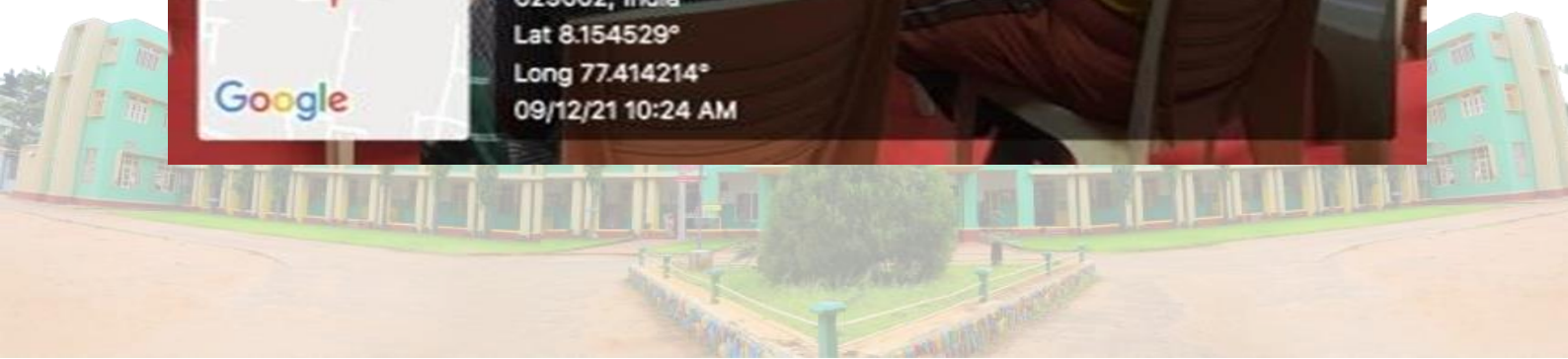
Title of the Programme	: Seminar on Professional Ethics for Junior Staff
Date	: 17-02-2022
Theme	: Professional Ethics
Organized by	: Code of ethics committee, Holy Cross College (Autonomous), Nagercoil
Resource Person	: Rev. Fr. Singarayyar S. J, Student Counsellor, Carmel Higher Secondary School, Nagercoil
Outcome	: Enhanced understanding of professional ethics among junior staff.
Impact	: Fostered a culture of ethical behaviour and decision-making in the workplace.
No. of beneficiaries	: 72
Venue	: Holy Cross College (Autonomous), Nagercoil





Title of the Programme	: Seminar on Professional Ethics for Non-Teaching Staff
Date	: 09-12-2021
Theme	: Professional Ethics
Organized by	: Code of ethics committee, Holy Cross College (Autonomous), Nagercoil
Resource Person	: Rev. Fr. Singarayar S. J, Student Counsellor, Carmel Higher Secondary School, Nagercoil
Outcome	: Enhanced understanding of professional ethics among junior staff.
Impact	: Fostered a culture of ethical behaviour and decision-making in the workplace.
No. of beneficiaries	: 60
Venue	: Holy Cross College (Autonomous), Nagercoil







2019-2020

Title of the Programme	: Faculty Renewal Programme
Date	: 22-06-2019
Theme	: Professional Ethics
Organized by	: IQAC, Holy Cross College (Autonomous), Nagercoil
Resource Person	: Rev. Fr. Godwin Rufus, Assistant Professor of English, St. Joseph's College, Trichy
Outcome	: Motivated the teachers to cater to the needs of the students and enlightened on the meticulous presentation during NAAC peer team visit.
Impact	: Helped teachers to bring out the talents in students and encourage them to excel in their academic and co- curricular activities.
No. of beneficiaries	: 118
Venue	: Holy Cross College (Autonomous), Nagercoil





Title of the Programme	: Faculty Orientation Programme
Date	: 20-05-2019
Theme	: Professional Ethics
Organized by	: Holy Cross College (Autonomous), Nagercoil
Resource Person	: Dr. Sidney Shirly, Assistant Professor of English and Dr. Josheela, Associate Professor of English, Holy Cross College (Autonomous), Nagercoil
Outcome	: Motivated the teachers to comprehend the teaching process.
Impact	: Helped to collaborate effectively with students, and other stakeholders.
No. of beneficiaries	: 21
Venue	: Holy Cross College (Autonomous), Nagercoil



