



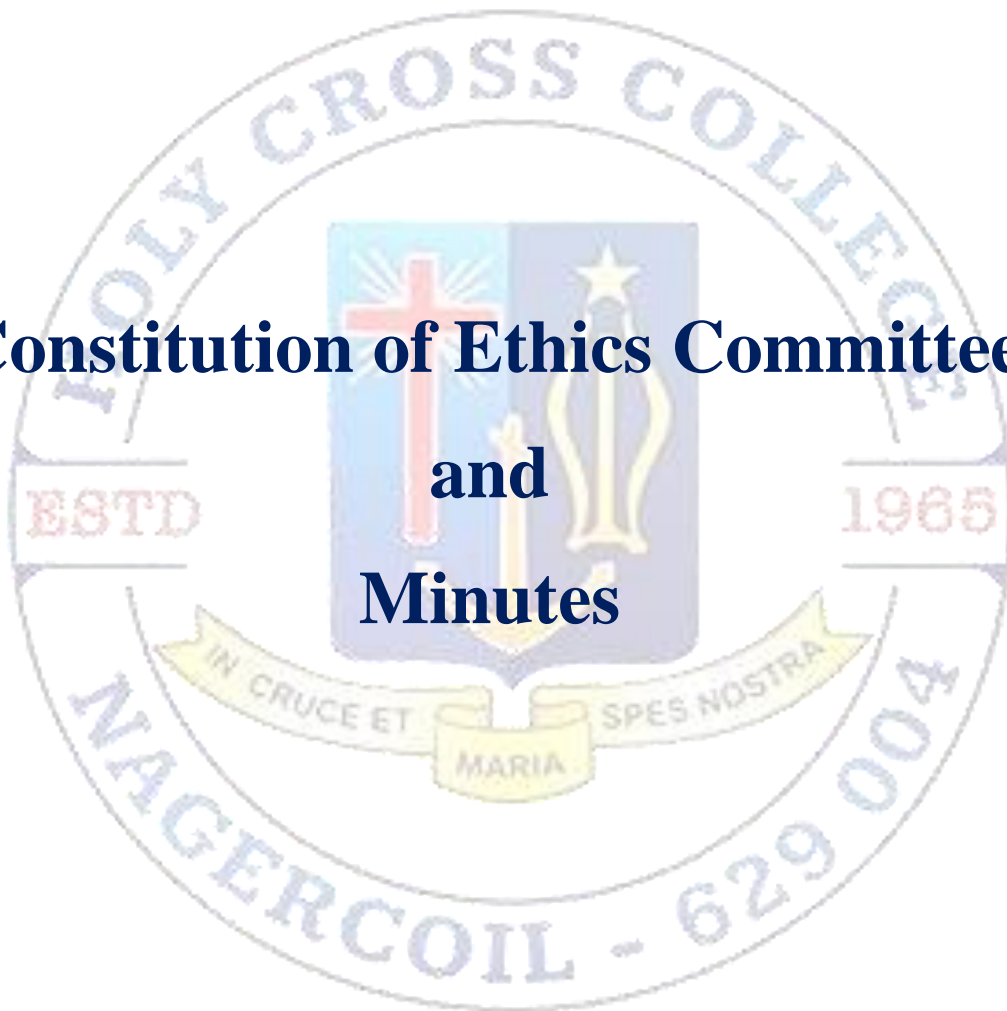
## **Holy Cross College (Autonomous) Nagercoil – 629 004**

**Affiliated to Manonmaniam Sundaranar University, Tirunelveli  
Nationally Accredited with A+ Grade (CGPA 3.35) by NAAC IV Cycle  
An ISO 9001:2015 Certified Institution**

**SSR  
2019-2020  
to  
2023-2024**

**3.4.1. The Institution ensures implementation of its stated Code of Ethics for research**

# **Constitution of Ethics Committee and Minutes**





# Holy Cross College (Autonomous)

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Nagercoil - 629 004



<b>NIRF 2023 RANKING</b> BAND	<b>NIRF INNOVATION 2023</b> BAND
<b>101-150</b>	<b>151-300</b>

## Theme for the Academic Year - 2023-2024

<b>Outcome Based Education</b>	<b>Industry 4.0</b>	<b>Publications and Patents</b>
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# HANDBOOK

*ali*  
PRINCIPAL  
Holy Cross College  
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Nagercoil - 629 004.

Dr. K. Jeya Daisy : Nodal Officer, Start-up TN  
Dr. A. Sameema

**Remedial Programme Committee**

Dr. R. Gladis Latha : Dean of Academic Affairs  
Dr. Sr. K. Francy : Nodal Officer  
Department Representatives

**MOOC Courses (SWAYAM – NPTEL)**

Dr. V. Virgin Nithya Veena : SPOC (Dean of Academic Affairs)  
Dr. Tessy A. Joseph : Arts  
Ms. V. Bithiya Blessie : Science  
Dr. J. Jani Mercy Bai : Commerce

**3. Crossian Centre for Research & Development**

**Research Advisory Committee**

Dr. Sr. S. Sahayaselvi : Principal  
Dr. Sr. P. Leema Rose : Vice Principal  
Dr. S. Mary Mettilda Bai : Dean of Research  
Dr. M. F. Anne Feril : Nodal Officer  
Dr. Alby Grace  
Dr. S. Jeni Sanjana  
Dr. A. Lesly Fathima  
Dr. Sheeba Daniel  
Dr. A.R. Florence  
Dr. C. Braba  
Dr. S. Sonia

**Research Ethics Committee (All Research Guides)**

**Commerce**

Dr. M. Mary Helen Stella\*  
Dr. Sr. Sahayaselvi  
Dr. S. Mary Pearly Sumathi  
Dr. C. Braba  
Dr. C. K. Sunitha

Dr. J. Divya Merry Malar

Dr. M. Gnana Muhila

**Tamil**

Dr. V. Antony Prakash Babila

Dr. S. Sunitha

Dr. M. Mabel Edel Queen

**English**

Dr. Alby Grace

Dr. H. Jimsy Asha

Dr. V. Virgin Nithya Veena

Dr.M. F.Anne Feril

Dr. Selva Mary Gokila S. George

Dr. P. Sathya

**History**

Dr. S. Regi

Dr. I. Jalaja Kumari

Dr. K. S. Soumya

**Economics**

Dr. Sr. Anne Perpet Sophy\*

Dr. S. Jeni Sanjana

Dr. S. Vimal Dollu

**Mathematics**

Dr. V. M. Arul Flower Mary\*

Dr. M. K. Angel Jebitha

Dr. S. Sujitha

Dr. V. Sujin Flower

Dr. J. Befija Minnie

Dr. K. Jeya Daisy

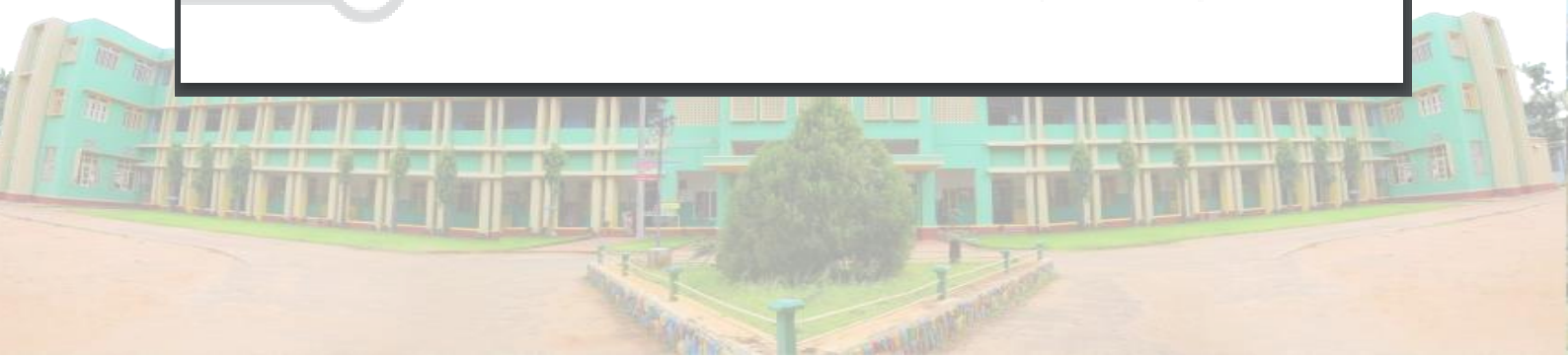
**Physics**

Dr. C. Nirmala Louis

Dr. V. Shally

Dr. A. Lesly Fathima

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Dr. M. Priya Dharshini  
Dr. R. Krishna Priya  
Dr. S. Sonia

**Chemistry**

Dr. G. Leema Rose\*  
Dr. M. Anitha Malbi  
Dr. R. Gladis Latha  
Dr. S. Ajith Sinthuja  
Dr. Sheeba Daniel  
Dr. Y. Christabel Shaji

**Botany**

Dr. A. Anami Augustus Arul  
Dr. Bojaxa A. Rosy

**Zoology**

Dr. S. Mary Mettilda Bai  
Dr. F. Brisca Renuga  
Dr. J. Vinoliya Josephine Mary  
Dr. A. Shyla Suganthi  
Dr. Jeni Chandar Padua

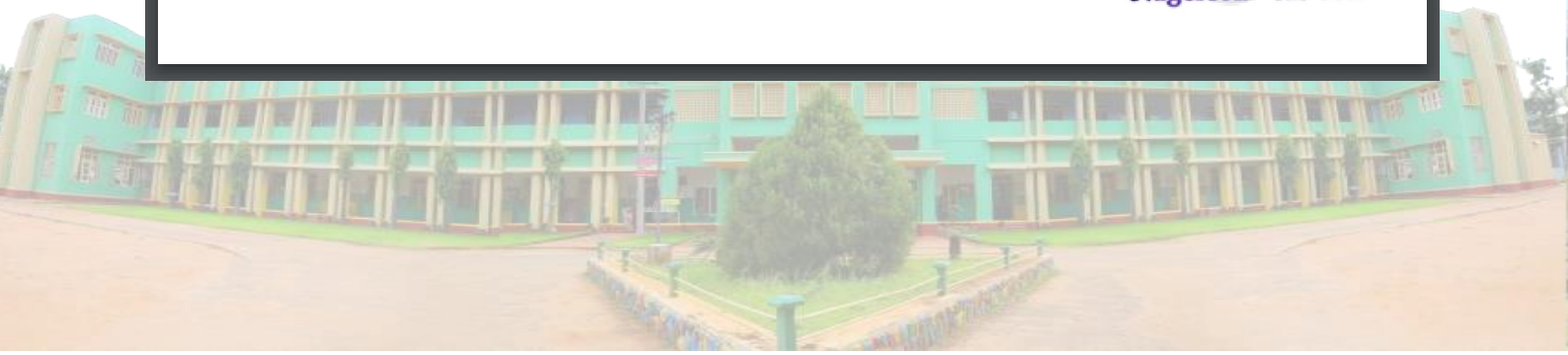
**\*Retired Faculty**

**Crossian Research Forum**

Dr. Sr. S. Sahayaselvi	: Principal & Chairperson
Dr. S. Mary Mettilda Bai	: Dean of Research
Dr. M. F. Anne Feril	: Nodal Officer
Dr. C. Braba	: Dept. of Commerce
Dr. S. Regi	: Dept. of History
Dr. S. Thenmozhi	: Dept. of Tamil
Dr. M. K. Angel Jebitha	: Dept. of Mathematics
Dr. A. Punitha	: Dept. of Zoology
Dr. A. R. Florence	: Dept. of Botany
Dr. S. Sonia	: Dept. of Physics
Dr. Y. Christabel Shaji	: Dept. of Chemistry

Handbook 2023-2024

  
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Dr. C. K. Sunitha	: Dept. of Commerce (S.F-I)
Dr. A. Babila Kingsly	: Dept. of Economics
Dr. C. Ida	: Dept. of Tamil (S.F)
Dr. C. Jenila	: Dept. of Mathematics (S.F)
Dr. E. Jebamalar	: Dept. of English (S.F)
Dr. X. Maria Muthu Shanthini	: Dept. of Commerce (S.F-II)
Dr. F. Fanax Femy	: Dept. of Computer Science (S.F)
Dr. E. Sathia Raj	: Dept. of Social Works (S.F)
Ms. S. Anusha Mini	: Research Scholar (Arts)
Ms. S.C. Benitlin Shalom	: Research Scholar (Science)
Ms. S. Jones Kala	: Non Teaching Staff

#### 4. Internal Quality Assurance Cell (IQAC)

##### Administrative Officers

Dr. Sr. M. Mary Gilda	: Secretary
Dr. Sr. S. Sahayaselvi	: Principal & Chairperson
Dr. Sr. P. Leema Rose	: Vice Principal
Dr. H. Jimsy Asha	: Director of IQAC
Dr. S. Sujitha	: Assistant Director of IQAC
Dr. J. Vinoliya Josephine Mary	: Controller of Examinations
Dr. R. Gladis Latha	: Dean of Academic Affairs
Dr. S. Mary Mettilda Bai	: Dean of Research
Dr. A. Lesly Fathima	: Dean of Student Affairs
Dr. V. Sujin Flower	: Placement Officer
Dr. Sheeba Daniel	: IIC Convener
Sr. A. Shanthy	: Junior Assistant
Dr. V. Jeya Kala	: Librarian
Ms. B. Sowmiya (II B.Sc Mathematics)	: IQAC Student Representative
Ms. K. Abi Sree (II B.A English)	: IIC Student Representative
Ms. P. Akalya (II B.Sc Chemistry)	: Clubs and Committee Student Representative



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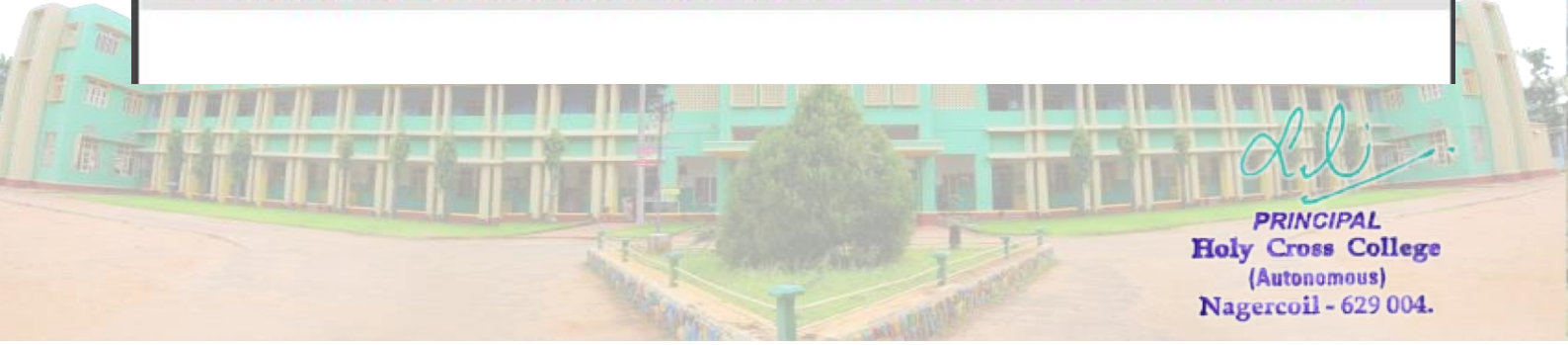
2022 - 2023



Theme for the Academic Year - 2022-2023



## HANDBOOK & ACADEMIC CALENDAR



*deli*  
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**vi Student Representatives**

- 1 Ms. Ridhi F. Dayal
- 2 Ms. Karishma Lini
- 3 Ms. M. Ashmin
- 4 Ms. E. Sherin Jeeva
- 5 Ms. Nebisha Mol

**vii Resource Mobilization Committee**

- 1 Dr. S. Sonia : Coordinator
- 2 Dr. A. Jancy Vini : Assistant Coordinator of UBA
- 3 Dr. R. Abilasha : Dean of External Affairs

**viii Student IIC**

- 1 Dr. A. Shyla Suganthi : Vice President and Internship Coordinator
- 2 Dr. A. Anami Augustus Arul : NISP Coordinator
- 3 Dr. Sheeba Daniel : IIC Convener
- 4 Dr. Jeni Chandar Padua : Startup Coordinator

**ix Entrepreneur Development Innovation Institution (EDII)**

- 1 Ms. S. Jameela : Coordinator
- 2 Dr. J. Jani Mercybai
- 3 Ms. S. Virgin Jeba
- 4 Dr. A. Sameema
- 5 Dr. S. Sonia

**x Innovation Entrepreneur Development Centre (IEDC)**

- 1 Dr. R. Krishna Priya : Coordinator
- 2 Dr. J. Befija Minnie
- 3 Dr. X. Venci Candida

**VI Crossian Centre for Research & Development**

- 1 Dr. Sr. S. Sahayaselvi : Principal & Chairperson
- 2 Dr. S. Mary Mettilda Bai : Dean of Research
- 3 Dr. S. Jeni Sanjana : Research Coordinator
- 4 Dr. S. Thenmozhi : Dept. of Tamil (I Language)



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I succeed or I learn but I never fail - This is the innovator's motto - Paul Simon





5	Dr. C. Braba	: Dept. of Commerce
6	Dr. M.F. Anne Feril	: Dept. of English
7	Dr. A. Punitha	: Dept. of Zoology
8	Dr. A.R. Florence	: Dept. of Botany
9	Dr. R. Krishna Priya	: Dept. of Physics
10	Dr. Y. Christabel Shaji	: Dept. of Chemistry
11	Dr. A. Babila Kingsly	: Dept. of Economics
12	Dr. K. Baby	: Dept. of History
13	Dr. A. Anat Jaslin Jini	: Dept. of Mathematics
14	Dr. M. Jasmine Vinoja	: Dept. of Tamil (S.F.)
15	Dr. C. Jenila	: Dept. of Mathematics (S.F.)
16	Dr. E. Jebamalar	: Dept. of English (S.F.)
17	Dr. G. Sahaya Shiny	: Dept. of Commerce (S.F.1)
18	Dr. X. Maria Muthu Shanthini	: Dept. of Commerce (S.F. 2)
19	Dr. F. Fanax Femy	: Dept. of Computer Science
20	Dr. E. Sathia Raj	: Dept. of Social Works
21	Ms. W. Fairly Jenifer	: Research Scholar (Arts)
22	Ms. B. Jone Magadelin	: Research Scholar (Science)

### Research Ethics Committee

All Research Guides

#### Approved Research Guides

##### Commerce

- 1 Dr. Sr. Sahayaselvi
- 2 Dr. M. Mary Helen Stella
- 3 Dr. S. Mary Pearly Sumathi
- 4 Dr. C. Braba
- 5 Dr. C.K. Sunitha
- 6 Dr. J. Divya Merry Malar
- 7 Dr. M. Gnana Muhila

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### Chemistry

- 35 Dr. G. Leema Rose\*
- 36 Dr. M. Anitha Malbi
- 37 Dr. R. Gladis Latha
- 38 Dr. S. Ajith Sinthuja
- 39 Dr. Sheeba Daniel
- 40 Dr. Y. Christabel Shaji

### Botany

- 41 Dr. A. Anami Augustus Arul
- 42 Dr. Bojaxa A. Rosy

### Zoology

- 43 Dr. S. Mary Mettilda Bai
- 44 Dr. F. Brisca Renuga
- 45 Dr. J. Vinoliya Josephine Mary
- 46 Dr. A. Shyla Suganthi
- 47 Dr. Jeni Chandar Padua

### \*Retired Faculty

### Research Advisory Committee

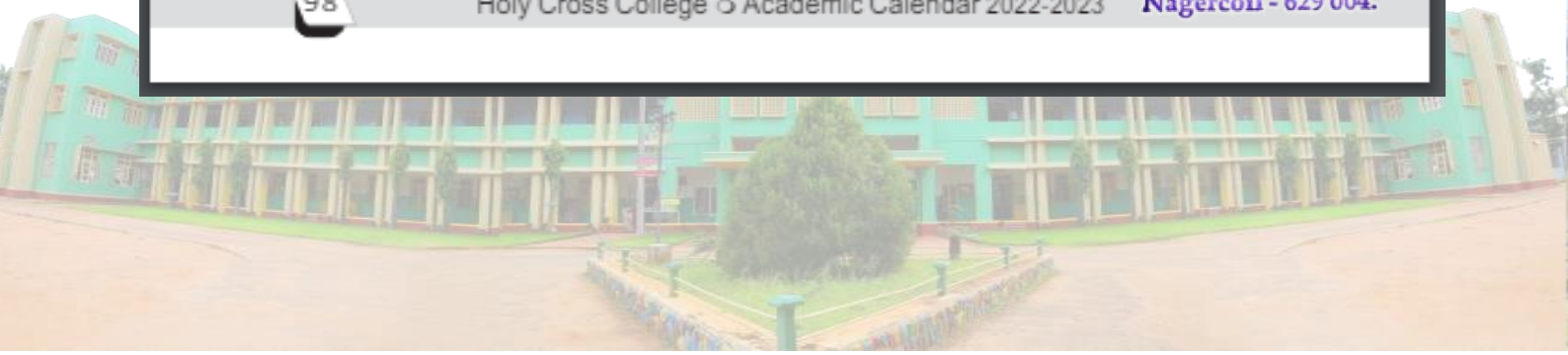
- 1 Dr. Sr. S. Sahayaselvi : Principal
- 2 Dr. Sr. P. Leema Rose : Vice Principal 1
- 3 Dr. A. Shyla Suganthi : Coordinator
- 4 Dr. S. Regi
- 5 Dr. A. Lesly Fathima
- 6 Dr. Sheeba Daniel
- 7 Dr. Alby Grace
- 8 Dr. S. Jeni Sanjana : Research Coordinator
- 9 Dr. S. Mary Mettilda Bai : Dean of Research

## VII Crossian Centre for Human Resource Development

- 1 Dr. Sr. S. Sahayaselvi : Principal
- 2 Dr. Sr. M. Mary Hilda : Secretary



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**HANDBOOK &  
ACADEMIC CALENDAR  
2021 - 2022**

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2. Dr. S. Regi : Co-ordinator for Arts
2. Dr. A. Lesly Fathima : Co-ordinator for science
3. Dr. S. Thenmozhi
4. Dr. A. R. Florence
5. Dr. M. F. Anne Feril
6. Dr. A. Punitha
7. Ms. J.C. Mahizha
8. Dr. C. Braba
9. Dr. Y. Christabel Shaji
10. Dr. A. Babila Kingsly
11. Dr. C. Jenila
12. Dr. R. Evalin Latha
13. Dr. R. Eveline Shindya
14. B. Jone Magadelin : Research Scholar
15. V. Privadharsini : Research Scholar

**20. Research Ethics Committee**

All Research Guides

**21. Research Advisory Committee**

1. Dr. A. Shyla Suganthi : Coordinator
2. Dr. Sheeba Daniel : Assistant Coordinator
3. Dr. S. Jeni Sanjana
4. Dr. Alby Grace
5. Dr. S. Regi
6. Dr. A. Lesly Fathima

**22. Crosslan Center for Skill Development Committee (Certificate Course)**

1. Dr. A. Sameema : Co-ordinator
2. Dr. S. Selva Mary Gohila
3. Ms. S. Virgin Jeba
4. Dr. Y. Christabel Shaji
5. Dr. M.D. Arun Mozhi Nangai

**23. Crosslan Centre for Women Empowerment**

Bear up until you see you're gaining.

95

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**Crossian Centre for Research and Development**

**I Research Advisory Committee**

Dr. Shyla Suganthi	-	Coordinator
Dr. S. Regi	-	Member
Dr. A. Lesly Fathima	-	Member
Dr. Alby Grace	-	Member
Dr. Jeni Sanjana	-	Member
Dr. Sheeba Daniel	-	Member

**II Research Committee**

Dr. S. Regi  
Dr. A. Lesly Fathima  
Dr. S. Thenmozhi  
Dr. A. R. Florence  
Dr. M. F. Anne Feril  
Dr. A. Punitha  
Ms. J.C. Mahizha  
Dr. C. Braba  
Dr. Sheeba Daniel  
Dr. A. Babila Kingsly  
Dr. C. Jenila  
Dr. R. Evalin Latha  
Dr. R. Eveline Synthia

Research Scholars : M. J. Jenisha  
S. A. Sovya Shephyr

**III Research Ethics Committee**

All Research Guides

**Crossian Center for Entrepreneur Development & Career Guidance**

**I Skill Development Committee**

Dr. R. Gladis Latha  
Dr. A. Delphin  
Dr. C. Anitha

**II Entrepreneurship Development Cell / Incubation Centre**

Dr. Sr. Sahayaselvi

**Crossian Centre for Women Studies**

**I Women Studies**

Co-ordinators : 1. Dr. R. Abilasha  
2. Dr. S. Prakash Shoba  
3. Dr. S. Sonia  
4. Ms. K. Mihi Nancy

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9. Dr. C. Jespin Ida
10. Dr. S. Thenmozhi
11. Ms. T. R. Premalatha
12. Ms.A. Esther Leema Rose
13. Dr. Y. Christabel Shaji
14. Dr. S. Daisy Bai
15. Ms. C.Nesavathy
16. Ms. J. Mary Deeba
17. Ms. J. Albino Wins
18. Ms. S. Merlin Vista
19. Ms. I. Anto Hepzie Bai
20. Ms.I.Anne Mary Leema

#### 18. Crossian Centre for Research and Development

##### I Research Committee

1. Dr. S. Regi
2. Dr. A. Lesly Fathima
3. Dr. S. Thenmozhi
4. Dr. A. R. Florence
5. Dr. M. F. Anne Feril
6. Dr. A. Punitha
7. Ms. J.C. Mahizha
8. Dr. C. Braba
9. Dr. Sheeba Daniel
10. Dr. A. Babila Kingsly
11. Dr. C. Jenila
12. Dr. R. Evalin Latha
13. Dr. R. Eveline Synthia
14. Research Scholars : M. J. Jenisha  
S. A. Sovya Shephyr

##### II IPR Cell

1. Dr. A. Shyla Suganthi
2. Dr. C. Braba
3. Dr. R. Gladis Latha
4. Ms. D. Berla Jayanthi
5. Research Guides

  
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**Nagercoil - 629 004.**



## Research Ethics Committee Meeting Reports

2023-2024



**Crossian Centre for Research and Development**  
**Holy Cross College (Autonomous), Nagercoil**  
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Accredited with A+ Grade (CGPA 3.35 - IV Cycle) by NAAC  
Phone: 04652-261473; E-mail: [holycrossngc@yahoo.com](mailto:holycrossngc@yahoo.com)  
Website: [www.holycrossngl.edu.in](http://www.holycrossngl.edu.in)

### Report

#### Research Ethics Committee Meet

Organized by

**Crossian Centre for Research and Development**

**Date:** 19.08.2023

**Time:** 1.30 pm – 3.15 pm

**Venue:** St. Joseph's Hall, Holy Cross College (Autonomous), Nagercoil

**Topic:** Maximizing Research Scholar's Productivity: Strategies for Enhanced Research Output

**Number of Beneficiaries:** 45

**Organising Team:** Dr. S. Mary Mettilda Bai, Dr. M.F. Anne Feril, Dr. C. Braba, Dr. Y. Christabel Shaji, Dr. S. Sonia, Dr. M.K. Angel Jebitha, Dr. C. K. Sunitha

The Crossian Centre for Research and Development organized the first Research Ethics Committee meet for the academic year 2023-2024 on 19.08.2023. Dr. Mary Mettilda Bai initiated the discussion followed by a short prayer by Dr. Sonia. The Principal Dr. Sr. S. Sahayaselvi served as the resource person and began her address with a question to the supervisors regarding the difficulties faced by them in publishing articles in premium journals. The supervisors shared the following complications:

- Time consuming
- Writing Style varies
- Journal removed from UGC Cared list
- Environmental issues
- Ethics need for animals
- Payment in dollars

After listening to the supervisors the principal gave the following suggestions:

- Can give incentives for the one who publishes without payment
- Guides have to mold the scholars



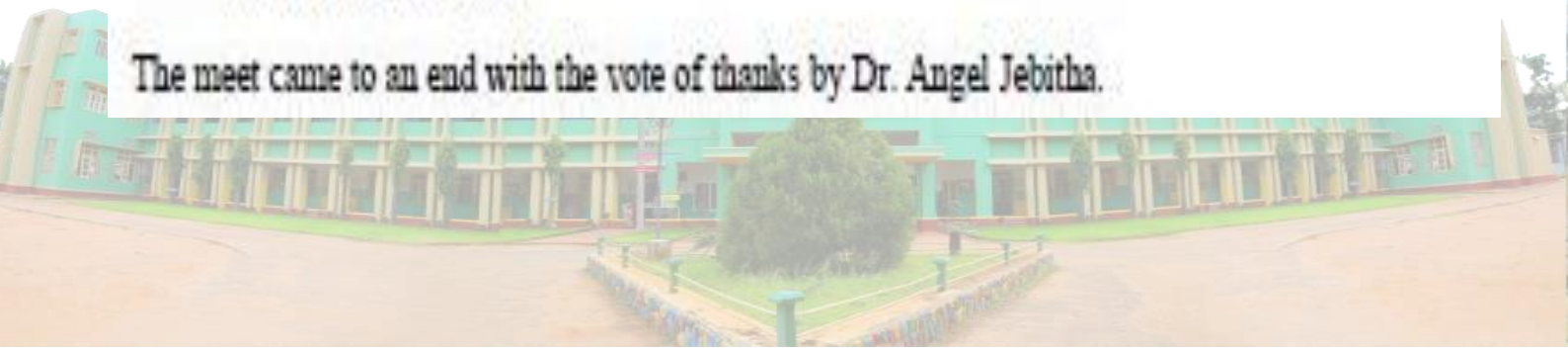
- If the research guide works efficiently can produce efficient scholars. 95% of the work has to be done by the scholars and 5% has to be done by the supervisors
- Scholars can be allowed to participate in workshops outside the institution
- If the scholars work with meticulous planning, they can publish 2 papers in good journals in the third year
- Can make the scholars understand the difference between predatory journals and premier journals

Also, she shared seven strategies that could be followed by the scholars:

- Set clear goals and prioritize the goal
- Time management is important for both Scholars and guides
- Attend more seminars and conferences
- Collaboration and networking
- Effective reading and note taking
- Monthly once monitor the scholars
- Write regularly
- Take notes
- Collect more sources for reference
- Scholars have to prepare a work diary - Duration of Period vs List of Works (Schedule of PhD thesis submission with duration of three years).

She concluded her talk with a note that Focused people can publish 6 papers within three years/ Ph.D. tenure. Her presentation was vivid with proper guidance through explanation with interactive PPT.

The meet came to an end with the vote of thanks by Dr. Angel Jebitha.







## **Crossian Centre for Research & Development**

**Holy Cross College (Autonomous), Nagercoil – 4**  
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**Organises**

## **Research Ethics Committee Meeting**

**on 19th August 2023 at 1.30 pm to 3.15 pm**

**Venue: St. Joseph's Hall**

**Topic: Maximizing Research Scholar Productivity:  
Strategies for Enhanced Research Output**

**Resource Person: Dr. Sr. S. Sahayaselvi, Principal**

### **Organizing Team**

**Dr. S. Mary Mettilda Bai**  
**Dr. M.F. Anne Feril**  
**Dr. C. Braba**  
**Dr. Y. Christabel Shaji**  
**Dr. S. Sonia**  
**Dr. V.M. Angel Jebitha**  
**Dr. C.K. Sunitha**

**All are cordially invited.**











Crossian Centre for Research and Development

Holy Cross College (Autonomous), Nagercoil

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Phone: 04692-263473 E-mail: [holycrossngc@yahoo.com](mailto:holycrossngc@yahoo.com)

Website: [www.holycrossngc.edu.in](http://www.holycrossngc.edu.in)

Attendance

Research Ethics Committee Meeting

Date: 19.08.2023 AN

Venue: St. Joseph's Hall

Topic: Maximizing Research Scholar Productivity: Strategies for Enhanced Research Output

Resource Person: Dr. Sr. S. Sahyasevi, Principal

Sl.No	Faculty	Signature
Commerce		
1	Dr. Sr. Sahyasevi (Resource Person)	
2	Dr. S. Mary Pearly Sumathi	
3	Dr. C. Braba	
4	Dr. C. K. Sunitha	
5	Dr. J. Divya Merry Malar	Leave
6	Dr. M. Gnana Muhila	
Economics		
7	Dr. S. Jeni Fomara	
8	Dr. S. Vinod Dilli	
English		
9	Dr. Alby Grace	
10	Dr. H. Jimmy Asha	

11	Dr. V. Virgin Nithya Veena	V. Veena
12	Dr. M. F. Anne Feril	M. F. Anne Feril
13	Dr. Selva Mary Gokila S. George	Selva Mary Gokila S. George
14	Dr. P. Sathya	P. Sathya
<b>History</b>		
15	Dr. S. Regi	S. Regi
16	Dr. I. Jalaja Kumari	I. Jalaja Kumari
17	Dr. K. S. Soumya	K. S. Soumya
<b>Tamil</b>		
18	Dr. V. Antony Prakash Babila	V. Antony Prakash Babila
19	Dr. S. Sunitha	S. Sunitha
20	Dr. M. Mabel Edel Queen Dr. A. Delphin	M. Mabel Edel Queen A. Delphin

<b>Mathematics</b>		
21	Dr. M. K. Angel Jebitha	M. K. Angel Jebitha
22	Dr. S. Sujitha	S. Sujitha
23	Dr. V. Sujin Flower	V. Sujin Flower
24	Dr. J. Befija Minnie	J. Befija Minnie
25	Dr. K. Jeya Daisy	K. Jeya Daisy
<b>Physics</b>		
26	Dr. C. Nirmala Louis	C. Nirmala Louis
27	Dr. V. Shally	V. Shally
28	Dr. A. Lesly Fathima	A. Lesly Fathima

29	Dr. M. Priya Dhanlani	
30	Dr. R. Krishna Priya	
31	Dr. S. Sonia	
<b>Chemistry</b>		
32	Dr. M. Anitha Malvi	
33	Dr. R. Gladis Latha	
34	Dr. S. Ajith Srinbuja	
35	Dr. Sheeba Daniel	
36	Dr. Y. Christabel Shap	
<b>Botany</b>		
37	Dr. A. Anami Augustus Arul	
38	Dr. Bojasa A. Resy	
<b>Zoology</b>		

<b>Zoology</b>		
39	Dr. S. Mary Metilda Bai	
40	Dr. F. Brisca Renuga	
41	Dr. J. Vinolya Josephine Mary	
42	Dr. A. Shyla Sugarithi	
43	Dr. Jera Chandar Padua	
44	Dr. Snow J. Sharmilla (English)	
45	Dr. S. Sebastiammal (Physics)	
46	Dr. A. Delphina (Maths)	
47	Dr. S. Prabachi (Hindi - Zoology)	
48	Dr. C. Anitha (Zoology)	

Thank you

Dr. S. Mary Metilda Bai

S. Mary Metilda Bai

**Dean of Research,**  
**Holy Cross College (Autonomous)**  
**Nagercoil - 629004.**







## Crossian Centre for Research and Development, Holy Cross College (Autonomous), Nagercoil

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Phone: 04652-261473; E-mail: [holycrossngc@yahoo.com](mailto:holycrossngc@yahoo.com); Website: [www.holycrossngl.edu.in](http://www.holycrossngl.edu.in)

### Research ethics committee meeting for all Research Ethics Committee Members of the Science Stream

**Date:** 21.2.2024; **Time:** 2.45 pm

**Venue:** St. Joseph's Hall

**Facilitator:** Dr. Sr. S. Sahayaselvi, Principal

**Convener:** Dr. S. Mary Metilda Bai, Dean of Research

#### Agenda

- i) Urge to increase in publications
- ii) Refer the item under **Research & Development** in UGC guidelines for Institutional Development Plans (page 14 of 63)
- ii) Frame the ethical practices

As per the Principal's request, the Dean of Research convened the Research Ethics Committee meeting for all Science Ph.D. guides on 21st February 2024. The meeting began with a moment of silent prayer, followed by a formal welcome address by the Dean. The Principal emphasized the need for increasing publications and led a discussion on effective strategies to achieve this goal. Then, reference was made to the UGC guidelines for institutional development plans for Higher Education Institutions.

The Dean directed attention to the section on Research & Development, as outlined on page 14 of 63 and elaborated on the significance of adhering to the guidelines, particularly regarding the establishment of ethical practices, which had not been formalized thus far. In response, the Dean requested the Heads of Research Centers to formulate ethical practices for their respective departments and submit them to the Dean of Research by May 15th, 2024.

All members expressed agreement with the commitment to increase publication output and accepted to submit their respective departmental ethical practices within the stipulated timeframe. The meeting concluded with a shared commitment to uphold ethical standards and enhance academic research endeavors.



**Crossian Centre for Research & Development**  
**Holy Cross College (Autonomous), Nagercoil**  
Affiliated to Manonmaniam Sundaranar University, Tirunelveli, India  
Accredited with A+ Grade (CGPA 3.35 - IV Cycle) by NAAC

LET'S UNITE FOR A BETTER  
TOMORROW

# RESEARCH ETHICS COMMITTEE MEET



FOR ALL RESEARCH ETHICS COMMITTEE  
MEMBERS OF THE SCIENCE STREAM

FEBRUARY 21 2024 | 2.45 PM  
ST. JOSEPH'S HALL





Total Number of Participants: 20

Thank you

Dr. S. Mary Mettilda Bai

*S. Mary Mettilda Bai*

**Dean of Research,  
Holy Cross College (Autonomous)  
Nagercoil - 629084.**





2022-2023

### Report on the Research Ethics Committee Meeting

The first Research Ethical Committee Meeting of the academic year 2022-2023 was held on 18.10.2022

Topic: Quality enhancement in research in the campus

Resource Persons: Dr. Sr. Mary Gilda, Secretary, Holy Cross College, (Autonomous), Nagercoil

Dr. Sr. Sahayaselvi, Principal, Holy Cross College, (Autonomous), Nagercoil

Participants: All Approved Ph.D. Research Guides, the Research Ethics Committee members

Venue: St. Joseph's Hall, Holy Cross College, (Autonomous), Nagercoil

The primary focus of the meeting was to deliberate on strategies for enhancing the quality of research within the campus. The meeting commenced with an overview of the current state of research within the institution, highlighting strengths and areas for improvement.

Dr. Sr. Mary Gilda and Dr. Sr. Sahayaselvi led discussions on various strategies for enhancing the quality of research within the campus:

- emphasizing the importance of ethical conduct in research, ensuring compliance with established guidelines and protocols
- exploring diverse methodologies and approaches to enrich the research process and outcomes
- encouraging interdisciplinary collaboration to foster innovation and address complex research challenges
- promoting adherence to high publication standards, including peer review processes and journal selection criteria
- enhancing research infrastructure to support the needs of researchers and facilitate high-quality research activities

Following extensive deliberations, the committee devised an action plan to implement the discussed strategies effectively:

- Organizing workshops and seminars on research ethics, methodologies, and publication standards.
- Facilitating interdisciplinary research collaborations through networking events and funding opportunities.
- Establishing mechanisms for continuous monitoring and evaluation of research quality and compliance with ethical standards.







## *Crossian Centre for Research & Development*



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**Organises**

# *Research Ethics Committee Meeting*

**Topic: Quality enhancement in  
research in the campus**

*Resource Persons:*

*Dr. Sr. Mary Gilda, Secretary*

*Dr. Sr. Sahayaselvi, Principal*

*Date:*  
**18.10.2022**

*Time:*  
**11.45 am**

*Venue:*  
**St. Joseph's Hall**

*Join Us on Time*





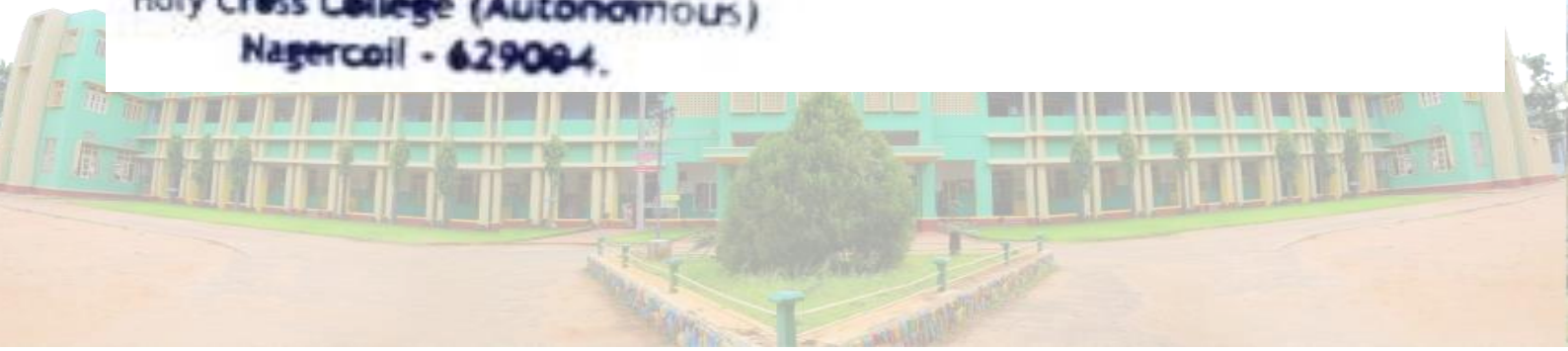


Thank you

Dr. S. Mary Mettilda Bai

*S. Mary Mettilda Bai*

**Dean of Research,  
Holy Cross College (Autonomous)  
Nagercoil - 629004.**





### **Report on the Research Ethics Committee Meeting**

**Date:** 17.11.2022; Time 11.50 am – 12.30 pm

**Topic:** Review and Recommendations on University Research Guidelines and Circulars

**Coordinator:** Dr. S. Mary Metilda Bai, Dean of Research

**Guest of Honour:** Dr. F. Brisca Renuga, University Research Committee Member

**Participants:** Research Ethics Committee members

**Venue:** St. Joseph's Hall, Holy Cross College, (Autonomous), Nagercoil

The primary objective of the meeting was to discuss and propose recommendations concerning the parent university's revised research guidelines and circulars through Dr. F. Brisca Renuga, University Research Committee Member. The session commenced with a moment of silent prayer, followed by a welcoming address from the Dean of Research.

Key recommendations from participants included:

- Appreciation for the university's provision of standardized meeting formats, enhancing reporting and communication efficiency.
- Expression of concerns regarding:
  - i) Frequent changes in regulations.
  - ii) Inadequate response from university authorities to scholars and faculty.
- Advocacy for:
  - i) Fee exemptions and extensions during lockdown periods, with clear exclusion from regular timelines.
  - ii) Relaxations or exemptions from including research scholars' registration numbers in publications.
  - iii) Relaxation in guidelines governing research project supervision.

Dr. F. Brisca Renuga carefully observed and noted the discussion, assuring that all points would be brought up in the upcoming university research committee meeting. The meeting provided a platform for expressing both concerns and appreciation to our parent university via the University Research Committee Member. The session concluded with a formal vote of thanks by the Dean of Research.

Thank you

Dr. S. Mary Metilda Bai

*S. Mary Metilda Bai*

**Dean of Research,  
Holy Cross College (Autonomous)  
Nagercoil - 629004.**





2021-2022

**Research Ethics Committee Meeting**

Date: 10-08-2021

Time: 1 pm

Venue: St. Joseph's Hall

Participants: Research Guides, the Research Ethics Committee members

Agenda: New research guidelines, DC meetings and the remuneration to its members

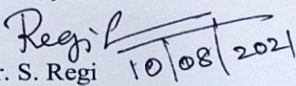
The primary focus of the meeting was to review and discuss the new research guidelines proposed by our University Manonmaniam Sundaranar University, Tirunelveli.

The meeting commenced with a welcome from Dr. Regi, the research coordinator, acknowledging the presence of attendees and expressing gratitude for their participation.

The Research Coordinator Dr. S. Regi provided an overview of the updated guidelines, highlighting the significant changes or revisions. An update was provided on the recent Doctoral Committee (DC) meetings, including the remuneration of the DC members. A sitting charge of Rs. 500/- should be given to the internal and external doctoral committee member and can be claimed from the university following its guidelines.

The meeting concluded with a summary of new regulations adopted by all research supervisors and vote of thanks by the research coordinator.

Thank you

  
Dr. S. Regi 10/08/2021

**Research Co-ordinator,  
Crossian Research Forum,  
Holy Cross College (Autonomous),  
Nagercoil - 629 004.**





**Research Ethics Committee Meeting**

Date: 21.01.2022

Time: 2.45 pm

Venue: St. Joseph's Hall

Participants: Research Ethics Committee members

Agenda: Decision on Lunch Provision during the viva-voce examination

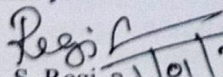
The meeting was convened in response to differing opinions among the faculty and scholars regarding the provision of lunch during the viva-voce examination. Dr. S. Regi, the Research Coordinator, extended a warm welcome to all participants and outlined the agenda for the meeting. She emphasized the importance of each participant offering their candid opinions to collectively arrive at a conclusion that reflects the majority's consensus.

As discussions unfolded, the topic of providing lunch for all staff and scholars on the day of viva-voce examinations arose, sparking a lively debate. Supporters emphasized the rarity of such occasions, viewing it as an opportunity for encouragement and motivation. They highlighted the candidate's willingness as a key factor. Conversely, opponents saw it as a burden on candidates, arguing that it was an expectation rather than a gesture of appreciation. They noted the increasing frequency of viva-voce examinations and the growing number of research centers, alongside rising fees for Ph.D. programs as factors necessitating a reconsideration of the practice.

After considerable deliberation and exchange of viewpoints, the collective decision was reached not to provide lunch for all participants during viva-voce examinations. Instead, it was agreed that if deemed necessary, light refreshments such as tea, coffee, juice, and snacks could be offered either before or after the examination, ensuring that candidates and attendees were adequately catered to without imposing undue burdens or expectations.

The meeting concluded with a vote of thanks extended to all participants by the coordinator for their active engagement and valuable contributions to the discussion. Special appreciation was offered to those who presented their viewpoints with clarity and respect, fostering a constructive atmosphere throughout the meeting.

Thank you

  
Dr. S. Regi 21/01/2022

**Research Co-ordinator,  
Crossian Research Forum,  
Holy Cross College (Autonomous),  
Nagercoil - 629 004.**





2019-2020

### Research Guides' Meeting

Date: 18-09-2019

Time: 11.30 am

Venue: Cecile Hall

Participants: Approved Research Guides

Facilitator: Dr. S. Regi, the Research Coordinator

Agenda: University Guidelines Regarding the Compilation of the Panel of Examiners for Ph.D. Thesis Evaluation

The objective of the meeting was to gather the collective opinion of research guides regarding the preparation of zone-wise panels of examiners for thesis submissions.

The meeting commenced with silent prayer. With a warm welcome, Dr. S. Regi, the Research Coordinator, informed all the guides about the University regulations regarding the compilation of Ph.D. thesis evaluations from various zones across India. She opened the discussion on the difficulties encountered by supervisors in arranging zone-wise examiners for thesis evaluation. Many supervisors expressed their struggles in finding suitable adjudicators within their respective zones, leading to delays and complications in the thesis submission process.

After thorough deliberation, the forum unanimously agreed to address this issue by sending a formal letter to the university administration, highlighting the challenges faced by supervisors and suggesting potential solutions. Attendees were thanked for their active participation and valuable contributions to the discussion.

Following the meeting, the decision to draft and send an official letter to the university was communicated to the Principal. Subsequently, an official letter was drafted, detailing the hardships faced by supervisors in procuring zone-wise examiners for thesis evaluations.

Thank you,

Regi *S* 18/09/2019

Dr. S. Regi

Research Co-ordinator,  
Crossian Research Forum,  
Holy Cross College (Autonomous),  
Nagercoil - 629 004.

