



# Holy Cross College (Autonomous) Nagercoil – 629 004

Affiliated to Manonmaniam Sundaranar University, Tirunelveli  
Nationally Accredited with A+ Grade (CGPA 3.35) by NAAC IV Cycle  
An ISO 9001:2015 Certified Institution

SSR  
2019-2020  
to  
2023-2024

6.1.1 The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan

## Holy Cross College (Autonomous), Nagercoil

Accredited with A+ by NAAC - IV cycle – CGPA 3.35  
Nagercoil, Kanyakumari District, Tamil Nadu.



Affiliated to  
Manonmaniam Sundaranar University, Tirunelveli

MINUTES OF THE ACADEMIC COUNCIL MEETING  
June 26, 2023 at 10 AM

Ref. No. :22/ HCC/AC 2023-24

### Members of the Academic Council

Dr. Sr. S. Sahayaselvi	Chairperson & Principal, Holy Cross College(Autonomous), Nagercoil
Dr. R. Balasubramanian	Member, Professor, Department of Computer Science and Engineering, M.S. University, Tirunelveli
Dr. R. Kala	Member, Professor, Department of Mathematics, M.S. University, Tirunelveli
Dr. V. Samuel Gnana Prakash	Member, Professor, Department of Marine Science and Technology, M.S. University, Rajakamangalam
Mr. S.P. Ashokan	Advocate, Nagercoil Bar Association Member
Mr. Savari Praveen Kumar	Industrialist, Infinisol Technology Pvt. Ltd.
Mr. A. Amirtha Rajan	Entrepreneur, A. John Moris & Company
Dr. Lourdes Boobala Rayan	Educationalist
Dr. J. Vinoliya Josephine Mary	Controller of Examinations
Dr. F. Brisca Renuga	Dean, School of Life Sciences
Dr. V. Virgin Nithya Veena	Dean, School of Languages and History
Dr. V. Shally	Dean, School of Physical Sciences
Dr. J. Divya Merry Malar	Dean, School of Commerce and Economics
Dr. M.K. Angel Jebitha	Dean, School of Computing Sciences
Dr. H. Jimsy Asha	Member Secretary
<b>Senior Faculty</b>	
Dr. S. Mary Mettilda Bai	Department of Zoology
Dr. S. Regi	Department of History
Dr. S. Thenmolzhi	Department of Tamil
Dr. R. Gladis Latha	Department of Chemistry

<b>Heads of the Departments</b>	
<b>Dr. M. Justin Beula</b>	Chairperson, Department of Tamil
<b>Dr. P.T. Anbu Hannah Dora</b>	Chairperson, Department of French
<b>Dr. T. Sheeba Helen</b>	Chairperson, Department of Mathematics
<b>Dr. C. Nirmala Louis</b>	Chairperson, Department of Physics
<b>Dr. M. Anitha Malbi</b>	Chairperson, Department of Chemistry
<b>Dr. A. Anami Augustus Arul</b>	Chairperson, Department of Botany
<b>Dr. A. Shyla Suganthi</b>	Chairperson, Department of Zoology
<b>Dr. I. Jalaja Kumari</b>	Chairperson, Department of History
<b>Dr. S. Jeni Sanjana</b>	Chairperson, Department of Economics
<b>Dr. Alby Grace</b>	Chairperson, Department of English
<b>Dr. M. Mary Helen Stella</b>	Chairperson, Department of Commerce
<b>Ms. J. Anto Hepzi Bai</b>	Chairperson, Department of Computer Science (S.F)
<b>Dr. F. Fanax Femy</b>	Chairperson, Department of Computer Science (PG S.F)
<b>Dr. R. Evalin Latha</b>	Chairperson, Department of Commerce (S.F I)
<b>Ms. J. Mary Deeba</b>	Chairperson, Department of Social Work (S.F)
<b>Ms. T. Menaka</b>	Chairperson, Department of Costume Design and Fashion S.F)
<b>Dr. Christy Celin Mary</b>	Chairperson, Department of Physical Education

**Agenda**

1. Prayer
2. Welcome Address and Chairperson's Address
3. Minutes of the Previous Meeting
4. Action Taken Report
5. Ratification of Curriculum of 2020-23
6. Revamping/ Revision of Curriculum for 2023-26
7. Presentation of Guidelines
8. Introduction of Schools
9. Presentation of minutes of BoS
10. Presentation of Syllabus with CBCS & LOCF
11. Co-curricular Courses (LST, Certificate Courses, Generic Value-Added Courses)
12. Report on End Semester Examinations Result
13. Any Other
14. Awards and achievements in Sports
15. Finalizing the Date for the Next Academic Council Meeting





The 22<sup>nd</sup> Academic Council Meeting began with the Prayer by Dr. M. Mary Helen Stella, Head of the Department of Commerce. It was followed by the welcome address by Dr. Sr. S. Sahayaselvi, the Principal.

#### **Chairperson's Address**

Dr. Sr. S. Sahayaselvi, the Chairperson of the Academic Council, opened the proceedings of the council stating the revamping and implementation of new structure and syllabus, the introduction of new value-added courses to improve the skill sets in the students and internships for job-readiness.

Then, the following items were presented for the approval of Academic council which were resolved in the Board of respective Departments.

**Item No.1/ AC22/26.06/03:** Approval of the Minutes of the Previous Meeting (Annexure I).

Minutes of the previous meeting was read by Dr. F. Brisca Renuga, Dean of Science and was approved by the council members.

**Item No.2/ AC22/26.06/04:** Approval of the Action Taken Report (Annexure II)

The report of the action taken was presented by Dr. V. Shally and was approved by the council members.

**Item No.3/ AC22/26.06/05:** Approval of Ratification in 2020-23 UG curriculum structure with changes in Semester IV/ V to introduce mandatory Internship with 1 credit (Annexure III)

**Item No.4/ AC22/26.06/06:** Approval of UG Curriculum structure and guidelines for 2023-26 (Annexure IV) UG curriculum structure and guidelines for 2023-2026 was approved by the council members.

**Item No.5/ AC22/26.06/07:** Approval of PG Curriculum structure and Guidelines (Annexure V)

PG curriculum structure and guidelines for 2023-2026 was approved by the council members. Dr. Boopalan suggested to upload innovative science projects and AI / IoT based projects in Yukthi Portal. He also added that patents can be uploaded in Kapila Portal. Dr. Balasubramaniam suggested to bring lab courses as electives if necessary and pointed out the contradiction in the credits, where project has been allotted 4 credits and lab course 5 credits.

Dr. Kala instructed us to begin a programme on General Microbiology.

**Item No.6/ AC22/26.06/08:** Dissolution of the Introduction of Schools (Annexure IV & V) Formation of Schools was discussed and identified few disparities in the nomenclature. Hence, it was dissolved.

**Item No.7/ AC22/26.06/09:** Approval of the minutes of BoS (Annexure VI) Chairpersons of the Board of Studies presented the report of their departments and were approved by the council.

**Item No.8/ AC22/26.06/10:** Approval of Syllabus with CBCS & LOCF The syllabus with CBCS & LOCF was approved by the council members.

**Item No.9/ AC22/26.06/11:** Approval of Co-curricular Courses (LST, Certificate Courses, Generic Value Added Courses)

Co-curricular Courses (LST, Certificate Courses, Generic Value Added Courses) were approved by the council members with few recommendations. Dr. Boopalan suggested giving two separate titles for the two Life Skill Training courses. He also suggested few courses like Basic Tools in SPSS, advanced excel for UG students as it has high demand in the job market. Courses on Chat GPT and AI can be offered for all the students. Commerce can include Fintech, as the establishment of Fintech city is opening up a lot of job opportunities. Dr. Vincent suggested including coping skills of managing family life, through videos, visit to the court and prison, and awareness lectures by social workers. He also suggested providing knowledge of finance, awareness on online cheats and AI. Dr. Balasubramanian recommended to include Photoshop text book in Multimedia Course. He also suggested reconsidering Image Processing course as it is a vast area.

Mr. Praveen Kumar suggested AI Excel Bot which is an advanced course.

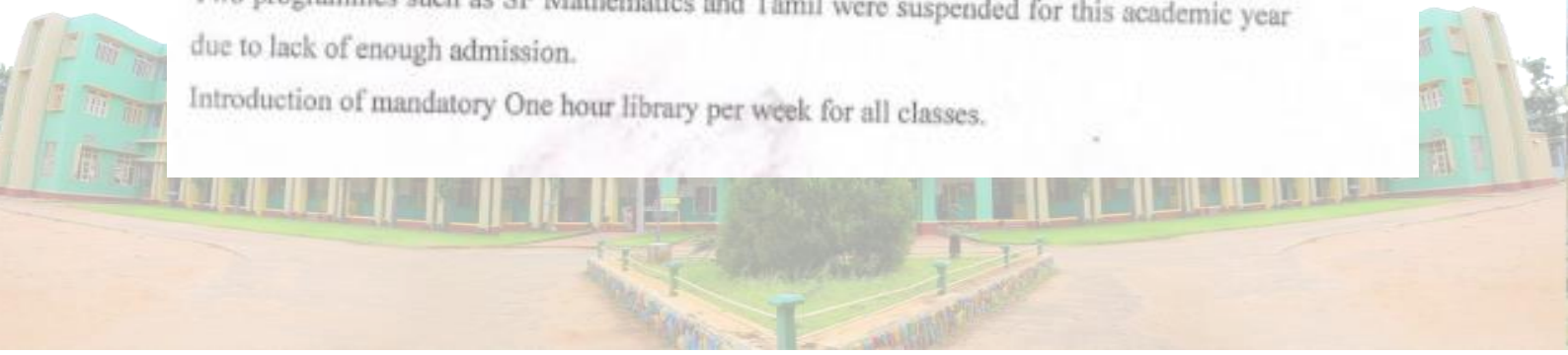
**Item No.10/ AC22/26.06/12:** After the approval of the End Semester Examinations Result presented by the Controller of Examinations, the council members recommended the graphical representation of the results.

**Item No.11/ AC22/26.06/13:** Any Other

The council members approved the following:

Two programmes such as SF Mathematics and Tamil were suspended for this academic year due to lack of enough admission.


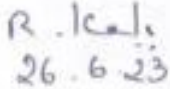
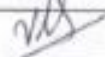
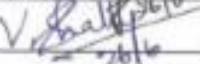
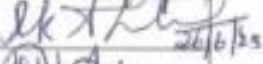



Introduction of mandatory One hour library per week for all classes.





**Item No.12/ AC22/26.06/14:** The council members appreciated the awards and achievements made by sports students which was presented Dr. Christy Celin Mary, Director of Physical Education.

**Item No.13/ AC22/26.06/15:** Finalising the Date for the Next Academic Council Meeting. The tentative date for the next Academic Council Meeting was decided as to be conducted in the month of January, 2024 and the date will be informed later. The further updates from TANSCHER in the structure and syllabus are also approved by the Academic Council for implementation.

Name	Designation	Signature
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Dr. R. Kala	Member, Professor, Department of Mathematics, M.S. University, Tirunelveli	
Dr. V. Samuel Gnana Prakash	Member, Professor, Department of Marine Science and Technology, M.S. University, Rajakamangalam	
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Dr. S. Regi	Department of History	
Dr. S. Thenmolzhi	Department of Tamil	

Dr. R. Gladis Latha	Department of Chemistry	R. Gladis
Dr. M. Justin Beula	Chairperson, Department of Tamil	M. J. Beula
Dr. P.T. Anbu Hannah Dora	Chairperson, Department of French	P. T. Anbu
Dr. T. Sheeba Helen	Chairperson, Department of Mathematics	T. Sheeba Helen
Dr. C. Nirmala Louis	Chairperson, Department of Physics	C. Nirmala Louis
Dr. M. Anitha Malbi	Chairperson, Department of Chemistry	M. Anitha Malbi
Dr. A. Anami Augustus Arul	Chairperson, Department of Botany	A. Anami
Dr. A. Shyla Suganthi	Chairperson, Department of Zoology	A. Shyla Suganthi
Dr. I. Jalaja Kumari	Chairperson, Department of History	I. Jalaja Kumari
Dr. S. Jeni Sanjana	Chairperson, Department of Economics	S. Jeni Sanjana
Dr. Alby Grace	Chairperson, Department of English	Alby Grace
Dr. M. Mary Helen Stella	Chairperson, Department of Commerce	M. Mary Helen Stella
Ms. J. Anto Hepzi Bai	Chairperson, Department of Computer Science (UG S.F)	J. Anto Hepzi Bai
Dr. F. Fanax Femy	Chairperson, Department of Computer Science (PG S.F)	F. Fanax Femy
Dr. R. Evalin Latha	Chairperson, Department of Commerce (S.F I)	R. Evalin Latha
Ms. J. Mary Deebea	Chairperson, Department of Social Work (S.F)	J. Mary Deebea
Ms. T. Menaka	Chairperson, Department of Costume Design and Fashion (S.F)	T. Menaka
Dr. J. Christy Celine Mary	Chairperson, Department of Physical Education	J. Christy Celine Mary

