



# Holy Cross College (Autonomous) Nagercoil – 629 004

Affiliated to Manonmaniam Sundaranar University, Tirunelveli  
Nationally Accredited with A+ Grade (CGPA 3.35) by NAAC IV Cycle  
An ISO 9001:2015 Certified Institution

SSR  
2019-2020  
to  
2023-2024

## 5.2.1 Percentage of Placed of outgoing students and students progressing to higher education during the last five years



### WELCOME LETTER

Dear: *C. Ashika*

We are pleased to inform you that you have been selected as Customer Service Associate.

As discussed, your Annual CTC would be Rs 1.80.000/-.

You are requested to report for F2F at our office on 11-07-2022.

1. Please bring along with you, the enclosed

- Proof of age/ birth
- Proof of residence
- Qualification certificate (10th, 12th, provisional degree certificate at the time of venue)
- Five passport size photographs
- Previous service certificates if you are experience.
- PAN Card Number and Aadhar Card.

\*\*PAN Card number is mandatory to enable us to process your salary. If you do not have a PAN Card number you can apply for a PAN card through a vendor available at our premises at a nominal charge. All documentation and co-ordination is required to be done directly with the vendor.

2. Duplicate copy of this letter may kindly be returned to us duly signed,

Thanking you,

Yours Sincerely,

For Teleperformance Global Service Private Limited

Authorized Signatory

91760868686

Accepted and Agreed






MUTHULEXMI  
K

Card No 479565  
Associate No 2573026

Tata Consultancy Services Ltd.  
TCS House, Raveline Street, Fort  
Mumbai 400001, India

 	माल और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रधान मुख्य आयुक्त कार्यालय Office of the Principal Chief Commissioner of GST & Central Excise तमिलनाडु एवं पुदुच्चेरी, चेन्नई अंचल Tamilnada & Puducherry, Chennai Zone जी एस टी भवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई - 600 034 GST Bhawan, No.26/1, Mahatma Gandhi Road, Chennai -600 034	 
	ई-मेल / Email: <a href="mailto:ccaestt-prcco@gov.in">ccaestt-prcco@gov.in</a> / <a href="mailto:cca.estt.section@gmail.com">cca.estt.section@gmail.com</a> दूरभाष / Ph: 28331011 फेक्स / Fax: 044-28331050/1015	

फा. सं./File No.: GCCO/CCA/RECR/34/2023-CCAESTT-O/o Py CC-CGST-ZONE-CHENNAI

**डीजीएचआरडी आदेश सं. / DGHRD ORDER NO. Chennai GST & CX/CCO &  
CCA/INSPECTOR/87281/2023**

**नियुक्ति प्रस्ताव /OFFER OF APPOINTMENT**

वेषय: स्था. - वस्तु एवं सेवा कर तथा केन्द्रीय उत्पाद शुल्क के निरीक्षक के पद हेतु भर्ती - कर्मचारी चयन आयोग द्वारा चालित संयुक्त स्नातक स्तर परीक्षा, 2022 के परिणाम के आधार पर अभ्यर्थियों का आबंटन।

Sub: Estt. - Recruitment to the post of Inspector of GST & Central Excise Allocation of candidates on the basis of result of the Combined Graduate Level Examination, 2022, conducted by SSC - Reg.

\*\*\*\*\*

कर्मचारी चयन आयोग द्वारा संयुक्त स्नातक स्तरीय परीक्षा, 2022 के परिणाम के आधार पर की गई अनुसंधान और बोर्ड के फा. सं. ए.12034/एसएससी/07/2022-एडी.III(बी) दिनांक 08.08.2023 के माध्यम से निरीक्षक पद पर माल एवं सेवा कर एवं केन्द्रीय उत्पाद शुल्क, तमिलनाडु और पुदुच्चेरी जोन को आबंटित श्री / श्रीमती/सुश्री रमिशा सोबिनी पी. (जन्म तिथि) 29/06/2002 को प्रवेशिक वेतन रु. 44,900/- (7 वे वेतन आयोग के वेतन मेट्रिक्स स्तर 7, इंडेक्स) के साथ समय-समय पर स्वीकार्य भत्ते में निरीक्षक (माल और सेवा कर एवं केन्द्रीय उत्पाद शुल्क) पद हेतु प्रावधिक नियुक्ति प्रस्ताव दिया जाता है और चेन्नई संवर्ग नियंत्रण अंचल के निम्नलिखित माल और सेवा कर एवं केन्द्रीय उत्पाद शुल्क आयुक्तालय में निम्नानुसार तैनात किया जाता है: -

S/Shri/Smt./Ms. **RAMISHA SOBINI P (D.O.B. 29/06/2002)**, recommended by the Staff Selection Commission on the basis of result of Combined Graduate Level Examination, 2022 and allocated to the GST & Central Excise, Tamil Nadu & Puducherry Zone for the post of Inspector vide board's letter F.No.A.12034/SSC/07/2022 -Ad.III.B dated 08.08.2023 is offered appointment to the post of Inspector (GST & Central Excise) provisionally in the entry pay of Rs. 44,900 /- (Level 7, Index in pay matrix of 7th Pay Commission) plus allowances admissible from time to time and is posted to the following Commissionerate in GST & Central Excise of Chennai Cadre Control Zone as indicated below: -

अनुक्रमांक ROLL NO.	रैंक सं एस एल /III RANK NO. SL/III	नाम / NAME (सर्व / श्री/ श्रीमती/ सुश्री) )S/Shri/ Smt./Ms.)	वर्ग CAT	तैनाती स्थान POSTED TO
8207002858	20603	रमिशा सोबिनी पी RAMISHA SOBINI P	अन्य पिछड़ा वर्ग अस्थि विकलांगता OH	मदुरई जीएसटी Madurai GST



**OFFER LETTER**

**TO**  
**SUMI**

We are happy to issue the career Program letter. You will be appointed as a sales officer and during the training period we will evaluate you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IC 38 EXAM. For that Insurance Basic training you have to pay Rs. 600/- as DD or cash in favor of SURETI IMF - TRAINING payable @ COIMBATORE.

A sales officer needs to achieve the target of Rs. 2,00,000/- premium through direct source to get promoted as a Business Development officer.

A BUSINESS DEVELOPMENT OFFICER (BDO/SBDO/BE) will be eligible for,

1. Fixed Salary (3 LAKHS P.A INCL. BONUSES)
2. Quarterly Productivity Bonus.
3. Annual Productivity Bonus.
4. Self-Sourced business payout.

During the training we train you on Learning Corporate work culture and Skills Development

- |                                    |   |   |
|------------------------------------|---|---|
| <b>A) Training Functional Area</b> | : | HR/Finance/Operations-Sales & Marketing.  |
| <b>B) Training Period</b>          | : | (08.02.2022) to (08.04.2022) 60 days.   |
| <b>C) Training</b>                 | : | IC 38 for IRDA Licensing exam, Insurance basics, Our Company Products, KYC & AML, Sales & Marketing activities. |
| <b>D) Developing Skills</b>        | : | Communication Interpersonal skills, Corporate Working Culture.  |
| <b>E) Stipend</b>                  | : | Rs. 15,000/- (only on achievement target)   |

SIMPL has pleasure in welcoming you on board. We wish you to have a long and mutually beneficial association with us.

**SENIOR BRANCH HEAD,**



**OFFICIAL SEAL**

**ACCEPTANCE OF OFFER**

I, \_\_\_\_\_ agree to the services terms and conditions mentioned in this letter and enclosed details

\*The fees which is taken from you for the IRDA exam Training is non - refundable.

**DATE:**

**SIGNATURE**

**OFFICE ADDRESS: 23/1 GOVINDA SAMY LAYOUT, SHIVANANTHA COLONY, COIMBATORE -641012**

From

Ani Ashka A,

91-1A1, Channel Street,

Kurusady,

Nagercoil-629004

To

The Head,

Department of Mathematics

Holy Cross College(Autonomous),

Nagercoil.

Respected Madam,

I Ani Ashka A, here by acknowledge that I belong to the department of Mathematics of Batch 2020-22 in holy Cross College(Autonomous),Nagercoil. currently ,I am employed as Process Associate Vision Group, Vadasery.I affirm that the above information is true and accurate to the best of my Knowledge.

Thanking You

Nagercoil.

Yours Faithfully

*Ani Ashka A*  
[Ani Ashka A]

From

Sahaya Viju.S,  
D/o.T.selvin Amala Dhas,  
1/156,Y.William Nagar,  
Pallavilai,  
Peruvilai (P.O)-629003

To

The Head,  
Department of Mathematics  
Holy Cross College(Autonomous),  
Nagercoil.

Respected Madam,

I Sahaya Viju.S.,here by acknowledge that I belong to the department of Mathematics of Batch ~~2020-22~~ in holy Cross College(Autonomous),Nagercoil. currently ,I am employed in Subash Accounts Office, Nagercoil.I affirm that the above information is true and accurate to the best of my Knowledge.

Thanking You

Nagercoil.

Yours Faithfully

*Sahaya Viju.S.*  
[Sahaya Viju.S.]

# CADD<sup>®</sup> CENTRE



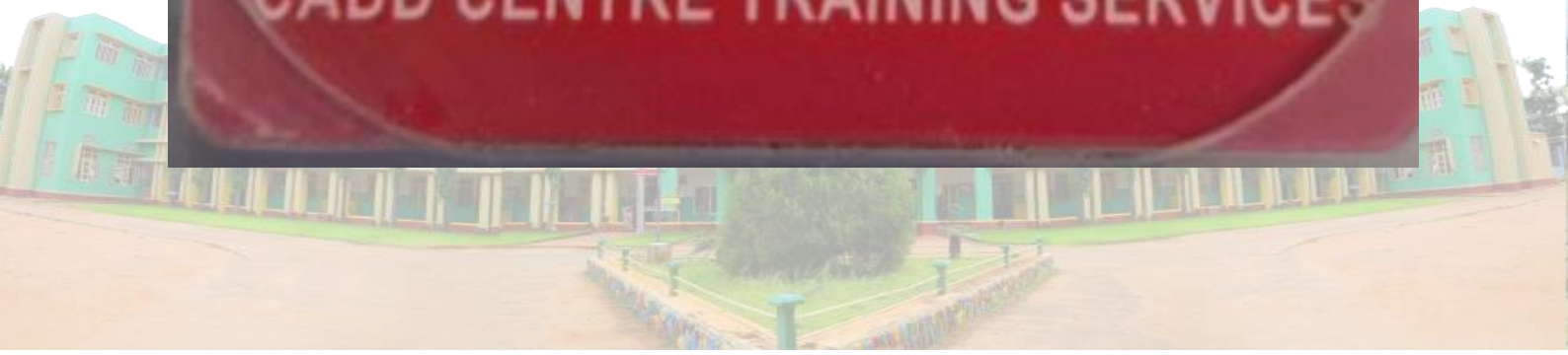
**B.V. Barit Sahai Dhana**

**1106  
B+ve**

A handwritten signature in black ink, appearing to be in Hindi or a similar script, located below the name and ID number.

Issuing Authority

**CADD CENTRE TRAINING SERVICES**



From

Fathima Ancy. M  
147, South pudhur,  
Achampadu (P.O),  
Vallioor,  
Tirunelveli Dist - 627 117.

To

Holy Cross College (Autonomous),  
Nagercoil.

I, Fathima Ancy, hereby acknowledge that I belong to department of Mathematics (SF) of batch (2019-2022) in Holy Cross college (Autonomous), Nagercoil. Currently I am employed as Working as a Salesgirl at supermarket in pudhur. I affirm that the above information is true and accurate to the best of my knowledge.

Thank You

Sincerely,  
Fathima Ancy. M





# Medryte

Healthcare Solutions Pvt, Ltd.

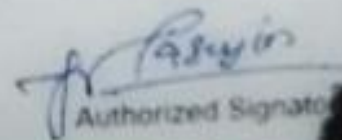


**Alpiya Salu Susmi .X**

*Medical Coder*

Emp. Code : 72030

Blood group : B+ve

  
Authorized Signatory

7/2, 1<sup>st</sup> floor SIEFL Building, Sargunaveethi, Nagercoil-0  
Ph:04652 232122, [www.medryte.com](http://www.medryte.com)



**BALAKRISHNA**  
**MATRIC. HR. SEC. SCHOOL**  
Vadakkankulam - 627116

**2023 - 24**



**J M ASHA GOLD**  
Teacher

**D.O.B**  
08.10.1999

**Mobile Number**  
82207 40872

**Blood Group**  
B+

*[Signature]*  
**Correspondent**

*[Signature]*  
**Principal**



Name : *BIKINSHA . P*  
Temp ID No : *B2C/T619/22*  
Date of joining : *13.09.2022*

( This card is valid for two months )

*A. S. L.*  
Issuing Authority

R. Sathyaesh,

The proprietor

Ramachandra Medical Agency

Nagercoil

APPOINTMENT ORDER

M. Abisha is appointed as assistant in Ramachandra medical agency  
nagercoil, from 01-11-2022. She is continuing the work till date.

Proprietor

R. Sathyaesh,

Ramachandra Medical Agency

Nagercoil

(sign and seal)

FOR RAMACHANDRA MEDICAL AGENCIES

Proprietor

To

M. ABISHA,

2/182-A, THEKURUHI,

Garapathi puram post,

Kanyakumari Dist.

From

M. Abisha

2/182-A, Thekurehi

Garapathipuram (Po)

Kanarej Street,

Kanyakumari District,

abishanathalingam@gmail.com

To

Holy Cross College (Autonomous)

Nagercoil - 4

I M. Abisha hereby acknowledge that I belong to Physics department of 2019-2022 B.Sc batch in Holy Cross College (Autonomous), Nagercoil. Currently I am working as Sales Executive in Ramachandra Medical Agencies, Nagercoil. I affirm that the above information is true and accurate to the best of my knowledge.

Thank you

Yours Sincerely

M. Abisha

From

V. Abisha  
25-36/1 Kovil Puram  
Gnanapathipuram post  
Kanyakumari district  
abisha.v01@gmail.com

To

Holy Cross College (Autonomous)  
Nagercoil.

Respected Mam

I, V. Abisha, hereby acknowledge that I belong to Physics department of 2019-2022, B.Sc. batch in Holy Cross College (Autonomous), Nagercoil. Currently I am working as an 'Instructor' in CSE Computer Education, Nagercoil. I affirm that the above information is true and accurate to the best of my knowledge.

Thank You.

Yours sincerely

V. Abisha.

 **Intouch<sup>CX</sup>**



**HELENA F IGNATIUS**

**T7526**

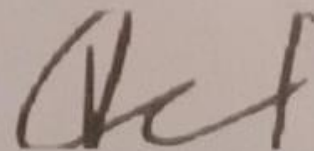
**OPERATIONS**

# ST. ANTHONY'S SCHOOL (CBSE)



**NAME : ASHIKA.M**

**DEPT : TEACHER**



**CHAIRMAN**



1039



**OFFER LETTER**

**TO**

**DIJARSINI**

We are happy to issue the career Program letter. You will be appointed as a sales officer and during the training period we will evaluate you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IC 38 EXAM. For that Insurance Basic training you have to pay Rs. 600/- as DD or cash in favor of SURETI IMF - TRAINING payable @ COIMBATORE.

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2. Quarterly Productivity Bonus.
3. Annual Productivity Bonus.
4. Self-Sourced business payout.

During the training we train you on Learning Corporate work culture and Skills Development

<b>A) Training Functional Area</b>	:	HR/Finance/Operations/Sales & Marketing.
<b>B) Training Period</b>	:	(08.02.2022) to (09.04.2022) 60 days
<b>C) Training</b>	:	IC 38 for IRDA Licensing exam, Insurance basics Our Company Products, KYC & AML. Sales & Marketing activities.
<b>D) Developing Skills</b>	:	Communication Interpersonal skills. Corporate Working Culture.
<b>E) Stipend</b>	:	Rs. 15,000/- (only on achievement target)

SIMPL has pleasure in welcoming you on board. We wish you to have a long and mutually beneficial association with us.

**SENIOR BRANCH HEAD,**



**OFFICIAL SEAL**

ACCEPTANCE OF OFFER

I, \_\_\_\_\_ agree to the services terms and conditions mentioned in this letter and enclosed details

\*The fees which is taken from you for the IRDA exam Training is non-refundable.

DATE:

SIGNATURE

**OFFICE ADDRESS: 23/1 GOVINDA SAMY LAYOUT, SHIVANANTHA COLONY, COIMBATORE-641012**



SELF-EMPLOYMENT CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

I, Hannan Alhadi residing at 6-28E, 3<sup>rd</sup>

Cross Street, Rajalekshmi Nagar, Peruvilai hereby declare and confirm

that I am an entrepreneur. I have been actively engaged in entrepreneurial activities under the

business name Home Tutorials.

I affirm that the information provided in this declaration is true and accurate to the best of my knowledge.

Date: 28.01.2024

Place: Peruvilai

Hannan  
Name & Signature





June 07, 2022

Ref: HR-O-FT-2022-96

Sindhu Basker  
Tirunelveli, Tamilnadu

Subject: Offer of Employment

Dear Sindhu,

This is with reference to your application for a position at Theorem (India) Pvt Ltd. We thank you for your interest in our company. Subsequent to discussions you have had with us, we are pleased to extend you an offer of employment with Theorem India Pvt. Ltd

Your tenure with the Company will be governed by the Terms of Employment as detailed below:

Designation : Software Engineer

Grade : T3

Work Location: Mysore

Your Annual Earnings (also called Cost to Company or CTC) will be **INR. 4,50,000 (Four Lakhs Fifty Thousand only)**. Applicable taxes, if any, will be deducted from your monthly CTC.

Your date of joining will be **Thursday, June 13, 2022 at 9:30 AM** at our Mysore campus.

Kindly refer to:

- Annexure 1 for Compensation and Benefits.
- Annexure 2 for Declaration.



From

Jeny sarmi. J,  
6/187, sahaya Matha street,  
Madyoor,  
Kangakumari District.

To

The HOD,  
Department of chemistry,  
Holy cross college,  
Nagercoil.

Respected Madam,

Subject: Placement details- req

I completed my B.sc. chemistry in the year 2021-22. Now I am working in Quality supermarket at Ramanputhur and earning a monthly package of Rs. 8,000.

Thank you

Madyoor,  
07-06-2022.

Yours faithfully,  
Jeny Sarmi. J.



**POTHYS**  
Retail Pvt. Ltd.



**MALATHI .K**

**Designation : CCE**





# A.K.T. Educational Institutions

Date: 29/11/22

## SELECTION ORDER

To,

J. Binu Harishma

Dear Sir / Madam,

Subject : SELECTION ORDER - Reg.

We are glad to inform you that you are selected as a PRT / TGT / PGT  
(Std. : III-V Subject : Science ) teacher in  
NEET / MATRIC / CBSE School for the academic year 2022-23  
on a consolidated salary of rupees 12,000/-  
per month.

You are further informed to deposit your certificates on or before  
May 28<sup>th</sup> and collect your formal appointment order.  
In case of any delay in this regard, this appointment stands cancelled.  
Hence, come and collect your appointment order on time.

For further details, please contact our HRD on mobile no: 9442585235

for Secretary  
P. Padhye H.R

A.K.T. NAGAR, NEELAMANGALAM - 606 213, KALLAKURICHI, KALLAKURICHI DISTRICT, TAMILNADU.

Phone : 04381 - 223962, 223964, 223083 Email: [aktplacement@gmail.com](mailto:aktplacement@gmail.com)

Website: [www.aktinstitutions.com](http://www.aktinstitutions.com)



# Medryte

Healthcare Solutions Pvt, Ltd.

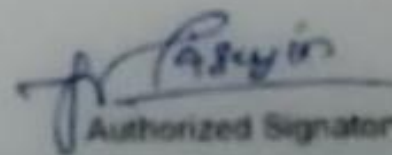


**X. Abisha**

**Medical Coder**

Emp. Code : 72048

Blood group : A+<sup>ve</sup>

  
Authorized Signatory

7/2, 1<sup>st</sup> floor SIEFL Building, Sargunaveethi, Nagercoil-01

Ph: 04652 232122, [www.medryte.com](http://www.medryte.com)



**Omega**   
**Healthcare**

3rd Floor, Raja Complex,  
#6/3 Bharathiyarsalai, Cantonment, Trichy -01.  
Phone: +91 431 402 8111



**Nanthini M**  
**Emp. No.1063308**

[WWW.OMEGAHMS.COM](http://www.omegahms.com)







**INFOMETIZ**

*Guiding you passionately when you need it most...*



To whomsoever it may concerns

Dear Sir/Madam.

This is to certify that Mr/Miss/Mrs ABITHA DI CLARE has enrolled for the training on medical coding – CPC Certification. The program is for 4 months starting from 23<sup>rd</sup> July 2022 to 25<sup>th</sup> November 2022.

Regards,  
Muskaan T



Branch Manager





**OFFER LETTER**

**TO**

**MARIA ANTONY**

We are happy to issue the career Program letter. You will be appointed as a sales officer and during the training period we will evaluate you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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2. Quarterly Productivity Bonus.
3. Annual Productivity Bonus.
4. Self-Sourced business payout.

During the training we train you on Learning Corporate work culture and Skills Development

- |                                    |   |  |
|------------------------------------|---|--|
| <b>A) Training Functional Area</b> | : | HR/Finance/Operations/Sales & Marketing.   |
| <b>B) Training Period</b>          | : | (08.02.2022) to (09.04.2022) 60 days.  |
| <b>C) Training</b>                 | : | IC 38 for IRDA Licensing exam, Insurance basics, Our Company Products, KYC & AML Sales & Marketing activities. |
| <b>D) Developing Skills</b>        | : | Communication Interpersonal skills, Corporate Working Culture.   |
| <b>E) Stipend</b>                  | : | Rs. 15,000/-(only on achievement target)   |

SIMPL has pleasure in welcoming you on board. We wish you to have a long and mutually beneficial association with us.

**SENIOR BRANCH HEAD,**



**OFFICIAL SEAL**

**ACCEPTANCE OF OFFER**

I, \_\_\_\_\_ agree to the services terms and conditions mentioned in this letter and enclosed details.

\*The fees which is taken from you for the IRDA exam Training is non - refundable.

**DATE:**

**SIGNATURE**

**OFFICE ADDRESS: 23/1 GOVINDA SAMY LAYOUT, SHIVANANTHA COLONY, COIMBATORE-641012**

Department of Posts

Pay Slip for the month of March 2024

Name : Gayatri C M  
 Emp Id : 50575871  
 Designation: Dak Sevak

Office : S.T.Mankad S.O  
 Scale : 01-01  
 PAN : DWEFG7277N  
 GPF / PRAN No :

Earnings		Deductions		Out Of Account	
TR Continuity Allowance	9677.00	CWFGDS	240.00		
Dearness Allowance	4452.00				
Fixed Stationery Charges	24.00				
<b>Total</b>	<b>14153.00</b>	<b>Total</b>	<b>240.00</b>	<b>Total</b>	<b>0.00</b>

Take Home Pay: Rs. 13,913.00

THIRTEEN THOUSAND NINE HUNDRED THIRTEEN Rupees Only



STAR GROUP

[www.stargroup.org.in](http://www.stargroup.org.in)

258/4, MS Rd, Krishnankovil, Nagercoil-01

Ph: 7402077077, 04652466777



IRFANA FATHIMA S

Project Coordinator





**WILLIAM HOSPITAL**  
M.S ROAD, KRISHNAN KOIL,  
NAGERCOIL - 629 001.

**Blood Group : O<sup>+ve</sup>**

**Address :**

64.THALAVAIPURAM,  
NAGERCOIL-629004  
KANYAKUMARAI



**ANUSHA G**  
**LAB TECHNICIAN**



**WILLIAM HOSPITAL**  
M.S ROAD, KRISHNAN KOIL,  
NAGERCOIL - 629 001.

 **04652 272588**

 **98427 50755**

 **williamhospital55@gmail.com**

 **williamhospital.org**

*Sison William*

**Proprietor**



04-07-2022

MS.ESKALIN JEBA SNEHA,  
NO 3/13, NORTH STREET,  
RAMANATHAPURAM URUMANKULAM (POST ),  
TIRUNELVELI TAMILNADU - 627654.

Dear Madam,

We are pleased to appoint you to the post of **TELECALLER** in the administrative and supervisory cadre on Contract basis on the terms and conditions set out below:

1. Your services will be initially placed at the disposal of our client M/s. Star Health and Allied Insurance Company Limited. You will be posted at **CHENNAI**.
2. Your appointment is target oriented and your individual business target will be communicated to you by the authorized officer of the client. Your target is subject to revision from time to time and you will be directly responsible for achieving the target allotted to you from time to time and your performance vis-a-vis target will be **reviewed on a monthly basis** by the client and the Organisation shall have the absolute right to terminate your service without any notice period in case of unsatisfactory performance.
3. The period of your employment under this contract will be strictly one year from the date of your joining our Organisation. This contract will automatically stand terminated upon expiry of the period of one year and you will cease to be in our service with effect from that date. The contract of employment can be extended for further period as may be specified, upon mutually agreeable terms and conditions.
4. (a) You will be paid a salary of **Rs.2,31,336/- (Rupees two lakh thirty one thousand three hundred and thirty six only)** per annum on **cost to the Company basis** (including employer's contribution of PF, ESI, etc., as applicable). The breakup details are given in the Annexure – I.  
(b) You will also be eligible for a **Variable, Performance-linked Incentive** which will be computed and paid on a monthly basis, subject to your fulfillment of performance parameters as may be decided by the company from time to time.
5. During the currency of this contract, you are liable to be deployed to any other office / station in India as per the requirement or in the office of any of our other clients. You will however continue to be in the service of our establishment and there will be no employer-employee relationship between you and our client. You will have absolutely no claim or demand of any nature whatsoever against our client at any point of time.
6. If you fail to report for duty as above, the appointment order will stand cancelled.
7. You will perform such duties & responsibilities as may be assigned to you by us or by the client from time to time.

A handwritten signature in blue ink, appearing to be the initials "A" or "S", is written over the end of the seventh list item.

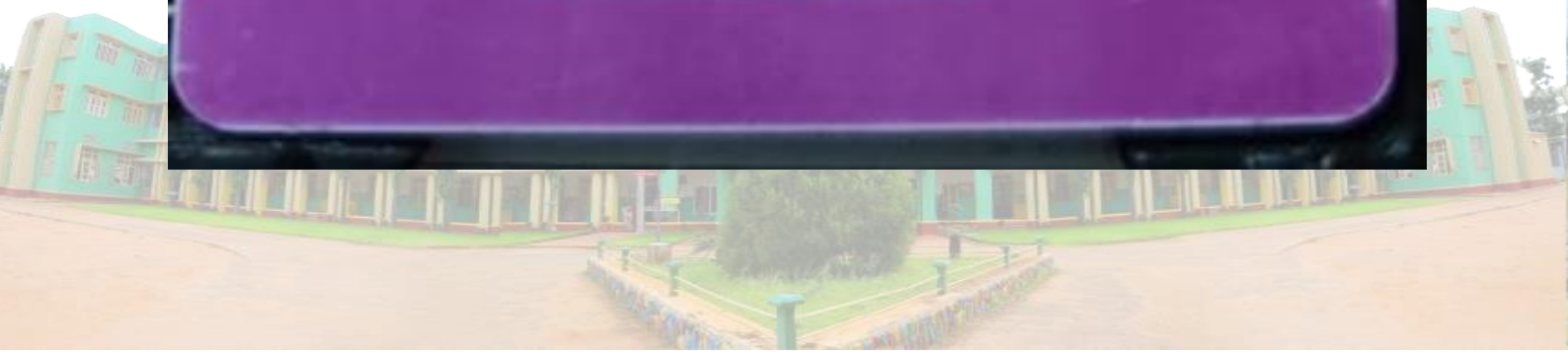
[www.golden-enterprises.co.in](http://www.golden-enterprises.co.in)

Nimmathi Nivasam, No.7, West Sivan Kovil Street, IInd Floor, Vadapalani, Chennai-600 026.  
E-mail : [ge@golden-enterprises.co.in](mailto:ge@golden-enterprises.co.in) Phone : 044-24881130.











Infotek Healthcare AKA-2772



INFOTEK HEALTHCARE SOLUTIONS  
No. 2141, First Floor, Mogappair West,  
Chennai - 600037

Phone: +91 944995724  
Email: [hr@infotekhealthcare.com](mailto:hr@infotekhealthcare.com)  
Website: [www.infotekhealthcare.com](http://www.infotekhealthcare.com)

**OFFER LETTER**  
**PRIVATE & CONFIDENTIAL**

6/6/2022

To: **Hanno Praya K.**

1. With reference to our discussion, we are pleased to appoint you as "Medical Coding - Business Associate". You are requested to join on or before August 07, 2022 on the following, contractual conditions.
2. Your emoluments by way of fixed base Net Working and will be 17600/- per month and the Payment will be done on or before by 07th of the consecutive month.
3. You shall report to the Operations Head of the company, on any authorized person (appointed by the company) from time to time, who will assign some extra duties and responsibilities, as the company may require.
4. Your Duties & Responsibilities for the appointed job is as below:
  - a. 8 Hours day (incl. working days) in month of 28.5\* project basis - Five times a week in Month
  - b. Must to prepare presentation for Physicians as per client requirements
  - c. Present and maintain the database, as well as on the presentation prepared.
  - d. Learning of new codes and to monitor their quality and production numbers. This is critical for it quality and based on your performance your cost and will be reduced.

You are governed by the "Service Rules and Regulations" of the company which are in force or may come in force from time to time. You will also execute a service and confidentiality agreement as applicable to employees of your category from time to time.

HR Signature: \_\_\_\_\_

Candidate Signature: \_\_\_\_\_

Infotek Healthcare AKA-2772



INFOTEK HEALTHCARE SOLUTIONS  
No. 2141, First Floor, Mogappair West,  
Chennai - 600037

Phone: +91 944995724  
Email: [hr@infotekhealthcare.com](mailto:hr@infotekhealthcare.com)  
Website: [www.infotekhealthcare.com](http://www.infotekhealthcare.com)

5. Either party can terminate this contract by giving a Seven Days advance notice. However, should your resignation be due to non-acceptance (which is linked to your productivity and quality as per client), unacceptable conduct, negligence, theft, willful violation of the company rules, unacceptability, improvement or otherwise by a total of less than 11 days then in the limited case, the company has the right to withhold or suspend your benefits, in the event of your termination from service due to unacceptable absence from duty, company reserves rights to distribute your legal without notice.
6. You will maintain utmost secrecy of the affairs or work of the company and should not divulge any information to the company by any mode of communication to any other person or organization etc., during your employment with us or thereafter.
7. All inventions, improvements and discoveries made solely by you or jointly while on duty shall be the property of the company and the company has the sole right, title and interest over such inventions, improvements, and discoveries and has the intellectual property rights over them.
8. You shall keep the company informed in writing, of any change in your address, telling which any notices later sent by the company to your address mentioned above shall be deemed to have been received by you.



# JOHN'S CENTRAL SCHOOL

Johns Nagar, Anjugramam, Kanyakumari - 629401

Affiliated to the CBSE, New Delhi

☎ 04652 - 266167



**B. MORIYA**

**Teacher**

### ADDRESS

D/o I. Balakrishnan, 10/84C, Yogi Ram  
Coil Street, Anjugramam P.o, K.K. Dist.

**D.O.B : 23.09.2000**



**B+ve**



**9047847304**

*[Handwritten Signature]*

*Principal*

REDMI NOTE 8

AI QUAD CAMERA

2022-2023

இராஜாபுரம் (விரிவாக்கம் மற்றும் பயிற்சி) மீள்வளம் மற்றும் மீள்வள நலத்தூறை  
உதவி இயக்குநர் அலுவலகின் செயல்முறை நடவடிக்கை  
முன்னிகை: திரு. ஏ.த. மோகன் குமார், பி.எப்.எஸ்.சி.,

செ.மு.ஆ.எண். 191/ஈ/2021

நாள்: 29.09.2022

பொருள்: மீள்வளம் மற்றும் மீள்வள நலத்தூறை பிரதம மந்திரி  
மீள்வள மேம்பாட்டுத் திட்டம் - சாகர் மித்ரா  
பணியாளர்கள் - பணி நியமன ஆணை வழங்குதல் -  
தொடர்பாக.

பார்வை: 3. கூடுதல் தகவலை செயலணி நேர்முக கடித எண்  
19129/FS-3(2Y2021)-1, நாள்: 21.12.2021.

4. மீள்வளம் மற்றும் மீள்வள நலத்தூறை ஆணையர், செயலணி  
அலுவலகின் குறிப்பான த.க.எண்  
2780/MH2/2021, நாள்: 11.01.2022 மற்றும் 03.08.2022.

ஆணை:

பிரதம மந்திரி மீள்வள மேம்பாட்டு திட்டத்தின் கீழ் சாகர் மித்ரா பணியாளர்களை  
நியமித்திட மாவட்ட அளவிலான தேர்வுக்குழு அமைக்கப்பட்டு சாகர் மித்ரா பணியாளர்களுக்கான  
நேர்முகத் தேர்வு திருநெல்வேலி மாவட்டத்தில் 20.09.2022 அன்று நடைபெற்றது.

திருநெல்வேலி மாவட்டம் <sup>சட்டப்பிள்ளை</sup> ~~கூட்டப்பிள்ளை~~ மீள்வள கிராமத்தைச் சேர்ந்த **B. ஆரோக்கிய செரில்**  
**த/பெ. பெர்னார்டு** என்பவர் திருநெல்வேலி மாவட்டம், இராஜாபுரம் வட்டம், கூட்டப்பிள்ளை மீள்வள  
கிராமத்தில் சாகர் மித்ரா (Sagar Mithra) பணியாளராக மாதம் ரூ. 15,000/- தொகுப்புதியத்தில்  
தற்காலிகமாக ஓராண்டிற்கு மட்டும் பணி நியமனம் ஆணை வழங்கப்படுகிறது. நாங்கள்  
**03.10.2022 (முற்பகல்)** முதல் பணியில் சேர வேண்டுகொள்ளப்படுகிறது.

இப்பணி நியமனம் முற்றிலும் தற்காலிகமானது என்றும் இவரது பணி திருப்திகரமாக  
இல்லையெனில் எவ்வித முன்னறிவிப்பின்றி எந்த நேரத்திலும் பணி நீக்கம் செய்வதற்கு  
இத்துறைக்கு முழு அதிகாரம் உண்டு எனவும் தெரிவிக்கப்படுகிறது. இப்பணி நியமனம்  
வாயிலாக இவர் அரசுப் பணியில் நிரந்தரம் செய்திடவும், பணி நீட்டிப்பு மற்றும் எவ்வித  
முன்னுரிமையும் கோர இயலாது எனவும் தெரிவிக்கப்படுகிறது.

பணியாளர் தனது சொந்த காரணத்திற்காக பணியை இராஜினாமா செய்ய நேரிடின்,  
அதற்கான அறிவிப்பை குறைந்த பட்சம் ஒரு மாதம் முன்னதாக இத்துறைக்கு அளித்திட  
வேண்டும் (அல்லது) ஒரு மாத ஊதியத்தை திரும்ப செலுத்த வேண்டும்.

மேலும், பணியில் சேரும் பொழுது துறையால் வழங்கப்படும் பணி ஒப்பந்தப் பத்திரத்தில்  
ஒப்பமிட்டு சமர்ப்பித்திட அறிவுறுத்தப்படுகிறது. இப்பணிக்கான பொறுப்புகள், பணியில் சேர்ந்தபின்  
தெரிவிக்கப்படும்.

பெறுநர்:  
B. ஆரோக்கிய செரில்  
த/பெ. பெர்னார்டு  
7/188 கிழக்கு தெரு  
கூட்டப்பிள்ளை.

B. Arrockiya Sheri  
30.09.2022

உதவி இயக்குநர்  
மீள்வளம் மற்றும் மீள்வள நலத்தூறை  
(விரிவாக்கம் மற்றும் பயிற்சி)  
இராஜாபுரம்.

29/9/2022



इण्डियन ओवरसीज बैंक  
Indian Overseas Bank



Rural Self Employment Training Institute  
Mahatma Nagar, Tiruchirappalli - 620 011.



CERTIFICATE

डॉ. N. V. RAMANUJAM

डॉ. N. V. RAMANUJAM को निदेशक के रूप में **E GNANA SOUNTHARI REDHIA**, जो लक्ष्य के रूप में कार्य कर रहे हैं। डॉ. N. V. RAMANUJAM, महाराष्ट्र, सहायक निदेशक, आर.से.ई.टी.आई. के तहत प्रशिक्षण कार्यक्रम में पूर्णकालीन रूप से भाग लेने के लिए। डॉ. N. V. RAMANUJAM को निदेशक के रूप में **E GNANA SOUNTHARI REDHIA**, जो लक्ष्य के रूप में कार्य कर रहे हैं। डॉ. N. V. RAMANUJAM, महाराष्ट्र, सहायक निदेशक, आर.से.ई.टी.आई. के तहत प्रशिक्षण कार्यक्रम में पूर्णकालीन रूप से भाग लेने के लिए। डॉ. N. V. RAMANUJAM को निदेशक के रूप में **E GNANA SOUNTHARI REDHIA**, जो लक्ष्य के रूप में कार्य कर रहे हैं। डॉ. N. V. RAMANUJAM, महाराष्ट्र, सहायक निदेशक, आर.से.ई.टी.आई. के तहत प्रशिक्षण कार्यक्रम में पूर्णकालीन रूप से भाग लेने के लिए।

डॉ. N. V. RAMANUJAM  
निदेशक

निदेशक

निदेशक

மாண்புமிகு கல்வி, தொழில் நுட்ப, வேளாண்மை மற்றும்  
மது அமைச்சர் 4-23/1-ல் கூறிய கீழ்க்கண்ட திட்டமிடல்  
படி கீழ்க்கண்ட திட்டமிடல் JSJ Electrical And Plumbing  
அமைச்சர் மூலமாக கட்டுமானம் மேற்கொள்ளும்  
திட்டமிடல் உள்ளது.



**JSJ ELECTRICAL & PLUMBING**  
145-ST-1, Opp. to Xavier Nidhi Ltd.  
KUMARAPURAM THOPPUR  
Ph: 8754735422





**DR. JEYASEKHARAN MEDICAL TRUST**  
DR. JEYASEKHARAN HOSPITAL & NURSING HOME  
K.P. Road, Nagercoil, Tamil Nadu, INDIA - 629002  
Ph: 04652-230018/ 20/ 21, 233905/ 6



**PRATHISHA S**  
**ASSISTANT**

**EMP. NO. AS2387**

**BLOOD GROUP: AB<sup>+</sup>**

*[Signature]*  
Administrator

**ATTENDER / ASSISTANT**

SELF-EMPLOYMENT CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

I, Leela residing at D/o Kumar, 36A

Eswarapuram, Kottar, Nagascoil, hereby declare and confirm

that I am an entrepreneur. I have been actively engaged in entrepreneurial activities under the

business name Leela Paper Bag Company, Kottar

I affirm that the information provided in this declaration is true and accurate to the best of my  
knowledge.

Date: 17.11.2023

Place: Kottar

  
Name & Signature







الهيئة الاتحادية للهوية والجنسية والجمارك وأمن المنافذ  
FEDERAL AUTHORITY FOR IDENTITY, CITIZENSHIP, CUSTOMS & PORT SECURITY



United Arab Emirates

## إذن دخول إلكتروني - eVisa



0 2 1 0 1 2 0 2 4 0 7 0 0 6 0 8 1 7

عمل/م

EMPLOYMENT/IMM



إكسبو 2020  
EXPO 2020  
معرض دبي - الإمارات العربية المتحدة  
DUBAI UNITED ARAB EMIRATES



ENTRY PERMIT NO : 101 / 2024 / 7/0060817 : إذن دخول رقم

Date & Place of issue : 23/04/2024 : تاريخ ومحل الإصدار  
FEDERAL AUTHORITY FOR IDENTITY & CITIZENSHIP \ ABU DHABI : الهيئة الاتحادية للهوية والجنسية / أبوظبي

U.I.D No : 239949080 : الرقم الموحد

Allowed to enter U.A.E to : أجاز بدخول دولة الإمارات العربية المتحدة إلى  
الاسم بالكامل : أشا ديفيد راج ديفيد راج

Full Name : ASHA DAVID RAJ DAVID RAJ : الجنسية : جمهورية الهند

Nationality : INDIA : محل الميلاد : ناجر كويل تاميل نادو

Place of Birth : NAGERCOIL TAMIL NADU : تاريخ الميلاد : 08/05/1999

Date of Birth : 08/05/1999 : رقم الجواز : V8394117 / ORDINARY PASSPORT

Passport No : V8394117 / ORDINARY PASSPORT : المهنة : مفتش جودة

Profession : QUALITY INSPECTOR : المرافقون :

Accompanied By : صاحب العمل

Employer

Name : UNITED PRINTING & PUBLISHING LLC : الاسم : المتحدة للطباعة والنشر ذ م م

Address : Per No : 125966 Tel No : 0097125039907 Mob No : 0554785412 P.O.Box : 39955 : العنوان

**Note** : The United Arab Emirates welcomes you and wishes you a happy stay. Please be sure to change your status or leave before the visa expires, so we can welcome you again

تلبسه : نرحب بك دولة الإمارات العربية المتحدة ونتمنى لك إقامة سعيدة ونرجى التمسك من أجل الوضع أو المغادرة قبل انتهاء فترة صلاحية التأشيرة لتتمكن من الترحيب بك مرة أخرى

Director of Entry & Residency Department  
Fees Paid

مدير إدارة التأشيرات والدخول والإقامة  
استوفيت الرسوم

You can verify this visa through the following link

يمكنك التأكد من صحة هذه التأشيرة عبر الرابط التالي:

<https://smartservices.icp.gov.ae/channels/web/client/default.html#/fileValidity>



# Montfort Community Hr. Sec. School

Kuravankadu, Kombuthooki PO, Yercaud TK, Salem Dt - 636601

E-mail: comschoolyercaud@gmail.com

Date: 29.02.2024

Dear Ms. Jenisha Singh J,

Hereby you are selected for appointment in the Montfort Community Hr Sec School, Kombuthooki as a Staff for the academic year 2024-25.

We have received the following original certificates,

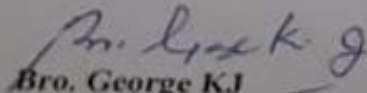
1. UG - Degree Certificate
2. PG- Consolidated Mark Statement
3. PG- Provisional (Original)

Kindly submit copies of the following documents at the earliest without fail,

- SSLC & HSC - Mark Statements
- PG - Degree Certificate
- B.Ed - Mark Statements & Degree Certificate
- Birth Certificate - Xerox copy
- Aadhar Card - Xerox copy
- Voter ID - Xerox copy
- PAN Card - Xerox copy
- Three copies of your recent passport size photos
- Bank Account number (**Indian Bank**) and other details for the salary payment. Salary will never be paid as cash.

- ☞ You are expected to work here a minimum of 2 academic years.
- ☞ If you leave at the end of the first year, you have to give 3 months' notice or 3 months' pay.
- ☞ If you leave in between the academic year (1<sup>st</sup> or 2<sup>nd</sup> academic year), you will have to give 5 months' notice or 5 months' pay.

Sincerely,

  
Bro. George KJ  
(Principal)  
PRINCIPAL

Montfort Community Hr. Sec. School  
Kuravankadu, Kombuthooki (Po)  
Yercaud (Tk), Salem (Dt) - 636 601

GOVERNMENT OF TAMILNADU  
DEPARTMENT OF FISHERIES

**SAGAR MITRA ID CARD**



Name : SONY K S

Designation : Sagar Mitra

Village Name : Pozhikarai

  
Holder's Sign

  
Asst. Director of Fisheries  
Chimnamuttom, Kanyakumari



From

R. Gowshika,  
45/15 Melasoorankudy,  
Konam (P.O),  
Nagercoil - H.

To

Head of the Department,  
Computer Science,  
Holy Cross College,  
Nagercoil - H.

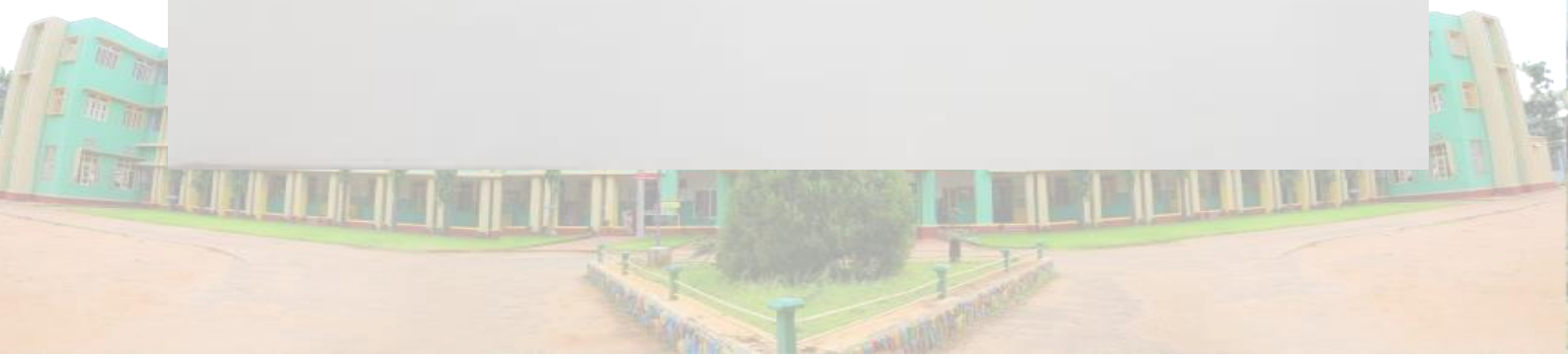
Respected Madam,

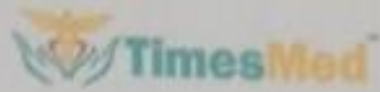
I am Gowshika R. I Completed my UG degree  
in Computer Science from Holy Cross College,  
Nagercoil. During the year 2019 - 2022. Now I am  
Working in Sivanthi Aditanar College pillayarapuram  
(Office Staff). My Monthly Salary is Rs 10,000/-.

Thank You,

Place: Nagercoil,  
Date: 13.05.2024.

Yours faithfully,  
R. Gowshika





**INTERNSHIP OFFER LETTER**

Date: 30-10-2023

Ms. Joeline Anna Antony  
Tenkasi, India

Dear Ms. Joeline Anna Antony,

The terms and conditions of your offer are as follows:

We are delighted to extend an offer for an internship opportunity at Timesmed HealthSoft Pvt Ltd. We believe that your skills and enthusiasm will make a valuable contribution to our team. Please find the details of your internship offer below:

Position: Intern

Duration: 01-12-2023 to 30-11-2024 (1year)

Location: Timesmed HealthSoft Pvt Ltd,  
35/10 1st floor, Railway Colony,  
3rd St Extension, Nelson Manickam Road,  
Chennai – 600029

**COMPENSATION**



We are pleased to offer you a compensation of Rs 10,000 for the duration of your internship. Detailed payment information and schedule will be provided upon your acceptance.

**RESPONSIBILITIES**


In your office you must effectively perform to ensure results and you will be expected to work extra hours to achieve this whenever the job so requires.

Please carefully review this offer letter and indicate your acceptance by signing and returning it to us by 01-12-2023. If you have any questions or need further information, do not hesitate to contact us at [hr@timesmed.com](mailto:hr@timesmed.com).

**St. John's College of Arts & Science**  
Ammandivilai - 629 204  
Ph : 04651 - 200015, [www.stjohnskk.ac.in](http://www.stjohnskk.ac.in)





**ASST. PROFESSOR**  
DEPT. OF ENGLISH

 **A1<sup>+</sup>**

D.O.B : 12-03-2000

**M. JENNIFER DEEPTHI JOSE**  
53/5A1, Ezhilagam,  
1st Street, Holy Cross Nagar,  
Nagercoil, K.K.Dist., 629204.  
Mobile : 8300731078  
Aadhar : 8676 3227 7592

  
**Secretary**

  
**Principal**



# BELFIELD

Matric Higher Secondary School



Staff Id Card  
2023-2024

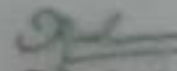
**JESMA MARY .J**

TEACHER

D.O.B : 28-08-1999

Address : D/o Mr. S. Jesu Rathnam,  
38, South Street,  
Kurusady,  
Nagercoil - 629004.

Mobile : 9385792871

  
Principal

Asanipallam, Kanyakumari District. Ph : 04652-236283, 9443539400  
e-mail : belfieldschool@gmail.com Web : www.belfieldschool.in





**ALPHONSA**  
**MATRICULATION HIGHER SECONDARY SCHOOL**  
A.R.P.Camp Road, Nagercoil, Kanyakumari Dist. - 629002  
Tamil Nadu .Ph : 04652- 265863



**Prathisha P.M.**  
**S.G.Teacher**

**D.O.B : 02-10-1997**  
**Phone : 8695189098**  
**B.G. : AI +ve**

*Sr. Lizbeth*  
**Principal**

**2022-2023**



Abishiniya Jenusha J

Employee No. : 90002641

*[Handwritten Signature]*

Issuing Authority



SELF-EMPLOYMENT CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

I, KOWSHIKA residing at 2/58, NEAR  
RC CHURCH, THELLANTHI, hereby declare and confirm  
that I am an entrepreneur. I have been actively engaged in entrepreneurial activities under the  
business name KOWSHIKA GALLERY ART, NAGERCOIL  
I affirm that the information provided in this declaration is true and accurate to the best of my  
knowledge.

Date: 15.10.2023

Place: THELLANTHI



Name & Signature





An intelligent solution for supporting family caregivers  
Evidence-based

**DATE: 07/07/2022**

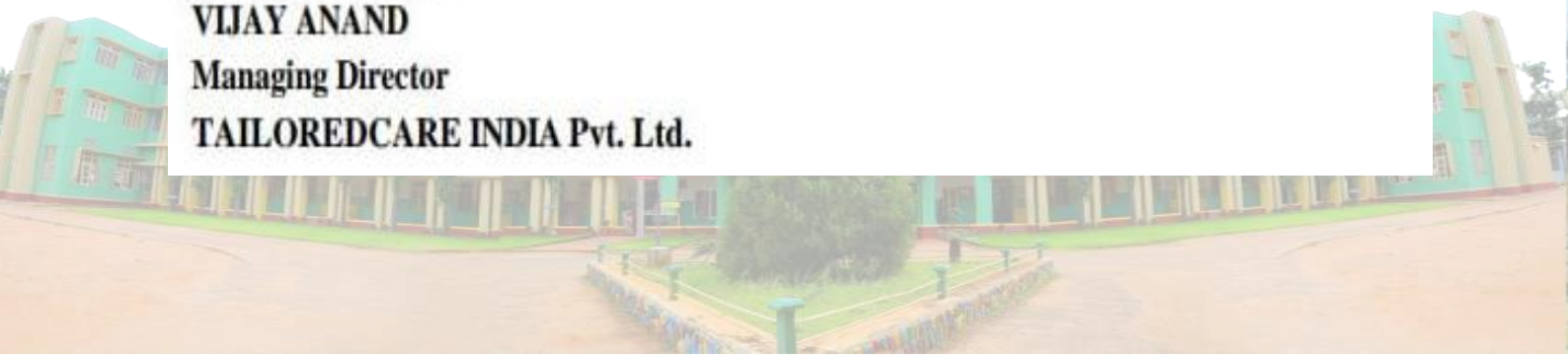
## **JOB APPOINTMENT LETTER**

This is to certify that **Mrs Shani Debra M** is an employee of “**TAILOREDCARE INDIA PRIVATE LIMITED**” Chennai, India as a Data Miner since 01/02/2022. Her salary will be Salary package as discussed. This certificate can be used only for bank account opening purpose only.

For, TAILOREDCARE INDIA Pvt. Ltd.

A handwritten signature in black ink, appearing to read 'Vijay Anand', is written over a horizontal line.

**VIJAY ANAND**  
**Managing Director**  
**TAILOREDCARE INDIA Pvt. Ltd.**





# St. JOSEPH'S SCHOOL

Affiliated to CBSE - No : 1930682

Attinkarai, Manavalakurichy

K.K.District, Tel: 04651-200004

2023 - 2024



STAFF CARD

Name : **F. ANCY BEUTLYIN**  
Designation : **PRT**  
Unique ID : **2382836**  
Address : **4/115 A3 Udaiyan Vilai  
Konamkadu Post 629803**  
Phone No : **9361724627**

*X. D. D. D.*  
Principal



# St. John's College of Arts & Science



Ammandivilai - 629 204

Ph : 04651 - 200015, [www.stjohnskk.ac.in](http://www.stjohnskk.ac.in)



**ASST. PROFESSOR**  
**DEPT. OF ENGLISH**




D.O.B : 19-07-2000

**S. CATHRIN JONISHA**

209, South Street,  
Maravankudieruppu,  
Nagercoil, K.K.Dist., 629002.  
Mobile : 9791829148  
Aadhar : 7093 5935 9435

  
Secretary

  
Principal

From

Chinna Alex . A ,  
Batch (2020-2022),  
Department of English (SF),  
Holy Cross College (Autonomous),  
Nagercoil.

To

Head of the Department ,  
Department of English (SF),  
Holy Cross College (Autonomous),  
Nagercoil.

Respected madam ,

I am chinna Alex . A. I have done my PG Program (2020-2022) in this department. After the program I have been appointed as a teacher at St. Mary's Matriculation School, Reethapuram.

Thank you.

Place ,

Kottar .

17.08.2022 .

Yours sincerely,  








From,

Sneha Lakshmi.P,  
Batch (2020-2022),  
Department of English (S.F),  
Holy Cross College (Autonomous)  
Nagercoil.

To,

Head of the Department,  
Department of English (S.F),  
Holy Cross College (Autonomous)  
Nagercoil.

Respected madam,

I am Sneha Lakshmi.P, I have done my  
PG Program (2020-22), in this department. after the  
program I am appointed as a teacher at V.S.R  
CBSE International School, Thisayanvilai.

Thank you.

Place: Thisayanvilai

Date: 13-08-2022.

Yours sincerely,

S



From

J.M. Thana Angel,  
Batch (2020-2022),  
Department of English (S.F.),  
Holy Cross College (Autonomous),  
Nagercoil.

To

Head of the Department,  
Department of English (S.F.),  
Holy Cross College (Autonomous),  
Nagercoil.

Respected Madam,

I am J.M. Thana Angel, I have  
done my PG. program (2020-2022) in this  
department after the program I have  
appointed as a teacher at "SAV Balakrishna  
Matriculation higher secondary school.

Thankyou.

Yours sincerely,  
J.M. Angel

Place: Avaraikulam

Date: 7/5/2024



**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

**Ms. ABISHA RESHMI C,**  
Holy Cross College,  
Kurusadi, Nagercoil.  
629004

Dear ABISHA RESHMI C,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.,** under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure 1. Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

**Salary breakup:**

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725
	Shift Allowance	1083
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on **01/07/2022**. Otherwise this offer will stand with drawn automatically.

Your sincerely,

**M Ruduvelan- Managing Partner**

For Sukraa Enterprises

Authorized Signatur



**SUKRAA ENTERPRISES**  
Facility Management Services

Palayaseevaram, Kanchipuram Dist : 631 606.  
Mobile : +91 95660 55266 / 78679 34609  
Email : sukraaenterprises2016@gmail.com

**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

Ms. ABHIRAMI T S NAIR,  
Holy Cross Collage,  
Kurusadi, Nagarcoil.  
629004

Dear ABHIRAMI T S NAIR,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.**, under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure1...Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

Salary breakup:

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725
	Shift Allowance	1083
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on 01/07/2022 Otherwise this offer will stand with drawn automatically.

Your sincerely,

M Rduvelan- Managing Partner

For Sukraa Enterprises

Authorized Signature



**SUKRAA ENTERPRISES**  
Facility Management Services

No: 289, Padmaavathi Sagar Mill, Kanchipuram High Road,  
Palayamkottam, Kanchipuram Dist: 631 804.  
Mobile : +91 95660 55268 / 26579 34609  
Email : sukraaenterprises2016@gmail.com

**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

**Ms. MINISHA T,**  
Holy Cross College,  
Kurusadi, Nagarcoil,  
629004

Dear MINISHA T,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.**, under the contract of Sukraa Enterprises in **Manufacture Dept at Sunguvarchatram, Kanchipuram.**

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure 1. Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

**Salary breakup:**

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725
	Shift Allowance	1083
	Altn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on 01/07/2022. Otherwise this offer will stand with drawn automatically.

Your sincerely,

**M Ruduvelan- Managing Partner**

For Sukraa Enterprises

Authorized Signatur



**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

**Ms. AROKIYA MARRY J,**  
Holy Cross College,  
Kurusadi, Nagarcoil,  
629004

Dear AROKIYA MARRY J,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.**, under the contract of Sukraa Enterprises in **Manufacture Dept at Sunguvarchatram, Kanchipuram.**

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure1...Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

Salary breakup:

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725
	Shift Allowance	1083
	Altn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on **01/07/2022** Otherwise this offer will stand with drawn automatically.

Your sincerely,

**M Ruduvelan- Managing Partner**

For Sukraa Enterprises

Authorized Signatur



**SUKRAA ENTERPRISES**  
Facility Management Services

No: 289, Padmoavathi Sugar Mill, Kanchipuram High Road,  
Palayaseevaram, Kanchipuram Dist : 631 606.  
Mobile : +91 95660 55266 / 70679 34609  
Email : sukraaenterprises2016@gmail.com

**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

Ms. PETCHIAMMAL K,  
Holy Cross College,  
Kurusadi, Nagarcoil,  
629004

Dear PETCHIAMMAL K,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.**, under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure1... Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

Salary breakup:

Salary Components		Monthly INR
Fixed	Basic	5670
	DA	4726
	Shift Allowance	1083
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on **01/07/2022**. Otherwise this offer will stand with drawn automatically.

Your sincerely,

M Rudevlan- Managing Partner

For Sukraa Enterprises

Authorized Signatur



**SUKRAA ENTERPRISES**  
Facility Management Services

No. 288, Palmanavathi Sugar Mill, Kanchipuram High Road,  
Palaivanavaram, Kanchipuram Dist : 631 606.  
Mobile : + 91 95668 55256 / 78679 34608  
Email : sukraaenterprises2916@gmail.com

**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

**Ms. PREETHA S,**  
Holy Cross College  
Kurusadi, Nagarcoil.  
629004

Dear PREETHA S,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.**, under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure 1. Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

Salary breakup:

Salary Components		Monthly INR
Fixed	Basic	5670
	DA	4725
	Shift Allowance	1083
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on **01/07/2022** Otherwise this offer will stand with drawn automatically

Your sincerely,

**M Ruduvelan, Managing Partner**

For Sukraa Enterprises

Authorized Signatur





**SUKRAA ENTERPRISES**  
Facility Management Services

No. 288, Padmanavathi Sugar Mill, Kanchipuram High Road,  
Palayaseeraram, Kanchipuram Dist - 631 806,  
Mobile : +91 95608 55296 / 78679 34609  
Email : sukraaenterprises2016@gmail.com

**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To:

**Ms. RESHIMA J,**  
Holy Cross College  
Kurusadi, Nagarcoil.  
629004

Dear RESHIMA J,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.**, under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure 1. Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month.

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company.

Salary breakup:

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725
	Shift Allowance	1083
	Adm Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on **01/07/2022**. Otherwise this offer will stand withdrawn automatically.

Your sincerely,

**M Ruduvelan- Managing Partner**

For Sukraa Enterprises

Authorized Signature



**SUKRAA ENTERPRISES**  
Facility Management Services

No: 288, Padmaavathi Sagar Mill, Kanchipuram High Road,  
Palayaseevaram, Kanchipuram Dist: 631 606.  
Mobile : +91 95660 95296 / 78679 34809  
Email : sukraaenterprises2016@gmail.com

**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022.

To

Ms. **SANTHANA KUMARI**,  
Holy Cross College  
Kurusadi, Nagarcoil,  
629004

Dear **SANTHANA KUMARI**,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.**, under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure1...Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your wilful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

Salary breakup:

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725
	Shift Allowance	1083
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on 01/07/2022. Otherwise this offer will stand with drawn automatically.

Your sincerely,

M Rudevajan- Managing Partner

For Sukraa Enterprises

Authorized Signatur



**SUKRAA ENTERPRISES**  
Facility Management Services

No: 289, Padmasavathi Sugar Mill, Kanchipuram High Road,  
Pelayaseevaram, Kanchipuram Dist : 631 606.  
Mobile : +91 95660 55266 / 78879 34609  
Email : sukraaenterprises2016@gmail.com

**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

Ms. SATHIYA C,  
Holy Cross College,  
Kurusadi, Nagarcoil,  
629004

Dear SATHIYA C,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.**, under the contract of Sukraa Enterprises in **Manufacture Dept** at **Sunguvarchatram, Kanchipuram.**

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure 1. Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

**Termination by employer:**

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

**Salary breakup:**

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725
	Shift Allowance	1083
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on **01/07/2022** Otherwise this offer will stand with drawn automatically.

Your sincerely,

M Rudravelan, Managing Partner

For Sukraa Enterprises

Authorized Signature



**SUKRAA ENTERPRISES**  
Facility Management Services

No: 299, Padmaavathi Sugar Mill, Kanchipuram High Road,  
Palayaseevaram, Kanchipuram Dist : 631 606.  
Mobile : +91 95560 95266 / 78679 34609  
Email : sukraaenterprises2016@gmail.com

**OFFER CUM APPOINTMENT LETTER**

03<sup>rd</sup> May 2022

To

**Ms. SATHIYA S,**  
Holy Cross College  
Kurusadi, Nagarcoil.  
629004

Dear SATHIYA S,

We are pleased to offer you an employment with **BHARAT FIH LIMITED**, under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure 1. Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your wilful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company.

**Salary breakup:**

Salary Components		Monthly INR
<b>Fixed</b>	Basic	5670
	DA	4725
	Shift Allowance	1083
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on 01/07/2022. Otherwise this offer will stand with drawn automatically.

Your sincerely,

**M Ruduvelan - Managing Partner**

For Sukraa Enterprises

Authorized Signatur



**SUKRAA ENTERPRISES**  
Facility Management Services

No: 289, Padmanavathi Sugar Mill, Kanchipuram High Road,  
Palayaseevaram, Kanchipuram Dist: 631 606.  
Mobile : + 91 95660 55266 / 78679 34609  
Email : sukraaenterprises2016@gmail.com

**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

**Ms. BANUMATHI S,**  
Holy Cross College,  
Kurusadi, Nagarcoil  
629004

Dear BANUMATHI S,

We are pleased to offer you an employment with BHARAT FIH LIMITED., under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure1. Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

Salary breakup:

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725
	Shift Allowance	1383
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on 01/07/2022. Otherwise this offer will stand with drawn automatically.

Your sincerely,

M Raduvelan- Managing Partner

For Sukraa Enterprises

Authorized Signature



**SUKRAA ENTERPRISES**  
Facility Management Services

No: 289, Padmeavathi Sugar Mill, Kanchipuram High Road,  
Palayaseevaram, Kanchipuram Dist : 631 606,  
Mobile : + 91 93560 55266 / 78678 34609  
Email : sukraaenterprises2019@gmail.com

**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

**Ms. KAVITHA A.T.,**  
Holy Cross College  
Kurusatti, Nagercoil  
629004

Dear KAVITHA A.T.,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.**, under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure I. Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company.

Salary breakup:

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725
	Shift Allowance	1063
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on **01/07/2022** Otherwise this offer will stand with drawn automatically

Your sincerely,

**M Ruduvelan - Managing Partner**

For Sukraa Enterprises

Authorized Signature



# A.K.T. Educational Institutions

Date: 29/01/22

## SELECTION ORDER

To.

S. Ishwarya.

Dear Sir / Madam,

Subject : SELECTION ORDER - Reg.

We are glad to inform you that you are selected as a PRT / TGT / PGT  
(Std. : I-II Subject : Science) teacher in  
NEET / MATRIC / CBSE School for the academic year 2022-2023.  
on a consolidated salary of rupees 11,000/-  
per month.

You are further informed to deposit your certificates on or before  
28<sup>th</sup> May and collect your formal appointment order.  
In case of any delay in this regard, this appointment stands cancelled.  
Hence, come and collect your appointment order on time.

For further details, please contact our HRD on mobile no: 9442585235

For Secretary

R. Padhyani KA

A.K.T. NAGAR, NEELAMANGALAM - 606 213, KALLAKURICHI, KALLAKURICHI DISTRICT, TAMILNADU.

Phone : 04161 - 223963, 223964, 223083 E-mail : [aktplacement@gmail.com](mailto:aktplacement@gmail.com)

Website : [www.aktinstitutions.com](http://www.aktinstitutions.com)

From:

R Anish Offiya,  
D/o S. Raj  
43/32 Siluvai Street,  
Periyakode,  
Eathampy Post.

To.

Holy Cross College (Autonomous)  
Nagercoil.

Respected Madam,

I, R. Anish Offiya here by acknowledge that I belong to the Department of Economics. of batch 2021-2022 in Holy Cross College (Autonomous), Nagercoil. I am employed as Sales girl. Hyundai Car showroom Chennai. I affirm that the above information is true and accurate to the best of my knowledge.

Thank You

Yours faithfully,

R. Anish Offiya



भारत सरकार रेल मंत्रालय उत्तर मध्य रेलवे प्रयागराज मण्डल				GOVT. OF INDIA MINISTRY OF RAILWAYS NORTH CENTRAL RAILWAY PRAYAGRAJ DIVISION	
पहचान-पत्र संख्या / Identity Card No.			CO-C-06388		
निर्गम तिथि/Date of Issue 19/04/2024		वैधता तिथि/Validity Date 18/04/2029			
	नाम	: आँरोकिया एलिस			
	Name	: R. AROCKIYA ALISH			
	पिता/पति का नाम	: रामासुन्दरा पाण्डी			
	F/H Name	: RAMASUNDARA PANDI			
	Designation	: CCTC			
	Station	: PRAYAGRAJ			
Department	: COMMERCIAL				
					
कर्मचारी के हस्ताक्षर		म. का. अधिकारी /DPO-PRYJ पाधिकारी /Issuing Authority			

SELF-EMPLOYMENT CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

I, Simi V residing at 2/SSAC Periyavillai

Manavalakurichi, hereby declare and confirm

that I am an entrepreneur. I have been actively engaged in entrepreneurial activities under the

business name Simi Xenox and Printers Manavalakurichi.

I affirm that the information provided in this declaration is true and accurate to the best of my knowledge.

Date: 29 : 11 : 2023

Place: Manavalakurichi

  
Name & Signature



From

J Jenifer Lourdhumary A/o John Bosga  
49, Mariammas Kovil Street,  
Kothapuram  
Peria Ambasamudhuram  
Pondicherry

To

Holy Cross college (Autonomous)  
Nagarcoll.

Respected Madam,


I J. Jenifer Lourdhumary, hereby acknowledge that I belong to the Department of Economics of Batch 2021-2023 in Holy Cross college (Autonomous) Nagarcoll. I am employed as Worker at Pegatron India Pvt. Ltd. Chennai. I affirm that the above information is true accurate to best of my knowledge.

Thank you.


Sincerely,

J. Jenifer

J. Jenifer Lourdhumary


 **AUXILIUM**  
**MATRIC.HR.SEC. SCHOOL**  
KEELA ERAL, Thoothukudi Dist  
Ph : 7448863949

**STAFF IDENTITY CARD**



Blood:  
B +

Name : **V. RESHOBA SNOWFRIN**  
D.O.B : **11.12.2001**  
Design : **TEACHER**  
Address : **D/O.MARIA NOVEN QUEENCIA**  
**372/35, LIONS TOWN, 7th ST,**  
**SAHAYAPURAM, THOOTHUKUDI.**  
Mobile : **8870028897**

  
Principal





**KMMC HOSPITALS**  
KANYAKUMARI MEDICAL MISSION RESEARCH CENTER

**KMMC-1062**



**B. Mary Binu Akalya**  
M.A  
**OP Receptionist**

  
Director Administration

St. Devasahayam Nagar, Muttom, Kanyakumari

**DMI Foundations**

04651 228 000  
04651 228 000



SELF-EMPLOYMENT CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

I, B. LIBISHA THERES residing at 1/158, NORTH STREET,  
SEETHAPAL, BOOTHAPANDI, hereby declare and confirm

that I am an entrepreneur. I have been actively engaged in entrepreneurial activities under the

business name BALA CAKERS.

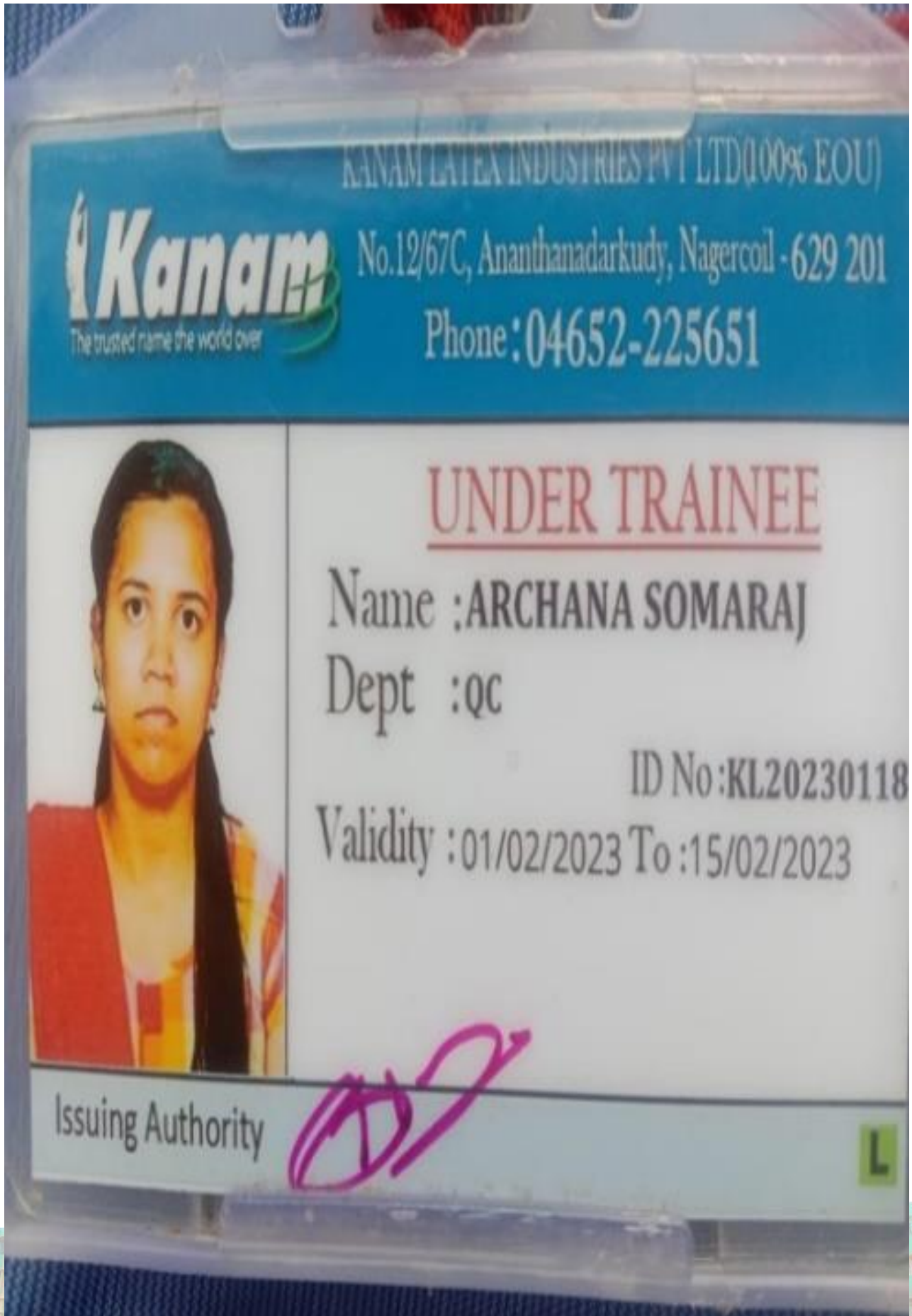
I affirm that the information provided in this declaration is true and accurate to the best of my  
knowledge.

Date: 10.10.2023

Place: BOOTHAPANDI

  
Name & Signature









GOVERNMENT ARTS AND  
SCIENCE COLLEGE  
KANYAKUMARI-629 401

Ph: 04652 263 507



**K.PRITHISKA**  
**Junior Assistant**

Employed ID : 20021192929

CPS No : 7000460398/EDN

Date of Brith : 18-05-2002

Blood Group : O +ve

Address : 6/81, Melasoorankudy,  
Konam post,  
Nagercoil.

Cell: 9442653235

*L. Linga*  
PRINCIPAL

**Kanam**  
The trusted name the world over

KANAM LATEX INDUSTRIES PVT LTD(100% EOU)  
No.12/67C, Ananthanadarkudy, Nagercoil - 629 201  
Phone: 04652-225651



Name :CHAIRMANI BRINDIYA MURUGAN  
Dept. :QC  
ID No :KL20220663  
D.O.B. :11/12/2001  
Validity :06/01/2023 To:05/01/2024  
Address :5/262A,ESAKIYAMMAN KOVIL  
STREET,KOTTAVILAI,PERUVILAI,KANNIYA  
KUMARI,TAMILNADU-629003

Issuing Authority 





**SIVA SANKARI**

O+VE

Issuing Authority

**CADD CENTRE TRAINING SERVICES**



# **A. JOHN MORIS & CO**

**CHARTERED ACCOUNTANTS**



**Name** : CHENIFER K  
**SRO. No.** : SRO0821396  
**Designation** : ARTICLED ASSISTANT

**Managing Partner**

No. 5, Lakshmiपुरam 1st Street, Deivasiganani Road, (Near Music Academy),

Royapettah, Chennai - 600 014. Phone No: 044-28116003/4, 76670 34935

Fax No: 2811 1712 Cell: 93810 34935

E-mail: [info@ajohnmoris.com](mailto:info@ajohnmoris.com) Web: [www.ajohnmoris.com](http://www.ajohnmoris.com)

# LEON STEELS PRIVATE LIMITED



**Emp. Name : Arokiya Mousmi**  
**Designation : Accounts Assistant**  
**Blood Group : B+ve**  
**Mobile No : 9344489931**

**No. 43/6, Veerabathira Nagar, GST Road, Thamburam, Potheri, Chengalpattu -603203.**





**POTHYS**<sup>®</sup>  
Retail Pvt. Ltd



**KANISTA. K**  
**Designation :**  
**Billing Clerk**

ESAF SWASRAYA MULTI STATE  
AGRO CO-OPERATIVE SOCIETY LTD  
BUSINESS CORRESPONDENT OF



Lourdu Mahima

23495



**SHIJI E**

**CUSTOMER SERVICE EXECUTIVE**

Employee Code : 6136



**KLM AXIVA  
FINVEST LTD**



SELF-EMPLOYMENT CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

I, Arthi A residing at Perumalcoil street,  
Pattachal Saliyanilani, Nagencoil, hereby declare and confirm  
that I am an entrepreneur. I have been actively engaged in entrepreneurial activities under the  
business name Arthi Beauty Parlour.

I affirm that the information provided in this declaration is true and accurate to the best of my  
knowledge.

Date: 04.11.2023

Place: Nagencoil

Arthi  
Name & Signature





Archana R

Employee No. : 90054086



A handwritten signature in black ink, appearing to read 'H. S. J. J.', written over a horizontal line.

Issuing Authority



**A. ARUL ANTO & CO.,**  
CHARTERED ACCOUNTANTS

No. 154, Rangarajapuram Main Road, Kodambakkam,  
Chennai - 600 024. Ph : 044-4311 7970, 044-2484 7970  
Mobile : 9840817970, 7550017970  
E-mail : aarulantoco@gmail.com  
Web : www.aarulanto.com

### SERVICE CERTIFICATE

Dear Concerned,

I hereby certify that Ms. FRANCILIN SEBNA F S was employed as Audit Executive with our Firm, A. ARUL ANTO & CO., during the period starting from 04<sup>th</sup> of September 2022 to Till Date.

Ms. FRANCILIN SEBNA F S started working with our firm as an Audit Executive and with sincere efforts & excellent Performance. For a year of working for us, she is exposed with Excel, Tally, financial statement preparation, GST, Bank audit and gained Experience in those.

We wish her success in her future efforts.

**A. ARUL ANTO & CO**  
Chartered Accountants



Regards

  
**A. ARUL ANTO & CO.,**  
(A. ARUL ANTO MAGESH)

#### Branches

No. 1E, Surya Apartments, 1st Floor-H, Sharma Street, East Tambaram, Chennai-600058. Ph : 044-29545310, Mob : 9840817970  
No. 1B, 1st Floor, C/10, Holy Cross College Road, Punnai Nagar, Nagercoil - 629004. Ph : 04852-420874, Mob : 9800537970, 9600717970





**WELCOME LETTER**

Dear: *Nabeeha Basheer Ahamed*

We are pleased to inform you that you have been selected as Customer Service Associate.

As discussed, your Annual CTC would be Rs 180006 /.

You are requested to report for F2F at our office on 11-07-2022.

1. Please bring along with you, the enclosed

- Proof of age/ birth
- Proof of residence
- Qualification certificate (10th, 12th, provisional degree certificate at the time of venue)
- Five passport size photographs
- Previous service certificates if you are experience.
- PAN Card Number and Aadhar Card.

\*\*PAN Card number is mandatory to enable us to process your salary. If you do not have a PAN Card number you can apply for a PAN card through a vendor available at our premises at a nominal charge. All documentation and co-ordination is required to be done directly with the vendor.

2. Duplicate copy of this letter may kindly be returned to us duly signed.

Thanking you,

Yours Sincerely,

For Teleperformance Global Service Private Limited

Authorized Signatory  
9176068686

*Nabeeha Basheer*  
Accepted and signed



SELF-ATTESTATION CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

I, M. Anshiba residing at Sasalthattu,  
Kandanvilai Post, hereby declare and confirm  
that I am working in Xavier Academy, Chettikulam.  
I affirm that the information provided in this declaration is true and accurate to the best of my  
knowledge.

Date: 04.02.2024

Place: Kandanvilai

Anshiba  
Name & Signature



From

Kibisha .D

6/86.C, Kottavilai,

Thickkanamcode 2 (P.O)

Pin: 629 804

k.k. Dist, Kibisha 2000@gmail.com

To

Holy Cross College (Autonomous)

Nagercoil

I, Kibisha hereby acknowledge that I belong to master of Commerce of 2020-2022 in Holy Cross College (Autonomous), Nagercoil. Currently I am employed as a Billing and Accounting work in D Royal Traders, Kulasagaram.

I affirm that the above information is true and accurate to the best of my knowledge

Thank you

Signature

D. Kibisha

From

A. Leenus Rexcy  
203, South Street,  
Kurusady,  
Nagercoil - 4.  
Leenusrexcy001@gmail.com.

To

Holy Cross College (Autonomous)  
Nagercoil.

I, Leenus Rexcy, hereby acknowledge that I belong to M.Com, of Batch Eg: 2020-2022 in Holy Cross College (Autonomous) Nagercoil, Currently, I am employed as Audit Executive at A. Arul Anto and Co. in Nagercoil. I affirm that the above information is true and accurate to the best of my knowledge.

Thank you.

Sincerely,

A. Leenus Rexcy.







**SUKRAA ENTERPRISES**  
Facility Management Services

No: 289, Padmoavathi Sugar Mill, Kanchipuram High Road,  
Palayaseevaram, Kanchipuram Dist : 631 606.  
Mobile : +91 95660 55266 / 70679 34609  
Email : sukraaenterprises2016@gmail.com

**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

Ms. PETCHIAMMAL K,  
Holy Cross College,  
Kurusadi, Nagarcoil,  
629004

Dear PETCHIAMMAL K,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.**, under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure1... Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

Salary breakup:

Salary Components		Monthly INR
Fixed	Basic	5670
	DA	4726
	Shift Allowance	1083
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on **01/07/2022**. Otherwise this offer will stand with drawn automatically.

Your sincerely,

M Rudevlan- Managing Partner

For Sukraa Enterprises

Authorized Signatur



**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

**Ms. ARTHI M,**  
Holy Cross College,  
Kurusadi, Nagarcoil.  
629004

Dear ARTHI M,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.,** under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure 1. Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

**Termination by employer:**

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

**Salary breakup:**

Salary Components	Monthly INR	
Fixed	Basic	5870
	DA	4725
	Shift Allowance	1053
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>	<b>13178</b>	

The detailed appointment letter will be given to you at the time of joining. You have to join on **01/07/2022** Otherwise this offer will stand with drawn automatically.

Your sincerely,

**M Ruduvelan**, Managing Partner

For Sukraa Enterprises

Authorized Signature



**SUKRAA ENTERPRISES**  
Facility Management Services

No: 289, Padmoavathi Sugar Mill, Kanchipuram High Road,  
Palayaseevaram, Kanchipuram Dist : 631 606.  
Mobile : +91 95660 55266 / 70679 34609  
Email : sukraaenterprises2016@gmail.com

**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

**Ms. PETCHIAMMAL K,**  
Holy Cross College,  
Kurusadi, Nagarcoil,  
629004

Dear PETCHIAMMAL K,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.,** under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure1... Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

Salary breakup:

Salary Components		Monthly INR
Fixed	Basic	5670
	DA	4726
	Shift Allowance	1083
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on **01/07/2022**. Otherwise this offer will stand with drawn automatically.

Your sincerely,

**M Rudevlan- Managing Partner**

For Sukraa Enterprises

Authorized Signatur

From :

A. Asorin Lithisha

1-320 Colony Street, Manakudy

lithias013@gmail.com

To :

Holy Cross College (Autonomous)

Nagercoil.

I, ASorin Lithisha, hereby acknowledge that I belong to Commerce (S-FII) of Batch 2019-2023 in Holy Cross College (Autonomous). Currently, I am employed as (CRO) at (Airtel office) in (Nager, Chennai). I affirm that the above information is true and accurate to the best of my knowledge.

Thank you

Sincerely,

A. Asorin Lithisha

Lithisha



# *The Muthoot Group*



**DAVINU D**

**JUNIOR RELATIONSHIP EXECUTIVE**

Emp. Code : FF69296

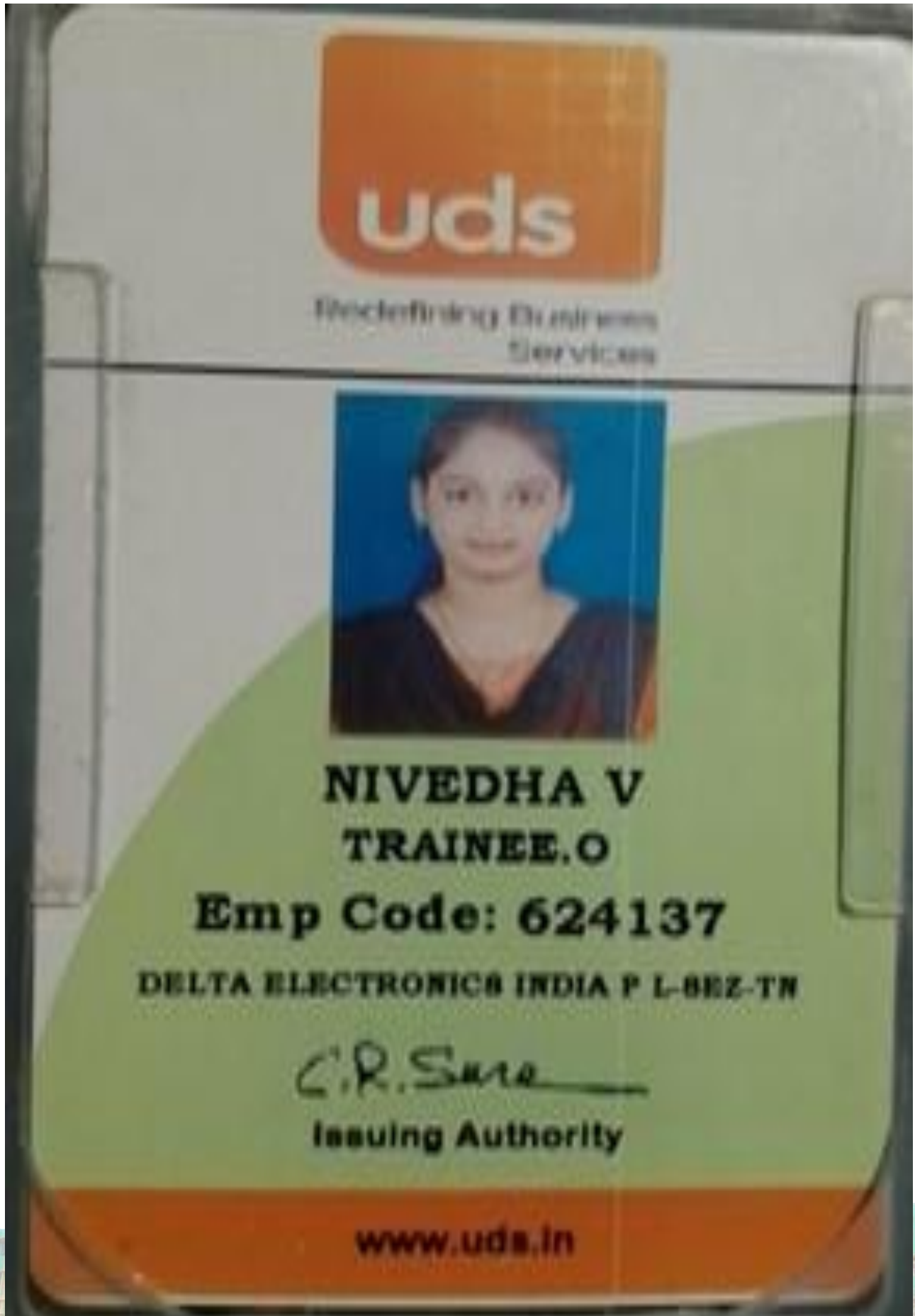
COLACHEL

KANYAKUMARI

**Authorised Signatory**

**Muthoot Family - 800 years of Business Legacy**







**DR. JEYASEKHARAN MEDICAL TRUST**  
**DR. JEYASEKHARAN HOSPITAL & NURSING HOME,**  
K.P. Road, Nagercoil, Tamil Nadu, INDIA - 629003.  
Ph: 04652-230019/ 20/ 21, 233905/ 6



**SRILAKSHMI B**

**HR ASSISTANT**

**EMP. NO.: HR2443**

**BLOOD GROUP: O<sup>+</sup>**

*Beean Sabar*  
Administrator

**HUMAN RESOURCE**





**Vaishnavi Welfare  
and  
Charitable Trust**



**ANTOINETTE ROQUE JESSICA**

**COMMUNITY SOCIAL WORKER**

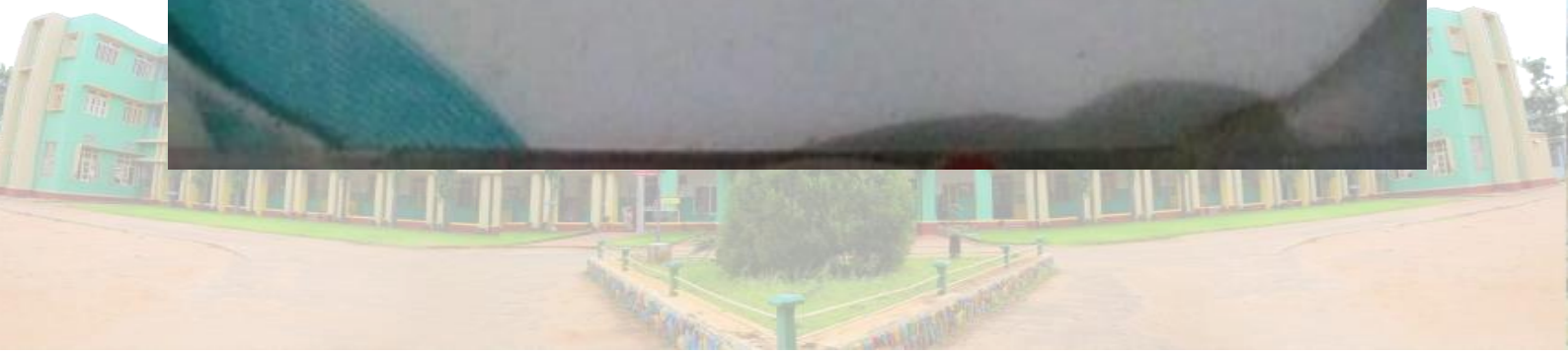
E-mail : [jessica@vaishnavitrust.org](mailto:jessica@vaishnavitrust.org)

Phone : 6385367759

Join : 11/09/2023

Expiry : 11/08/2026





**TAMILNADU RURAL RECONSTRUCTION MOVEMENT (TRRM)**  
**RAMANATHAPURAM**

24, MEENAKSHI SUNDRAM COMPOUND,  
11, SAYAKKARA STREET,  
VELIPATTINAM (POST), RAMANATHAPURAM



**AZIM PREMJI FOUNDATION**



**J. Asma Rajalin**  
Project Manager

Issuing Authority

**Project Director,  
TRRM**



SELF-EMPLOYMENT CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

I, Fathima Sajena.S residing at 10/23, Pattanayan  
coil Street, Kottar, Nagercoil, hereby declare and confirm  
that I am an entrepreneur. I have been actively engaged in entrepreneurial activities under the  
business name Fathima Eco Banner.

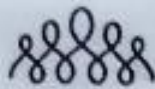
I affirm that the information provided in this declaration is true and accurate to the best of my  
knowledge.

Date: 11.11.2023

Place: Nagercoil

Fathima  
Name & Signature





## SAVE A FAMILY PLAN TRUST (INDIA)

SAVE A FAMILY PLAN  
IN INDIA SINCE 1999

Aiswaryagram, Parappuram, Kanjoor P.O, Ernakulam Dist., Kerala – 683575, India  
Phone: 0484 – 2462130 Email: safpi@safpi.org Website: www.savesfamilyplanindia.org

Ref. No.: DC/HR/135/2022

Date: 6<sup>th</sup> October 2022

Ms. J A Jesma  
31/17A, Thiruvithancode P.O.  
Mallanvilai, Kanyakumari District  
Tamilnadu - 629 174

Sub: - Appointment as full-time contract staff for the position of Field Coordinator in the Family Development Program

Dear Ms. J A Jesma,

Save A Family Plan India [hereafter mentioned as SAFPI] refer to your recent interview for the above position and are pleased to inform you that you have been selected for the position of Field Coordinator in Family Development Program at Kottar Social Service Society, Kottar (KO) [hereafter mentioned as NGO] for a period starting from 6<sup>th</sup> October 2022 and end by 30<sup>th</sup> September 2023.

### Position Description:

This position is envisioned to drive the growth of organizations' program implementation, evaluation, and analytic practices. In this exercise, you will be the responsible and critical person for implementing the Family Development Program as per the job description: a) implementing the Family Development Program in the NGO's working regions b) conducting Family Development Program Monitoring & Evaluations of supporting beneficiaries/families, c) preparing and submitting reports as per the specific program requirements d) providing supports and training to beneficiaries/families to capacitate them to improve the quality of their lives and e) conducting the activities in the field as per the job description.

### Probation:

A probation period of four months shall apply to you from the date of appointment and if you fail to perform in accordance with the expectations of the Family Development Program, you will be given a notice based on the Performance Appraisal Report, terminating the contract at the end of the probationary period.

### Salary:

- SAFPI will offer a consolidated salary of Rs. 25,000/month in the contract period including TA and other expenses. The salary will be directly transferred to your personal bank account from SAFPI.
- Tax deduction and other statutory deductions will be made as per government requirements.



## Government of Tamilnadu

Department of Social Welfare and Women Empowerment



**S.SELVA BHARATHI**

Senior Counsellor

Ministry Of Women & Child Development

Government Of India

Holders Signature

District Social Welfare Officer  
South Chennai.



PWSK+

CARE AND SUPPORT CENTER  
TANSACS  
ART CENTER



**IDENTITY CARD**



Name : **S.STEPHY**

Designation : Project coordinator

*S. Stephy*  
Sig. of Holder

*T. BEVERADI*  
President

NAACO





# KSSS

## KOTTAR SOCIAL SERVICE SOCIETY



**Miss. R.A. VINCENTIA PRIYA**

**SENIOR CASE MANGAER**



# Vallioor Multipurpose Social Service Society (VMSSS)



1, Gandhi Nagar, Vallioor,  
Tirunelveli Dist,  
Tamilnadu, India-627117.  
Ph. No: 9842673926



Name : **P.Sahaya Froja**

Desingnation : **Co - Ordinator**

Blood Group : **B +ve'**

Contact No : **6374917585**

*Penas*  
Director



**OFFER LETTER**

**TO**

**DIJARSINI**

We are happy to issue the career Program letter. You will be appointed as a sales officer and during the training period we will evaluate you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IC 38 EXAM. For that Insurance Basic training you have to pay Rs. 600/- as DD or cash in favor of SURETI IMF - TRAINING payable @ COIMBATORE.

A sales officer needs to achieve the target of Rs. 2,00,000/- premium through direct source to get promoted as a Business Development officer.

A BUSINESS DEVELOPMENT OFFICER (BDO/SBDO/BI) will be eligible for,

1. Fixed Salary.(3 LAKHS P.A INCL. BONUSES)
2. Quarterly Productivity Bonus.
3. Annual Productivity Bonus.
4. Self-Sourced business payout.

During the training we train you on Learning Corporate work culture and Skills Development

<b>A) Training Functional Area</b>	:	HR/Finance/Operations/Sales & Marketing.
<b>B) Training Period</b>	:	(08.02.2022) to (09.04.2022) 60 days
<b>C) Training</b>	:	IC 38 for IRDA Licensing exam, Insurance basics Our Company Products, KYC & AML. Sales & Marketing activities.
<b>D) Developing Skills</b>	:	Communication Interpersonal skills. Corporate Working Culture.
<b>E) Stipend</b>	:	Rs. 15,000/- (only on achievement target)

SIMPL has pleasure in welcoming you on board. We wish you to have a long and mutually beneficial association with us.

**SENIOR BRANCH HEAD,**



**OFFICIAL SEAL**

ACCEPTANCE OF OFFER

I, \_\_\_\_\_ agree to the services terms and conditions mentioned in this letter and enclosed details

\*The fees which is taken from you for the IRDA exam Training is non-refundable.

DATE:

SIGNATURE

**OFFICE ADDRESS: 23/1 GOVINDA SAMY LAYOUT, SHIVANANTHA COLONY, COIMBATORE-641012**

SELF-ATTESTATION CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

I, Anu Gayathri, residing at 14-38, Middle Street, Shunmugapuram, Madhavai hereby declare and confirm that I am working in Xavier Academy, Chettikulam.  
I affirm that the information provided in this declaration is true and accurate to the best of my knowledge.

Date: 22.01.2024

Place: Shunmugapuram

Anugayathri  
Name & Signature



Altruist Technologies India Private Limited  
Chambers, # 4, 5 & 6, Garvebhavipalya  
Behind R.N.S.Motors, Hosur Road, Bangalore-560068



Greetings from Altruist Technologies India Private Limited!!!

Dear A. Anusha

We are pleased to offer you employment in our company in the capacity of the Customer Support

Your date of joining is 07/07/2022.

You will be on probation for a period of Six months, which may be reduced or further extended at the sole direction of the organization. Based upon your performance your employment will be finalized.

We are pleased that you will be working with our office and look forward to your success.

Please bring following documents with you,

- Qualification Certificate (10th, 12th, marksheet or provisional certificate of degree)
- 2 passport size photos
- Aadhar Card and PAN Card

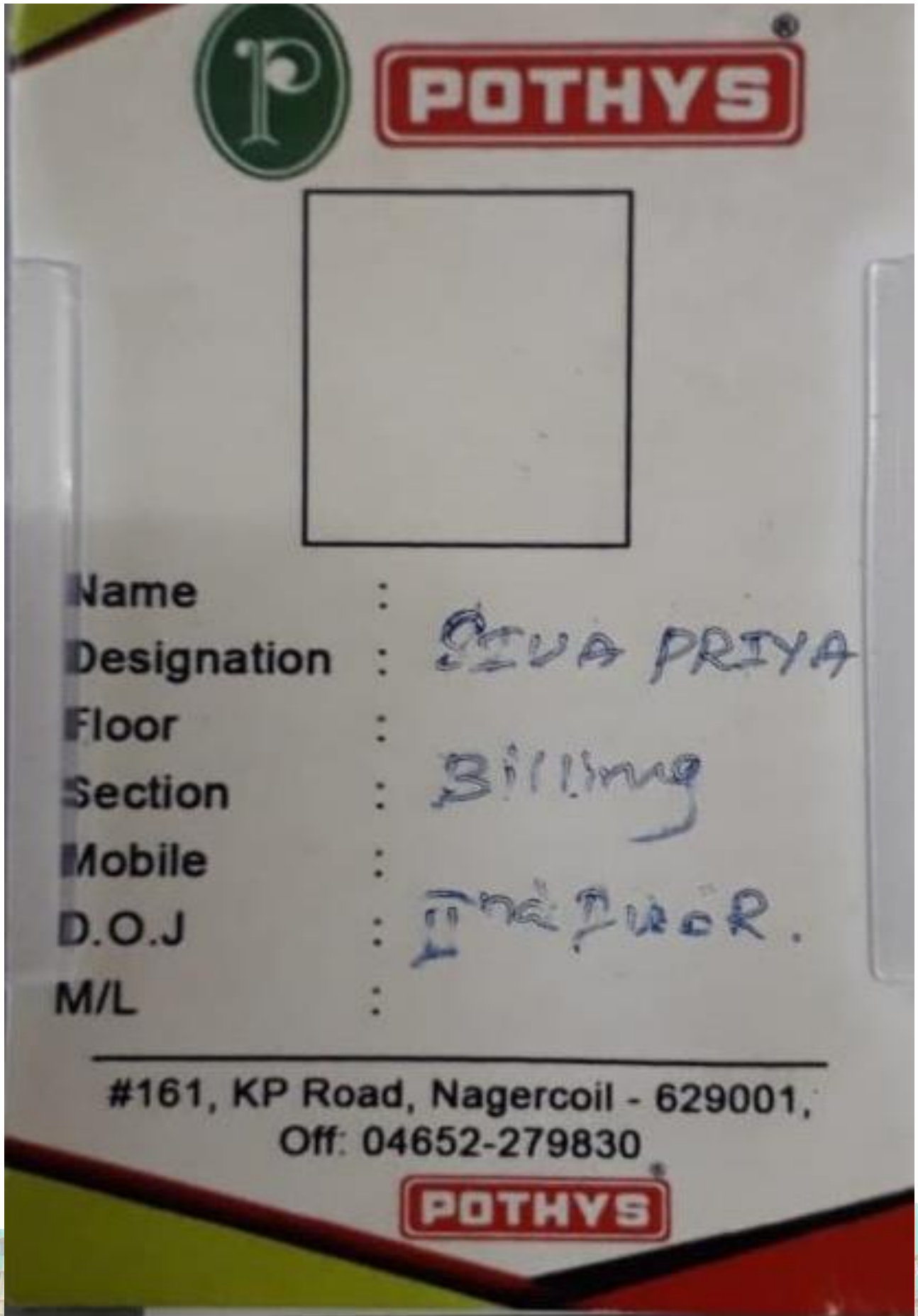
Thanking You

Yours Sincerely,

For Altruist Technologies India Private Limited

  
04/12/2021  
Authorized Signatory







# A.K.T. Educational Institutions

Date: 29/01/22

## SELECTION ORDER

To.

S. Ishwarya.

Dear Sir / Madam,

Subject : SELECTION ORDER - Reg.

We are glad to inform you that you are selected as a PRT / TGT / PGT  
(Std. : I-II Subject : Science ) teacher in  
NEET / MATRIC / CBSE School for the academic year 2022-2023 .  
on a consolidated salary of rupees 11,000/-  
per month.

You are further informed to deposit your certificates on or before  
28<sup>th</sup> May and collect your formal appointment order.  
In case of any delay in this regard, this appointment stands cancelled.  
Hence, come and collect your appointment order on time.

For further details, please contact our HRD on mobile no: 9442585235

For Secretary

R. Padhyani KA

A.K.T. NAGAR, NEELAMANGALAM - 606 213, KALLAKURICHI DISTRICT, TAMILNADU.

Phone : 04161 - 223963, 223964, 223083 E-mail : [aktplacement@gmail.com](mailto:aktplacement@gmail.com)

Website : [www.aktinstitutions.com](http://www.aktinstitutions.com)



SELF-ATTESTATION CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

I, Antony Ashabiya A. residing at 22/1A, Nullivillai,  
RC Street, Karankadu (P.o), hereby declare and confirm  
that I am working in Ashabiya Pvt. Ltd as Event helper.  
I affirm that the information provided in this declaration is true and accurate to the best of my  
knowledge.

Date: 01.11.2023

Place: Karankadu

Ashabiya

Name & Signature



**WELCOME LETTER**

Dear: *Asha . S.B. clare*

We are pleased to inform you that you have been selected as Customer Service Associate.

As discussed, your Annual CTC would be Rs 1,20,000 /-

You are requested to report for F2F at our office on 11-07-2022.

1. Please bring along with you, the enclosed

- Proof of age/ birth
- Proof of residence
- Qualification certificate (10th,12th, provisional degree certificate at the time of venue)
- Five passport size photographs
- Previous service certificates if you are experience.
- PAN Card Number and Aadhar Card.

\*\*PAN Card number is mandatory to enable us to process your salary. If you do not have a PAN Card number you can apply for a PAN card through a vendor available at our premises at a nominal charge. All documentation and co-ordination is required to be done directly with the vendor.

2 Duplicate copy of this letter may kindly be returned to us duly signed,

Thanking you,

Yours Sincerely,

For Teleperformance Global Service Private Limited



Authorized Signatory

9176068686

*Asha S.B. clare*

Accepted and Agreed





THE KARUR VYSYA BANK LIMITED  
HUMAN RESOURCES DEPARTMENT  
CENTRAL OFFICE, ERODE ROAD  
KARUR – 639001, Tamil Nadu

Ph: 04324 –226520, Fxns 289466/87/73/75 Email: [recruitment@kvbml.com](mailto:recruitment@kvbml.com)  
CIN:L66110TN1916PLC001295

HRD/DIRECT\_RECT\_BSS\_CTC/BSS/8555/2023

22/11/2023

Ms. Sentimenla F .  
Kuzhivillal, Nagacode,  
Kulasekharam Post, Marthandam-629161,  
Tamil Nadu  
E-Mail: [sentimenlameren@gmail.com](mailto:sentimenlameren@gmail.com)  
Mobile: 9384349072  
Appl. Id: 237103



**SUB: OFFER OF APPOINTMENT**

With reference to your application for an appointment in the Bank's Service and subsequent Personal Interview, we are pleased to offer you appointment, governed by the following terms and conditions:

**1. Commencement of Employment:**

You will be designated as **BRANCH SALES&SERVICE EXECUTIVE**. As part of the joining process, you are advised to report on **04/12/2023** at the below mentioned address for Six days Residential Induction Training. (Please refer Annexure for further details).

**TVS Training and Services**

**No : 61, Reddy Street, Vanagaram Main Road, Athipattu,  
Ambattur Industrial Estate, Chennai-600058.**

Your employment will commence from the date of your joining at the training centre.

Post completion of the Induction Training, you are advised to report for duty on **11/12/2023** at our **Rajapalayam Branch**. (Address mentioned below)

**The Karur Vysya Bank Ltd,  
33, Railway Feeder Road,,  
Rajapalayam - 626117, TN**

This offer is subject to medical fitness, as per the applicable conditions mentioned below:

- You should produce Fitness certificate from any of the registered Medical Practitioners and also submit a self-declaration on fitness in the format attached.
- At later stage (within six months from date of joining), Bank reserves the right to initiate necessary medical examination on any of the selected candidates through Bank's empaneled doctor, cost associated with the same shall be borne by the Bank. If the results of the tests are found to be un-satisfactory, Bank can initiate necessary action as deemed to be fit.

Cont..2



**WELCOME LETTER**

Dear: *A. Shibani Benisha*

We are pleased to inform you that you have been selected as Customer Service Associate.

As discussed, your Annual CTC would be Rs 180,000 /-

You are requested to report for F2F at our office on 11-07-2022.

1. Please bring along with you, the enclosed

- Proof of age/ birth
- Proof of residence
- Qualification certificate (10th,12th, provisional degree certificate at the time of venue)
- Five passport size photographs
- Previous service certificates if you are experience.
- PAN Card Number and Aadhar Card.

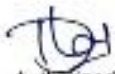
\*PAN Card number is mandatory to enable us to process your salary. If you do not have a PAN Card number you can apply for a PAN card through a vendor available at our premises at a nominal charge. All documentation and co-ordination is required to be done directly with the vendor.

2. Duplicate copy of this letter may kindly be returned to us duly signed,

Thanking you,

Yours Sincerely,

For Teleperformance Global Service Private Limited



Authorized Signatory

9176068686

Accepted and Agreed





**OFFER LETTER**

**TO**

**MARIA ANTONY**

We are happy to issue the career Program letter. You will be appointed as a sales officer and during the training period we will evaluate you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IC 38 EXAM. For that Insurance Basic training you have to pay Rs. 600/- as DD or cash in favor of SURETI IMF - TRAINING payable @ COIMBATORE.

A sales officer needs to achieve the target of Rs. 2,00,000/- premium through direct source to get promoted as a Business Development officer.

A BUSINESS DEVELOPMENT OFFICER (BDO/SBDO/BI) will be eligible for,

1. Fixed Salary.(3 LAKHS P.A INCL. BONUSES)
2. Quarterly Productivity Bonus.
3. Annual Productivity Bonus.
4. Self-Sourced business payout.

During the training we train you on Learning Corporate work culture and Skills Development

- |                                    |   |  |
|------------------------------------|---|--|
| <b>A) Training Functional Area</b> | : | HR/Finance/Operations/Sales & Marketing.   |
| <b>B) Training Period</b>          | : | (08.02.2022) to (09.04.2022) 60 days.  |
| <b>C) Training</b>                 | : | IC 38 for IRDA Licensing exam, Insurance basics, Our Company Products, KYC & AML Sales & Marketing activities. |
| <b>D) Developing Skills</b>        | : | Communication Interpersonal skills, Corporate Working Culture.   |
| <b>E) Stipend</b>                  | : | Rs. 15,000/-(only on achievement target)   |

SIMPL has pleasure in welcoming you on board. We wish you to have a long and mutually beneficial association with us.

**SENIOR BRANCH HEAD,**



**OFFICIAL SEAL**

**ACCEPTANCE OF OFFER**

I, \_\_\_\_\_ agree to the services terms and conditions mentioned in this letter and enclosed details.

\*The fees which is taken from you for the IRDA exam Training is non - refundable.

**DATE:**

**SIGNATURE**

**OFFICE ADDRESS: 23/1 GOVINDA SAMY LAYOUT, SHIVANANTHA COLONY, COIMBATORE-641012**

SELF-ATTESTATION CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

I, J. Jisha, residing at 13-57A,  
Kattupilavilai, Kappiyasai post, hereby declare and confirm  
that I am working in Adithya Maths Academy,  
I affirm that the information provided in this declaration is true and accurate to the best of my  
knowledge.

Date: 08.02.2024

Place: Kattupilavilai

Jisha  
Name & Signature



Altruist Technologies India Private Limited  
Chambers, # 4, 5 & 6, Garvebhavipalya  
Behind R.N.S.Motors, Hosur Road, Bangalore-560068



Greetings from Altruist Technologies India Private Limited!!!

Dear J. C. Priyaa

We are pleased to offer you employment in our company in the capacity of the Customer Support

Your date of joining is 07/07/2022

You will be on probation for a period of Six months, which may be reduced or further extended at the sole direction of the organization. Based upon your performance your employment will be finalized.

We are pleased that you will be working with our office and look forward to your success.

Please bring following documents with you,

- Qualification Certificate (10th, 12th, marksheet or provisional certificate of degree)
- 2 passport size photos
- Aadhar Card and PAN Card

Thanking You

Yours Sincerely,

For Altruist Technologies India Private Limited

  
04/12/2021  
Authorized Signatory

SELF-EMPLOYMENT CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

I, Houshika.P residing at 80/89, Periya Vilai,  
Eathamozhy post, hereby declare and confirm

that I am an entrepreneur. I have been actively engaged in entrepreneurial activities under the

business name Houshika dari works.

I affirm that the information provided in this declaration is true and accurate to the best of my  
knowledge.

Date: 01.10.2023

Place: Eathamozhy

Houshika  
Name & Signature







# A.K.T. Educational Institutions

Date : 29/4/22

## SELECTION ORDER

To,

A. Azul Deepika

B.Sc Zoology

Dear Sir / Madam,

Subject : SELECTION ORDER - Reg.

We are glad to inform you that you are selected as a PRT / TGT / PGT  
(Std. : 8-11 Subject : Science) teacher in  
NEET / MATRIC / CBSE School for the academic year 2022-2023  
on a consolidated salary of rupees 11,000/-  
per month.

You are further informed to deposit your certificates on or before  
May 28<sup>th</sup> and collect your formal appointment order.  
In case of any delay in this regard, this appointment stands cancelled.  
Hence, come and collect your appointment order on time.

For further details, please contact our HRD on mobile no: 9442585235

For Secretary

R. Padhye HR

A.K.T. NAGAR, NEELAMANGALAM - 606 213, KALLAKURICHI, KALLAKURICHI DISTRICT, TAMILNADU.

Phone : 04351 - 223963, 223964, 223083 E-mail : [aktplacement@gmail.com](mailto:aktplacement@gmail.com)

Website : [www.aktinstitutions.com](http://www.aktinstitutions.com)



**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

**Ms. ABISHA RESHMI C,**  
Holy Cross College,  
Kurusadi, Nagercoil.  
629004

Dear ABISHA RESHMI C,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.**, under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure 1. Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

**Salary breakup:**

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725
	Shift Allowance	1083
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on **01/07/2022**. Otherwise this offer will stand with drawn automatically.

Your sincerely,

**M Ruduvelan- Managing Partner**

For Sukraa Enterprises

Authorized Signatur

Altruist Technologies India Private Limited  
Chambers, # 4, 5 & 6, Garvebhavipalya  
Behind R.N.S.Motors, Hosur Road, Bangalore-560068



Greetings from Altruist Technologies India Private Limited!!!

Dear A. Apila

We are pleased to offer you employment in our company in the capacity of the Customer Support

Your date of joining is 07/07/2022

You will be on probation for a period of Six months, which may be reduced or further extended at the sole direction of the organization. Based upon your performance your employment will be finalized.

We are pleased that you will be working with our office and look forward to your success.

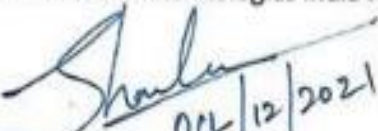
Please bring following documents with you,

- Qualification Certificate (10th, 12th, marksheet or provisional certificate of degree)
- 2 passport size photos
- Aadhar Card and PAN Card

Thanking You

Yours Sincerely,

For Altruist Technologies India Private Limited

  
04/12/2021  
Authorized Signatory





**OFFER LETTER**

**TO**

**ASHIKA**

We are happy to issue the career Program letter. You will be appointed as a sales officer and during the training period we will evaluate you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IC 38 EXAM. For that Insurance Basic training you have to pay Rs. 600/- as DD or cash in favor of SURETI IMF - TRAINING payable @ COIMBATORE.

A sales officer needs to achieve the target of Rs. 2,00,000/- premium through direct source to get promoted as a Business Development officer.

A BUSINESS DEVELOPMENT OFFICER (BDO/SBDO/BI) will be eligible for,

1. Fixed Salary (3 LAKHS P.A INCL. BONUSES)
2. Quarterly Productivity Bonus.
3. Annual Productivity Bonus
4. Self-Sourced business payout.

During the training we train you on Learning Corporate work culture and Skills Development

- |                                    |   |   |
|------------------------------------|---|---|
| <b>A) Training Functional Area</b> | : | HR/Finance/Operations/Sales & Marketing.  |
| <b>B) Training Period</b>          | : | (08.02.2022) to (09.04.2022) 60 days  |
| <b>C) Training</b>                 | : | IC 38 for IRDA Licensing exam, Insurance basics, Our Company Products, KYC & AML, Sales & Marketing activities. |
| <b>D) Developing Skills</b>        | : | Communication, Interpersonal skills, Corporate Working Culture.   |
| <b>E) Stipend</b>                  | : | Rs. 15,000/- (only on achievement target)   |

SIMPL has pleasure in welcoming you on board. We wish you to have a long and mutually beneficial association with us.

**SENIOR BRANCH HEAD,**



**OFFICIAL SEAL**

**ACCEPTANCE OF OFFER**

I, \_\_\_\_\_ agree to the services terms and conditions mentioned in this letter and enclosed details

\*The fees which is taken from you for the IRDA exam Training is non - refundable.

**DATE:**

**SIGNATURE**

**OFFICE ADDRESS: 23/1 GOVINDA SAMY LAYOUT, SHIVANANTHA COLONY, COIMBATORE-641012**



**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

**Ms. EVLIN MARY NAYAH. E,**  
Holy Cross College,  
Kurusadi, Nagarcoil.  
629004

Dear EVLIN MARY NAYAH. E,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.**, under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure1... Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your wilful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

**Salary breakup:**

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725
	Shift Allowance	1083
	Altn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on **01/07/2022**. Otherwise this offer will stand with drawn automatically

Your sincerely,

**M Ruduvelan- Managing Partner**

For Sukraa Enterprises

Authorized Signatur



OFFER LETTER

TO

**ANISH JOFINSHA**

We are happy to issue the career Program letter. You will be appointed as a sales officer and during the training period we will evaluate you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IC 38 EXAM. For that Insurance Basic training you have to pay Rs. 600/- as DD or cash in favor of SURETI IMF - TRAINING payable @ COIMBATORE.

A sales officer needs to achieve the target of Rs. 2,00,000/- premium through direct source to get promoted as a Business Development officer.

A BUSINESS DEVELOPMENT OFFICER (BDO/SBDO/BI) will be eligible for,

1. Fixed Salary.(3 LAKHS P.A INCL. BONUSSES)
2. Quarterly Productivity Bonus.
3. Annual Productivity Bonus
4. Self-Sourced business payout.

During the training we train you on Learning Corporate work culture and Skills Development

- |                             |   |   |
|-----------------------------|---|---|
| A) Training Functional Area | : | HR/Finance/Operations/Sales & Marketing.  |
| B) Training Period          | : | (08.02.2022) to (09.04.2022) 60 days  |
| C) Training                 | : | IC 38 for IRDA Licensing exam, Insurance basics, Our Company Products, KYC & AMI, Sales & Marketing activities. |
| D) Developing Skills        | : | Communication Interpersonal skills, Corporate Working Culture.  |
| E) Stipend                  | : | Rs. 15,000/-(only on achievement target)  |

SIMPL has pleasure in welcoming you on board. We wish you to have a long and mutually beneficial association with us.

**SENIOR BRANCH HEAD,**



**OFFICIAL SEAL.**

ACCEPTANCE OF OFFER

I, \_\_\_\_\_ agree to the services terms and conditions mentioned in this letter and enclosed details

\*The fees which is taken from you for the IRDA exam Training is non - refundable.

DATE:

SIGNATURE

**OFFICE ADDRESS: 23/1 GOVINDA SAMY LAYOUT, SHIVANANTHA COLONY, COIMBATORE-641012**



**OFFER LETTER**

**TO**

**INDU MATHI**

We are happy to issue the career Program letter. You will be appointed as a sales officer and during the training period we will evaluate you on knowledge, skills and attitude. We are very excited about the potential of you and your experiences being brought to our table.

In order to work in insurance industry initial step would be clearance of IC 38 EXAM. For that Insurance Basic training you have to pay Rs. 600/- as DD or cash in favor of SURETI IMF - TRAINING payable @ COIMBATORE.

A sales officer needs to achieve the target of Rs. 2,00,000/- premium through direct source to get promoted as a Business Development officer.

A BUSINESS DEVELOPMENT OFFICER (BDO/SBDO/BI) will be eligible for,

1. Fixed Salary (3 LAKHS P.A INCL. BONUSSES)
2. Quarterly Productivity Bonus.
3. Annual Productivity Bonus.
4. Self-Sourced business payout.

During the training we train you on Learning Corporate work culture and Skills Development

<b>A) Training Functional Area</b>	:	HR/Finance/Operations/Sales & Marketing.
<b>B) Training Period</b>	:	(08.02.2022) to (09.04.2022) 60 days.
<b>C) Training</b>	:	IC 38 for IRDA Licensing exam, Insurance basics, Our Company Products, KYC & AML Sales & Marketing activities.
<b>D) Developing Skills</b>	:	Communication Interpersonal skills, Corporate Working Culture.
<b>E) Stipend</b>	:	Rs. 15,000/- (only on achievement target)

SIMPL has pleasure in welcoming you on board. We wish you to have a long and mutually beneficial association with us.

*S. Veni Sundaram*



**SENIOR BRANCH HEAD,**

**OFFICIAL SEAL**

**ACCEPTANCE OF OFFER**

I, \_\_\_\_\_ agree to the services terms and conditions mentioned in this letter and enclosed details

\*The fees which is taken from you for the IRDA exam Training is non-refundable

**DATE:**

**SIGNATURE**

**OFFICE ADDRESS: 23/1 GOVINDA SAMY LAYOUT, SHIVANANTHA COLONY, COIMBATORE-641012**



**OFFER LETTER**

**TO**  
**JEYA SUDHA A**

We are happy to issue the career Program letter. You will be appointed as a sales officer and during the training period we will evaluate you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IC-38 EXAM. For that Insurance Basic training you have to pay Rs. 600/- as DD or cash in favor of SURETI IMF - TRAINING payable @ COIMBATORE.

A sales officer needs to achieve the target of Rs. 2,00,000/- premium through direct source to get promoted as a Business Development officer.

A BUSINESS DEVELOPMENT OFFICER (BDO/SBDO/BI) will be eligible for,

1. Fixed Salary.(3 LAKHS P.A INCL. BONUSES)
2. Quarterly Productivity Bonus.
3. Annual Productivity Bonus
4. Self-Sourced business payout.

During the training we train you on Learning Corporate work culture and Skills Development

- |                             |   |  |
|-----------------------------|---|--|
| A) Training Functional Area | : | HR/Finance/Operations/Sales & Marketing.   |
| B) Training Period          | : | (08.02.2022) to (09.04.2022) 60 days.  |
| C) Training                 | : | IC-38 for IRDA Licensing exam, Insurance basics, Our Company Products, KYC & AML Sales & Marketing activities. |
| D) Developing Skills        | : | Communication Interpersonal skills, Corporate Working Culture.   |
| E) Stipend                  | : | Rs. 15,000/-(only on achievement target)   |

SIMPL has pleasure in welcoming you on board. We wish you to have a long and mutually beneficial association with us.

**SENIOR BRANCH HEAD,**



**OFFICIAL SEAL.**

**ACCEPTANCE OF OFFER**

I, \_\_\_\_\_ agree to the services terms and conditions mentioned in this letter and enclosed details

\*The fees which is taken from you for the IRDA exam Training is non-refundable

DATE

SIGNATURE

**OFFICE ADDRESS: 23/1 GOVINDA SAMY LAYOUT, SHIVANANTHA COLONY, COIMBATORE-641012**





**WELCOME LETTER**

Dear: *D.A. Aswini*

We are pleased to inform you that you have been selected as Customer Service Associate.

As discussed, your Annual CTC would be Rs 1,80,000/-

You are requested to report for F2F at our office on 11-07-2022.

1. Please bring along with you, the enclosed

- Proof of age/ birth
- Proof of residence
- Qualification certificate (10th, 12th, provisional degree certificate at the time of venue)
- Five passport size photographs
- Previous service certificates if you are experience.
- PAN Card Number and Aadhar Card.

\*PAN Card number is mandatory to enable us to process your salary. If you do not have a PAN Card number you can apply for a PAN card through a vendor available at our premises at a nominal charge. All documentation and co-ordination is required to be done directly with the vendor.

2 Duplicate copy of this letter may kindly be returned to us duly signed,

Thanking you

Yours Sincerely,

For Teleperformance Global Service Private Limited

A handwritten signature in black ink, appearing to be "D.A. Aswini".

Authorized Signatory

9176068686

Accepted and Agreed

SELF-ATTESTATION CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

I, H. Sahaya Renat Reshma residing at 19/53 Church Street, Kootapuli - 621121, hereby declare and confirm that I am working in Lakshaya Tution centre as Tutor.  
I affirm that the information provided in this declaration is true and accurate to the best of my knowledge.

Date: 23/11/2023

Place: Kootapuli

Sahaya  
Name & Signature





# A.K.T. Educational Institutions

Date : 29/4/22

## SELECTION ORDER

II MA English

To,

Aksha. L.

Dear Sir / Madam,

Subject : SELECTION ORDER - Reg.

We are glad to inform you that you are selected as a PRT / TGT / PGT  
(Std. : III-V Subject : English) teacher in  
NEET / MATRIC / CBSE School for the academic year 2022-2023  
on a consolidated salary of rupees 12,000/-  
per month.

You are further informed to deposit your certificates on or before  
May 28<sup>th</sup> and collect your formal appointment order.  
In case of any delay in this regard, this appointment stands cancelled.  
Hence, come and collect your appointment order on time.

For further details, please contact our HRD on mobile no: 9442585235

for **Secretary**

R. Padhye HR

A.K.T. NAGAR, NEELAMANGALAM - 606 213, KALLAKURICHI, KALLAKURICHI DISTRICT, TAMILNADU.

Phone: 04351 - 223963, 223964, 223083 E-mail: [aktplacement@gmail.com](mailto:aktplacement@gmail.com)

Website: [www.aktinstitutions.com](http://www.aktinstitutions.com)



# A.K.T. Educational Institutions

Date : 29/4/22

## SELECTION ORDER

To: F. Anay Bewtylin

Dear Sir / Madam,

Subject : SELECTION ORDER - Reg.

We are glad to inform you that you are selected as a PRT / TGT / PGT  
(Std. : III-V Subject : English) teacher in  
NEET / MATRIC / CBSE School for the academic year 2022-2023  
on a consolidated salary of rupees 12,000/-  
per month.

You are further informed to deposit your certificates on or before  
May 28<sup>th</sup> and collect your formal appointment order.  
In case of any delay in this regard, this appointment stands cancelled.  
Hence, come and collect your appointment order on time.

For further details, please contact our HRD on mobile no: 9442585235

for Secretary  
R. Pandeyli. H2

A.K.T. NAGAR, NEELAMANGALAM - 606 213, KALLAKURICHI, KALLAKURICHI DISTRICT, TAMILNADU

Phone : 09991 - 229963, 229964, 229983 E-mail : [aktplacement@gmail.com](mailto:aktplacement@gmail.com)

Website : [www.aktinstitutionsa.com](http://www.aktinstitutionsa.com)

SELF-EMPLOYMENT CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

I, Varsha T.B residing at 21-138/2, Ravilal, Thozhikode,  
Vilavancode, Kanniyakumari, hereby declare and confirm  
that I am an entrepreneur. I have been actively engaged in entrepreneurial activities under the  
business name Varsha Pets.

I affirm that the information provided in this declaration is true and accurate to the best of my  
knowledge.

Date: 26.11.2023

Place: Kanniyakumari

Varsha  
Name & Signature







**OFFER LETTER**

**TO**

**SUJILISONIA**

We are happy to issue the career Program letter. You will be appointed as a sales officer and during the training period we will evaluate you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IC 38 EXAM. For that Insurance Basic training you have to pay Rs. 600/- as DD or cash in favor of SURETI IMF - TRAINING payable @ COIMBATORE.

A sales officer needs to achieve the target of Rs. 2,00,000/- premium through direct source to get promoted as a Business Development officer.

A BUSINESS DEVELOPMENT OFFICER (BDO/SBDO/BI) will be eligible for,

1. Fixed Salary (3 LAKHS P.A INCL. BONUSES)
2. Quarterly Productivity Bonus.
3. Annual Productivity Bonus
4. Self-Sourced business payout.

During the training we train you on Learning Corporate work culture and Skills Development

<b>A) Training Functional Area</b>	:	HR/Finance/Operations/Sales & Marketing.
<b>B) Training Period</b>	:	(08.02.2022) to (09.04.2022) 60 days.
<b>C) Training</b>	:	IC 38 for IRDA Licensing exam, Insurance basics, Our Company Products, KYC & AML Sales & Marketing activities.
<b>D) Developing Skills</b>	:	Communication Interpersonal skills, Corporate Working Culture.
<b>E) Stipend</b>	:	Rs. 15,000/- (only on achievement target)

SIMPL has pleasure in welcoming you on board. We wish you to have a long and mutually beneficial association with us.

**SENIOR BRANCH HEAD,**



**OFFICIAL SEAL**

**ACCEPTANCE OF OFFER**

I, \_\_\_\_\_ agree to the services terms and conditions mentioned in this letter and enclosed details

\*The fees which is taken from you for the IRDA exam Training is non - refundable.

**DATE:**

**SIGNATURE**

**OFFICE ADDRESS: 23/1 GOVINDA SAMY LAYOUT, SHIVANANTHA COLONY, COIMBATORE-641012**



WELCOME LETTER

Dear: *Annet . N. Vinofa Kingsy*

We are pleased to inform you that you have been selected as Customer Service Associate.

As discussed, your Annual CTC would be Rs 1,80,000 /-

You are requested to report for F2F at our office on 11-07-2022.

1. Please bring along with you, the enclosed

- Proof of age/ birth
- Proof of residence
- Qualification certificate (10th, 12th, provisional degree certificate at the time of venue)
- Five passport size photographs
- Previous service certificates if you are experience.
- PAN Card Number and Aadhar Card.

\*\*PAN Card number is mandatory to enable us to process your salary. If you do not have a PAN Card number you can apply for a PAN card through a vendor available at our premises at a nominal charge. All documentation and co-ordination is required to be done directly with the vendor

2. Duplicate copy of this letter may kindly be returned to us duly signed,

Thanking you,

Yours Sincerely,

For Teleperformance Global Service Private Limited

A handwritten signature in blue ink, appearing to be 'Annet N. Vinofa Kingsy'.

Authorized Signatory

9176068686

Accepted and Agreed







**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

**Ms. MALATHI KEERTHIKA P,**  
Holy Cross College,  
Kurusadi, Nagarcoil.  
628004

Dear MALATHI KEERTHIKA P,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.,** under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure1...Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

Salary breakup:

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725 *
	Shift Allowance	1083
	Attn Allowance	750
	Avg Statutory Bonus	750
Total Salary		13178

The detailed appointment letter will be given to you at the time of joining. You have to join on **01/07/2022** Otherwise this offer will stand with drawn automatically.

Your sincerely,

**M Ruduvelan** Managing Partner

For Sukraa Enterprises

Authorized Signatur



**OFFER LETTER**

**TO**  
**BAGAVATHY**

We are happy to issue the career Program letter. You will be appointed as a sales officer and during the training period we will evaluate you on knowledge, skills and attitude. We are very excited about the potential of you and your experiences being brought to our table.

In order to work in insurance industry initial step would be clearance of IC 38 EXAM. For that Insurance Basic training you have to pay Rs. 600/- as DD or cash in favor of SURETI IMF - TRAINING payable @ COIMBATORE.

A sales officer needs to achieve the target of Rs. 2,00,000/- premium through direct source to get promoted as a Business Development officer.

A BUSINESS DEVELOPMENT OFFICER (BDO/SBDO/B) will be eligible for,

1. Fixed Salary (3 LAKHS P.A INCL. BONUS)
2. Quarterly Productivity Bonus.
3. Annual Productivity Bonus
4. Self-Sourced business payout.

During the training we train you on Learning Corporate work culture and Skills Development

- |                                    |   |  |
|------------------------------------|---|--|
| <b>A) Training Functional Area</b> | : | HR/Finance/Operations/Sales & Marketing.   |
| <b>B) Training Period</b>          | : | (08.02.2022) to (09.04.2022) 60 days   |
| <b>C) Training</b>                 | : | IC 38 for IRDA Licensing exam, Insurance basics, Out Company Products, KYC & AML Sales & Marketing activities. |
| <b>D) Developing Skills</b>        | : | Communication, Interpersonal skills, Corporate Working Culture.  |
| <b>E) Stipend</b>                  | : | Rs. 15,000/- (only on achievement target)  |

SIMPL has pleasure in welcoming you on board. We wish you to have a long and mutually beneficial association with us.

**SENIOR BRANCH HEAD,**



**OFFICIAL SEAL.**

**ACCEPTANCE OF OFFER**

I, \_\_\_\_\_ agree to the services terms and conditions mentioned in this letter and enclosed details

\*The fees which is taken from you for the IRDA exam Training is non - refundable

DATE:

SIGNATURE

**OFFICE ADDRESS: 23/1 GOVINDA SAMY LAYOUT, SHIVANANTHA COLONY, COIMBATORE-641012**



**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

**Ms. AROKIYA MARRY J,**  
Holy Cross College,  
Kurusadi, Nagarcoil,  
629004

Dear AROKIYA MARRY J,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.**, under the contract of Sukraa Enterprises in **Manufacture Dept at Sunguvarchatram, Kanchipuram.**

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure1...Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

Salary breakup:

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725
	Shift Allowance	1083
	Altn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on **01/07/2022** Otherwise this offer will stand with drawn automatically.

Your sincerely,

**M Ruduvelan- Managing Partner**

For Sukraa Enterprises

Authorized Signatur



**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

**Ms. CAROLIN DIPNA,**  
Holy Cross College,  
Kurusadi, Nagarcoil,  
629004

Dear CAROLIN DIPNA,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.,** under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure1...Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer:

Except in cases of termination by the company due to your wilful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

**Salary breakup:**

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725 *
	Shift Allowance	1083
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on 01/07/2022. Otherwise this offer will stand with drawn automatically.

Your sincerely,

**M Ruduvelan- Managing Partner**

For Sukraa Enterprises

Authorized Signature



**WELCOME LETTER**

Dear: *J. Jerly*

We are pleased to inform you that you have been selected as Customer Service Associate.

As discussed, your Annual CTC would be Rs 18,0000 /-

You are requested to report for F2F at our office on 11-07-2022.

1 Please bring along with you, the enclosed

- Proof of age/ birth
- Proof of residence
- Qualification certificate (10th, 12th, provisional degree certificate at the time of venue)
- Five passport size photographs
- Previous service certificates if you are experience.
- PAN Card Number and Aadhar Card.

\*\*PAN Card number is mandatory to enable us to process your salary. If you do not have a PAN Card number you can apply for a PAN card through a vendor available at our premises at a nominal charge. All documentation and co-ordination is required to be done directly with the vendor.

2. Duplicate copy of this letter may kindly be returned to us duly signed.

Thanking you,

Yours Sincerely,

For Teleperformance Global Service Private Limited

  
Authorized Signatory

917 606 8686

Accepted and Agreed





**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

**Ms. JERSHANI BINO J,**  
Holy Cross College,  
Kurusadi, Nagarcoil.  
626004

Dear JERSHANI BINO J,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.,** under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure1... Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

**Termination by employer:**

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

**Salary breakup:**

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725
	Shift Allowance	1083
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on 01/07/2022. Otherwise this offer will stand with drawn automatically.

Your sincerely,

**M Rudevellan- Managing Partner**

For Sukraa Enterprises

Authorized Signature



**OFFER CUM APPOINTMENT LETTER**

02<sup>nd</sup> May 2022

To

**Ms. REXLIN JINI A,**  
Holy Cross College,  
Kurusadi, Nagarcoil.  
629004

Dear REXLIN JINI A,

We are pleased to offer you an employment with **BHARAT FIH LIMITED.,** under the contract of Sukraa Enterprises in Manufacture Dept at Sunguvarchatram, Kanchipuram.

**1. Salary**

You will be paid a monthly Gross salary of 13,178 INR (Thirteen Thousand One Hundred Seventy Eight Rupees) on the commencement of your employment. The break up is furnished in Annexure1...Salary will be paid by 1<sup>st</sup> of the month for the work done in the previous month

**2. Termination of employment:**

Termination by employer;

Except in cases of termination by the company due to your willful misconduct or non-performance, the company will provide you with 1 Week advance notice of termination from employment of the company

Salary breakup:

Salary Components		Monthly INR
Fixed	Basic	5870
	DA	4725
	Shift Allowance	1083
	Attn Allowance	750
	Avg Statutory Bonus	750
<b>Total Salary</b>		<b>13178</b>

The detailed appointment letter will be given to you at the time of joining. You have to join on **01/07/2022** Otherwise this offer will stand with drawn automatically

Your sincerely,

**M Ruduvelan** Managing Partner

For Sukraa Enterprises

Authorized Signature



June 07, 2022

Ref: HR-O-FT-2022-96

Sindhu Basker  
Tirunelveli, Tamilnadu

Subject: Offer of Employment

Dear Sindhu,

This is with reference to your application for a position at Theorem (India) Pvt Ltd. We thank you for your interest in our company. Subsequent to discussions you have had with us, we are pleased to extend you an offer of employment with Theorem India Pvt. Ltd

Your tenure with the Company will be governed by the Terms of Employment as detailed below:

Designation : Software Engineer

Grade : T3

Work Location: Mysore

Your Annual Earnings (also called Cost to Company or CTC) will be **INR. 4,50,000 (Four Lakhs Fifty Thousand only)**. Applicable taxes, if any, will be deducted from your monthly CTC.

Your date of joining will be **Thursday, June 13, 2022 at 9:30 AM** at our Mysore campus.

Kindly refer to:

- Annexure 1 for Compensation and Benefits.
- Annexure 2 for Declaration.







**WELCOME LETTER**

Dear: *Nabeeha Basheer Ahamed*

We are pleased to inform you that you have been selected as Customer Service Associate.

As discussed, your Annual CTC would be Rs 180006 /.

You are requested to report for F2F at our office on 11-07-2022.

1. Please bring along with you, the enclosed

- Proof of age/ birth
- Proof of residence
- Qualification certificate (10th, 12th, provisional degree certificate at the time of venue)
- Five passport size photographs
- Previous service certificates if you are experience.
- PAN Card Number and Aadhar Card.

\*\*PAN Card number is mandatory to enable us to process your salary. If you do not have a PAN Card number you can apply for a PAN card through a vendor available at our premises at a nominal charge. All documentation and co-ordination is required to be done directly with the vendor.

2. Duplicate copy of this letter may kindly be returned to us duly signed.

Thanking you,

Yours Sincerely,

For Teleperformance Global Service Private Limited

Authorized Signatory  
9176068686

*Nabeeha Basheer*  
Accepted and signed



**WELCOME LETTER**

Dear : *K. Pavithra*

We are pleased to inform you that you have been selected as Customer Service Associate.

As discussed, your Annual CTC would be Rs *1,80,000/-*

You are requested to report for F2F at our office on *11-07-2022*.

1. Please bring along with you, the enclosed

- Proof of age/ birth
- Proof of residence
- Qualification certificate (10th,12th, provisional degree certificate at the time of venue)
- Five passport size photographs
- Previous service certificates if you are experience.
- PAN Card Number and Aadhar Card.


\*\*PAN Card number is mandatory to enable us to process your salary. If you do not have a PAN Card number you can apply for a PAN card through a vendor available at our premises at a nominal charge. All documentation and co-ordination is required to be done directly with the vendor.

2 Duplicate copy of this letter may kindly be returned to us duly signed,

Thanking you,

Yours Sincerely,

For Teleperformance Global Service Private Limited



Authorized Signatory

*9176068686*

Accepted and Agreed





**OFFER LETTER**

**TO**

**THANGARAGUBATHA R**

We are happy to issue the career Program letter. You will be appointed as a sales officer and during the training period we will evaluate you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IC 38 EXAM. For that Insurance Basic training you have to pay Rs. 600/- as DD or cash in favor of SURETI IMF - TRAINING payable @ COIMBATORE.

A sales officer needs to achieve the target of Rs. 2,00,000/- premium through direct source to get promoted as a Business Development officer.

A BUSINESS DEVELOPMENT OFFICER (BDO/SBDC/BI) will be eligible for,

1. Fixed Salary (3 LAKHS P.A INCL. BONUS)
2. Quarterly Productivity Bonus.
3. Annual Productivity Bonus
4. Self-Sourced business percent.

During the training we train you on Learning Corporate work culture and Skills Development

- |                             |   |  |
|-----------------------------|---|--|
| A) Training Functional Area | : | HR/Finance/Operations/Sales & Marketing.   |
| B) Training Period          | : | (08.02.2022) to (09.04.2022) 60 days.  |
| C) Training                 | : | IC 38 for IRDA Licensing exam, Insurance basics, Our Company Products, KYC & AML Sales & Marketing activities. |
| D) Developing Skills        | : | Communication, Interpersonal skills, Corporate Working Culture.  |
| E) Stipend                  | : | Rs. 15,000/- (only on achievement target)  |

SIMPL has pleasure in welcoming you on board. We wish you to have a long and mutually beneficial association with us.

**SENIOR BRANCH HEAD,**



**OFFICIAL SEAL**

ACCEPTANCE OF OFFER

I, \_\_\_\_\_ agree to the services terms and conditions mentioned in this letter and enclosed details

\*The fees which is taken from you for the IRDA exam Training is non-refundable.

DATE:

SIGNATURE

**OFFICE ADDRESS: 23/1 GOVINDA SAMY LAYOUT, SHIVANANTHA COLONY, COIMBATORE-641012**

Government of India  
Department of Posts, India

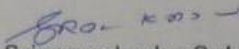
Office of the IP - Sriperumbudur Sub Division

**ORDER OF ENGAGEMENT**

IP/SPD/GDS Rect/5th Cycle/S2/dlgs dated 16.05.24

1. Shri/Smt/Ms **LININ SHEENA S** ..... Son / daughter of  
shri. **STELIN T** ..... Whose date of Birth is ...**11/03/1999**.....and  
belongs to **OBC** ..... category / selected against...**UR** ..... Category is  
hereby engaged as **Daksevak,ORAGADAM S.O** ..... in account  
with / under **ORAGADAM S.O/Kanchipuram H.O** ..... on regular basis with  
effect from dated **09.11.23** ..... AN/FN in the TRCA scale of **10000** .....  
He/She shall be paid such allowances as admissible from time to time.

2. Shri/Smt/Ms...**LININ SHEENA S**.....Son / daughter of  
Shri...**STELIN T** ..... should clearly understand that his/her engagement  
shall be governed by the Department of Posts, Gramin Dak Sevak (Conduct and  
Engagement) Rules, 2020 as amended from time to time.

  
IP - Sriperumbudur Sub Division  
Kanchipuram  
Kanchipuram

A copy of this memo is issued to:

- I. The candidate.....**LININ SHEENA S**.....  
.....**25-115/46, MANCHATHOPPU,VILAVANCODE,KOLLANCODE,629160**.....
- II. PF of the candidate
- III. Postmaster /SPM.....**ORAGADAM S.O/Kanchipuram H.O**
- IV. Divisional Office.....**Sriperumbudur Sub Division** information
- V. The .....  
for information.



**OFFER LETTER**

**TO**

**STEPHY X**

We are happy to issue the career Program letter. You will be appointed as a sales officer and during the training period we will evaluate you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IC 38 EXAM. For that Insurance Basic training you have to pay Rs. 600/- as DD or cash in favor of SURETI IMF - TRAINING payable @ COIMBATORE.

A sales officer needs to achieve the target of Rs. 2,00,000/- premium through direct source to get promoted as a Business Development officer.

A BUSINESS DEVELOPMENT OFFICER (BDO/SBDO/BI) will be eligible for,

1. Fixed Salary (3 LAKHS P.A INCL. BONUSSES)
2. Quarterly Productivity Bonus.
3. Annual Productivity Bonus
4. Self-Sourced business payout.

During the training we train you on Learning Corporate work culture and Skills Development

- |                             |   |  |
|-----------------------------|---|--|
| A) Training Functional Area | : | HR/Finance/Operations/Sales & Marketing.   |
| B) Training Period          | : | (08.02.2022) to (09.04.2022) 60 days.  |
| C) Training                 | : | IC 38 for IRDA Licensing exam, Insurance basics, Our Company Products, KYC & AML Sales & Marketing activities. |
| D) Developing Skills        | : | Communication Interpersonal skills, Corporate Working Culture.   |
| E) Stipend                  | : | Rs. 15,000/-(only on achievement target)   |

SIMPL has pleasure in welcoming you on board. We wish you to have a long and mutually beneficial association with us.

**SENIOR BRANCH HEAD,**



**OFFICIAL SEAL**

**ACCEPTANCE OF OFFER**

I, \_\_\_\_\_ agree to the services terms and conditions mentioned in this letter and enclosed details

\*The fees which is taken from you for the IRDA exam Training is non-refundable.

**DATE**

**SIGNATURE**

**OFFICE ADDRESS: 23/1 GOVINDA SAMY LAYOUT, SHIVANANTHA COLONY, COIMBATORE-641012**



**VIVEK**

**INSTITUTE OF MEDICAL SCIENCES**

Approved by DME, Chennai

**STUDENT IDENTITY CARD**



**S. ANANTHA LAKSHMI**

**Course : DMLT**

**Period : 2022-2024**

A handwritten signature in black ink, appearing to be the name of the Director.

**Director**