



Holy Cross College (Autonomous) Nagercoil – 629 004

Affiliated to Manonmaniam Sundaranar University, Tirunelveli
Nationally Accredited with A+ Grade (CGPA 3.35) by NAAC IV Cycle
An ISO 9001: 2015 Certified Institution

SSR
2019-2020
to
2023-2024

6.1.1 The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan

Minutes of the Planning and Evaluation meeting held on 30th August, 2022.

Sl. No.	Names	Designation	Signature
1	Dr. Sr. S. Sahayaselvi	Principal	
2	Dr. Sr. M. Mary Hilda	Secretary	
3	Dr. Sr. Leema Rose	Vice Principal	
4	Dr. J. Vinoliya Josephine Mary	Controller of Examinations	
5	Dr. H. Jimsy Asha	IQAC Director	
6	Dr. Jeni Chandar Padua	Dean of Science	
7	Dr. S. Mary Mettilda Bai	Research Coordinator	
8	Ms. A. Judes Jalaja	Dean of Student Affairs	
9	Dr. F. Brisca Renuga	Senior Faculty	
10	Dr. S.J. Jenepha Mary	Coordinator of RUN	
11	Dr. Panimaya Mercy	Coordinator of UBA	
12	Ms. P.T. Anbu Hannah Dora	Coordinator of Clubs and Committees	
13	Dr. V. Sujin Flower	Coordinator of Placement and Career Guidance Cell	
14	Dr. Sheeba Daniel	IIC Convenor	
15	Dr. J. Christy Celin Mary	Physical Education Directress	
16	Mr. M. Wilson	Non-teaching representative staff	
17	Ms. Ridhi F. Dayal	Student Representative	

The members of the Planning and Evaluation Committee came together for a meeting on 30th August, 2022. The meeting commenced at 2.30 p.m. with a short prayer.

The chair person welcomed the members. Dr. Sr. Leema Rose, the Vice Principal read the minutes of the previous meeting and it was approved by the members.

Dr. Sr. Sahayaselvi, the Principal presented the report of the action taken on the recommendations of the previous meeting.



S. No.	Recommendations	Action taken
1.	To centralize Power room	The power room has been constructed in the Main building near the Principal's office. The amount spent on the construction is Rs. 11, 56, 960
2.	To construct more rest rooms for students	Seven new restrooms are constructed for the students. The amount spent is Rs. 6, 96, 000. Additionally, three restrooms for gents are built at the cost of Rs. 3, 32, 825
3.	To put up concrete roofing for mushroom cultivation centre	Since the asbestos sheet roofing is not safe for mushroom cultivation, two new rooms have been constructed in the Botany garden. Amount spent Rs. 5, 69, 450
4.	To equip PG classrooms with more tables and chairs	Thirty tables for PG Chemistry class has been procured
5.	To purchase more chairs for the seminar hall in the Golden Jubilee Block to accommodate more students for common gatherings	Sixty chairs have been purchased for the seminar hall in the Golden Jubilee block. Amount spent Rs. 28, 200
6.	To enhance audio facilities in the Multipurpose hall	Three cordless mikes have been purchased
7.	To publish and file patents	Eight patents have been filed
8.	To increase the number of student startups	Seven student startups have been incubated under HCIIC along with the thirteen existing startups.

Recommendations:

1. To set up a restaurant hut and renovate canteen
2. To equip Golden Jubilee hall with audio facilities
3. To renovate the existing notice board
4. To devise a model for this academic year to focus more on quality education
5. To formulate a theme for the academic year and work for the same though out the year
6. To decentralize the administration for effective functioning
7. To showcase the activities of the college through social media
8. To establish Crossian Human Resource Development Centre (CHRDC)
9. To apply for one NSS unit for Self Financing streams and NCC unit for Aided stream
10. To sign MoUs with other HEIs
11. To redesign the college logo for better visibility
12. To enhance media centre with well-equipped audio and video facilities
13. To give an honorarium of 1% towards IIC and entrepreneurship related activities from the total income of the college to the contributors
14. To mobilize money to nurture the poor students for Crossian Amutha Surabi
15. To provide RFID to all the staff and students
16. To increase the bandwidth for better Wi-Fi connectivity
17. To enhance the admission and to attract more students
18. To enhance the research network of the faculty