



Holy Cross College (Autonomous) Nagercoil – 629 004

Affiliated to Manonmaniam Sundaranar University, Tirunelveli
Nationally Accredited with A+ Grade (CGPA 3.35) by NAAC IV Cycle
An ISO 9001:2015 Certified Institution

SSR
2019-2020
to
2023-2024

2.3.3 Preparation and adherence of Academic Calendar and Teaching plans by the institution

Calendar Plan 2022-2023



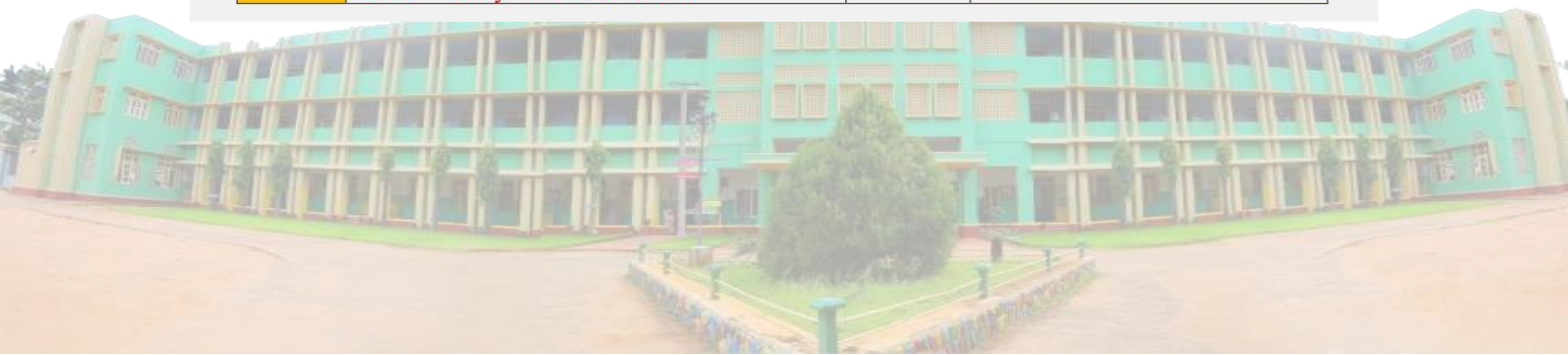
HOLY CROSS COLLEGE (AUTONOMOUS)

(NATIONALLY RE-ACCREDITED WITH A+ GRADE [CGPA 3.35] BY NAAC)

NAGERCOIL - 629004

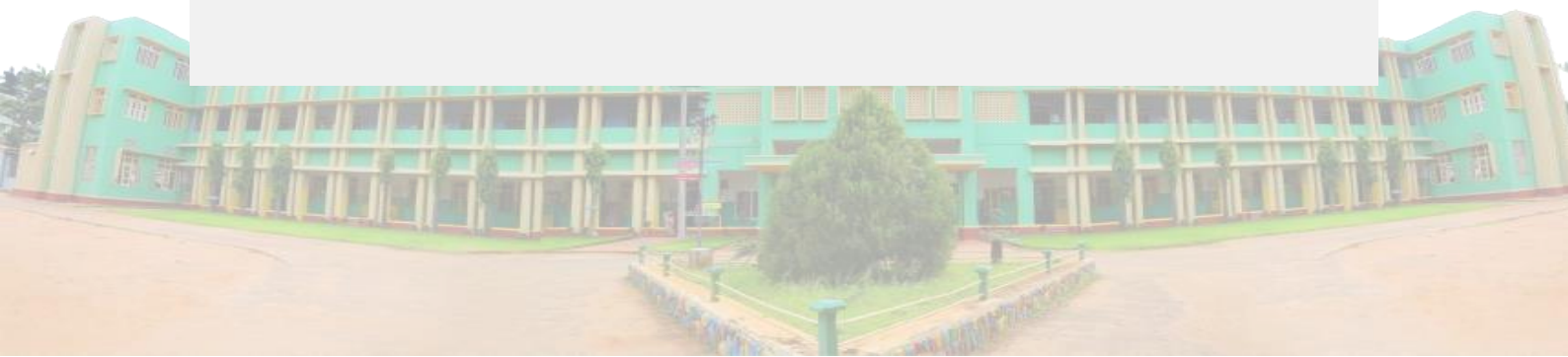
CALENDAR PLAN FOR THE ACADEMIC YEAR – 2022 - 2023

Month	Calendar	Schedule																																																		
		Date	Programme																																																	
July - 2022	<p style="text-align: center;">July</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td> </tr> <tr> <td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td> </tr> <tr> <td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td> </tr> <tr> <td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> </tr> <tr> <td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td> </tr> <tr> <td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td> </tr> <tr> <td>31</td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table> <p>Holidays</p> <ol style="list-style-type: none"> 10th Bakrid 28th Vavu Bali (local holiday) 	S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							19 th	Reopening of Classes for 2 nd & 3 rd year U.G. and 2 nd year P.G. students
	S	M	T	W	T	F	S																																													
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3	4	5	6	7	8	9																																														
10	11	12	13	14	15	16																																														
17	18	19	20	21	22	23																																														
24	25	26	27	28	29	30																																														
31																																																				
			Working days: 9																																																	
August - 2022	<p style="text-align: center;">August</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td> </tr> <tr> <td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td> </tr> <tr> <td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td> </tr> <tr> <td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td> </tr> <tr> <td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td> </tr> <tr> <td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td> </tr> </table> <p>Holidays</p> <ol style="list-style-type: none"> 9th Muharram 15th Independence Day 19th Krishna Jayanthi 31st Vinayakar Charthurthi 	S	M	T	W	T	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				30 th	Last date for class Test I & Assignment (UG & PG)							
	S	M	T	W	T	F	S																																													
	1	2	3	4	5	6																																														
7	8	9	10	11	12	13																																														
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			Working days: 22																																																	



NAAC V Cycle Self Study Report (SSR)

September - 2022	<p>September</p> <table border="1" style="margin: auto;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr> <td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr> <td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr> <td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr> <td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td></tr> </tbody> </table> <p>Holidays</p> <ol style="list-style-type: none"> 1. 8th Onam (Local Holiday) 2. 14th Holy Cross Feast 	S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		<p>15,16, 17, 19, 20</p> <p>5th Teacher's day</p> <p>13th Feast day Celebration</p> <p>14th Holy Cross Feast</p> <p>23rd Last date for</p> <ul style="list-style-type: none"> • Class Test II UG & PG • Open Book Test (PG) <p>24th RUN Programme</p> <p>26th Last date for I CIA Mark Entry</p> <p>30th Online Registration & Semester Exam fee Payment-Portal Opening</p>	<p>Working days: 24</p>							
S	M	T	W	T	F	S																																														
				1	2	3																																														
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11	12	13	14	15	16	17																																														
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October - 2022	<p>October</p> <table border="1" style="margin: auto;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr> <td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr> <td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr> <td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr> <td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr> <td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p>Holidays</p> <ol style="list-style-type: none"> 1. 2nd Gandhi Jayanthi 2. 4th Ayutha Pooja 3. 5th Vijaya Dasami 4. 9th Milad - un- Nabi 5. 24th Deepavalli 	S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p>8th RUN Visit</p> <p>10th Last date for</p> <ul style="list-style-type: none"> • Class Test II(UG&PG) • Seminar(PG) <p>12th Last date for Exam fee payment without penalty</p> <p>15th Blind People Orchestra Programme</p> <p>18th Last date for Exam fee payment with penalty</p> <p>21st Last day for</p> <ul style="list-style-type: none"> • Class Test III (UG) • Seminar (PG) <p>22nd RUN Programme</p> <p>27, 28, 29, 31</p>	<p>Working days : 22</p>
S	M	T	W	T	F	S																																														
						1																																														
2	3	4	5	6	7	8																																														
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NAAC V Cycle Self Study Report (SSR)

November - 2022	<h3>November</h3> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr> <td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr> <td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr> <td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr> <td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr> <td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td></tr> </tbody> </table> <p>Holidays</p> <p style="color: red;">1. 1st Local Holiday</p>	S	M	T	W	T	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30				<p>2nd II CIA</p> <p>9th Last date for II CIA Mark Entry</p> <p>10th - 12th Practical</p> <p>12th Project Viva Voce Exam</p> <p>16th Last Working day for student signing of Consolidated CIA Mark statement</p> <p>17, 18, 19th Part IV</p> <p>19th Last working day for teachers</p> <p>21st Semester Exam Begin</p>
	S	M	T	W	T	F	S																																					
		1	2	3	4	5																																						
6	7	8	9	10	11	12																																						
13	14	15	16	17	18	19																																						
20	21	22	23	24	25	26																																						
27	28	29	30																																									
December - 2022	<h3>December</h3> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr> <td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr> <td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr> <td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr> <td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </tbody> </table> <p>Holidays</p> <p style="color: red;">1. 03 Local Holiday (St. Xavier's Feast)</p> <p style="color: red;">2. 24th - 31st (Christmas Holiday)</p>	S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	<p>10th Semester Examination End</p> <p>12th Reopening of II Semester</p> <p>17th RUN Programme</p>
S	M	T	W	T	F	S																																						
				1	2	3																																						
4	5	6	7	8	9	10																																						
11	12	13	14	15	16	17																																						
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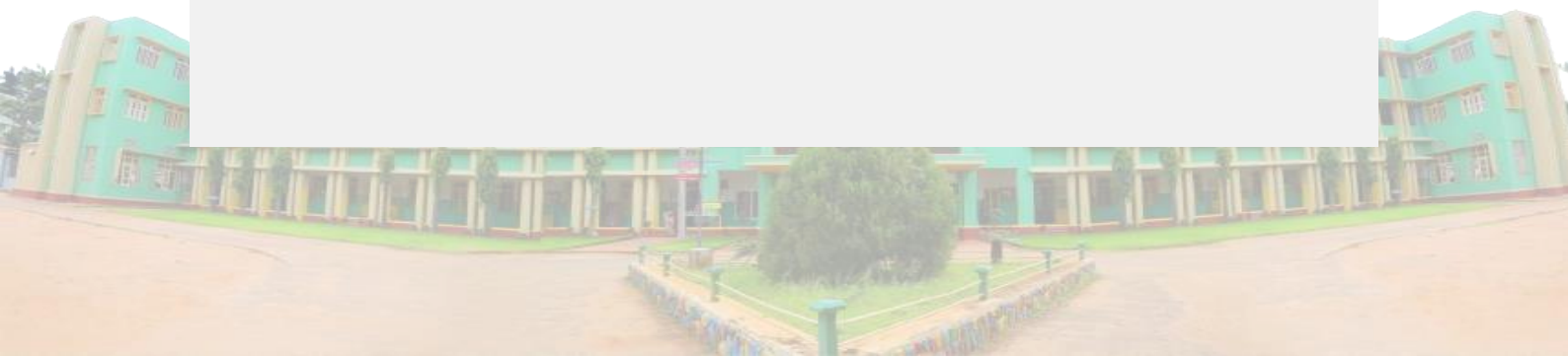
Working days: 13

Working days: 11



NAAC V Cycle Self Study Report (SSR)

January - 2023	<p>January</p> <table border="1" style="margin: auto;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr> <td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr> <td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr> <td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr> <td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p>Holidays</p> <ol style="list-style-type: none"> 1. 1st New Year 2. 16 & 17 Pongal Holiday 3. 26th Republic day 	S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					21st	<p>RUN Programme</p> <div style="background-color: #FFD700; padding: 5px; text-align: center; margin-top: 10px;">Working days: 23</div>
S	M	T	W	T	F	S																																							
1	2	3	4	5	6	7																																							
8	9	10	11	12	13	14																																							
15	16	17	18	19	20	21																																							
22	23	24	25	26	27	28																																							
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February - 2023	<p>February</p> <table border="1" style="margin: auto;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr> <td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr> <td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr> <td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr> <td>26</td><td>27</td><td>28</td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p>Holidays</p> <ol style="list-style-type: none"> 1. 2nd Saturday Holiday 	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28					<p>3rd</p> <p>6th-10th</p> <p>16th</p>	<p>Last date for</p> <ul style="list-style-type: none"> • Class Test I & Assignment(UG&PG) <p>I CIA</p> <p>Last date for ICIA Mark Entry</p> <div style="background-color: #FFD700; padding: 5px; text-align: center; margin-top: 10px;">Working days: 23</div>
S	M	T	W	T	F	S																																							
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5	6	7	8	9	10	11																																							
12	13	14	15	16	17	18																																							
19	20	21	22	23	24	25																																							
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March - 2023	<p>March</p> <table border="1" style="margin: auto;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr> <td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr> <td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr> <td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr> <td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </tbody> </table> <p>Holidays</p> <ol style="list-style-type: none"> 1. 23rd Telgu New Year 2. 11th 2nd Saturday Holiday 	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		<p>1st</p> <p>24th</p> <p>25th</p> <p>27th</p> <p>27th -31th</p>	<p>Last date for</p> <ul style="list-style-type: none"> • Class Test II (UG & PG) • Open Book Test(PG) <p>Last date for</p> <ul style="list-style-type: none"> • Class Test III(UG&PG) • Seminar(PG) <p>College day (Tentative)</p> <ul style="list-style-type: none"> • Part IV - Internal Examination (Respective Hour) • II CIA <div style="background-color: #FFD700; padding: 5px; text-align: center; margin-top: 10px;">Working days: 25</div>
S	M	T	W	T	F	S																																							
			1	2	3	4																																							
5	6	7	8	9	10	11																																							
12	13	14	15	16	17	18																																							
19	20	21	22	23	24	25																																							
26	27	28	29	30	31																																								



April - 2023	April							10 th	Last date for II CIA Mark Entry including practical internal
	S	M	T	W	T	F	S	1 st -12 th	Practical
							1	13 th	Last <u>Working day</u> for students
	2	3	4	5	6	7	8	17 th - 19 th	<ul style="list-style-type: none"> Signing of Consolidated CIA mark statement
	9	10	11	12	13	14	15		19 th
	16	17	18	19	20	21	22	20 th	Semester Exam Begin
	23	24	25	26	27	28	29	Working days : 8	
	30								
								Holidays	
								<ol style="list-style-type: none"> 4th Mahavirar Jeyanthi 7th Good Friday 14th Tamil New year 	

WORKING DAYS OF ODD SEMESTER

ODD SEMESTER 2022 – 2023

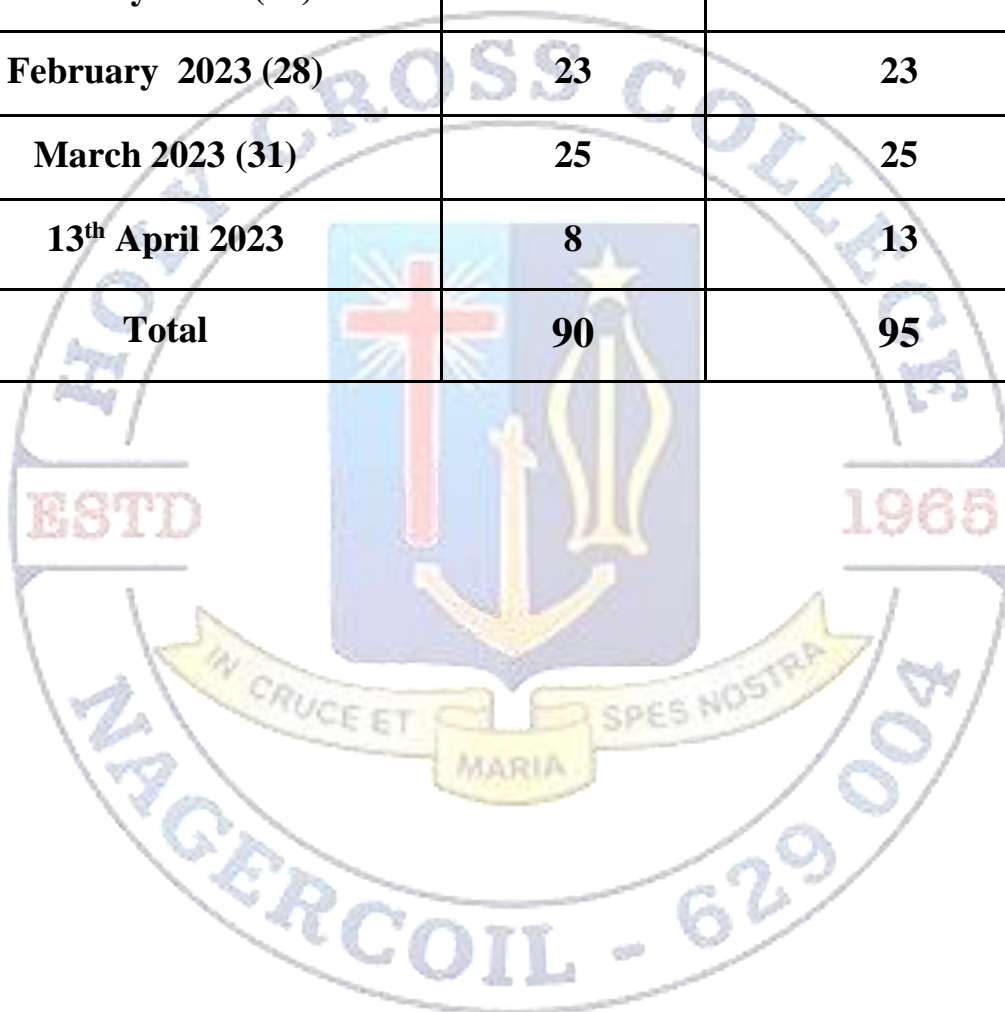
Month	Students	Staff
18 th July 2022	9	9
August 2022 (31)	22	22
September 2022 (30)	24	24
October 2022 (31)	22	21
16 th November 2022	13	16
Total	90	92



WORKING DAYS OF EVEN SEMESTER

EVEN SEMESTER 2022 – 2023

Month	Students	Staff
12 th December 2022	11	11
January 2023 (31)	23	23
February 2023 (28)	23	23
March 2023 (31)	25	25
13 th April 2023	8	13
Total	90	95



NAAC V Cycle Self Study Report (SSR)

ODD - SEMESTER PLAN – 2022 - 2023					
Department	July	August	September	October	November
COE's Office	Valuation, 1.Preparation of evaluator list and sending mail to all evaluators 2.Arrangement for Evaluation 3.Entry of Mark in portal 4.Award ommittee meeting and publication of results 5.Examination Calendar	1.Supplementary examination. 2. Revaluation 3. Submission of mark sheets to the office. 4. Sending claims of the question setters without delay. 5. Entry of internal components, course code, coursein charge and Verifying the CIA Mark entry portal 6. Printing and distribution of the UG,PG and M.Phil. current semester grade and Consolidated Grade 7.Preparation of Tabulated Mark Registers and submitting to the University for Provisional Certificate for regular and private candidates. (Verification of all the above in ERP portal) 9. Internal test-I and quiz questions, collection, verification, printing and giving to departments	1.Collecting the syllabus and model questions from the departments 2.Communication to the question setters for Semester exam 3.Verifying the applications for semester exam in ERPportal	1. Internal test-II and quiz questions, collection, verification, printing and giving to departments 2. Preparing time table for theory and practical exams. 3. Verifying the CIA Marks in the computer with the foil cards submitted to the office. Preparing hall tickets, nominal roll, foil cards for seating arrangement, time table etc and submitting them to exam centre and office.	1. Consolidated marks of CIA of the students are checked and hard copy of CIA marks is taken and submitted to the departments on time 2. Online feedback from stake holders 3. Semester exam <ul style="list-style-type: none"> Question paper scrutiny Examination Committee meeting Semester Exam Time table Question paper printing, packing, allotment of invigilators, rooms, hall ticket verification 4. Conduct of Exam
Dean Office	Orientation on Teaching Environmental Studies for HEI	1. Curriculum Orientation for I Year UG and PG Students 2. Orientation on Clubs and Committees for I Year UG Students	1. Curriculum Steering Committee Meeting -I 2. Workshop on Outcome Based Education for Faculty	1. Board of Studies Meeting 2. Curriculum Steering Committee Meeting - II	



NAAC V Cycle Self Study Report (SSR)

IQAC	<ol style="list-style-type: none"> 1. Faculty Development Programme for all faculty. 2. To conduct SWOC analysis 	<ol style="list-style-type: none"> 1. To organise Professional Development Programme for the Junior Faculty and Non-teaching Staff. 2. To organise Student Induction Programme for fresher's along with their parents 3. Release of biannual newsletter 4. Discipline wise Bridge Course for all programmes 	<ol style="list-style-type: none"> 1. Preparation of AQAR 2. Mentoring to be strengthened 3. To introduce Skill based MOOC courses to more students. 4. To submit data for AISHE, ARIIA and NIRF 	<ol style="list-style-type: none"> 1. Preparation of AQAR. 2. Workshop on Research Writing 	<ol style="list-style-type: none"> 1. Preparation of AQAR 2. E- content development
Crossian Centre for Research & Development	Article processing for journal	<ol style="list-style-type: none"> 1. Release of June issue 2. Call for Project proposals at institutional level – Last date Sep. 20 	<ol style="list-style-type: none"> 1. Workshop 2. Scrutinizing and announcing the selection list for Project at institutional level – Last date Sep. 30 	<ol style="list-style-type: none"> 1. Research Ethics Committee (all research guides) meeting 2. Research Database update 3. e-journal & UGC care list 	Article processing for journal
IIC	<ol style="list-style-type: none"> 1. Session on Business Model Canvas 2. Startup Founders Meet I 3. Session on Innovation and Entrepreneurship by Innovation Ambassador 	<ol style="list-style-type: none"> 1. World Entrepreneurs Day Celebration and Holy Cross Bazaar - Series II 2. Session on Internship to Faculty 	<ol style="list-style-type: none"> 1. Workshop on "Patent Drafting Processes" for faculty 2. Orientation on Internship to Students 3. Workshop on "Innovation-the need of an hour to develop start-ups" for all I UG and I PG Students (Both Arts & Science) 4. Awareness Campaign - Student Chapter - "IPR and its career opportunities 5. Regional level Idea Contest Programme Holy Cross Idea Contest 2022 First Round: Idea Submission 6. "Yaathumaanaval" - Women's Entrepreneurship and Economic Devt. 7. Holy Cross Idea Contest 2022 - Second Round: PoC Submission 1.8. Holy Cross Bazaar - Series III 	<ol style="list-style-type: none"> 1. Colloquium for Research Scholars (Science) 2. Holy Cross Idea Contest 2022 - Third Round: Prototype Submission and Presentation and Valedictory Function and Prize Distribution 3. Startup Founders Meet II 4. Exposure and Field Visit for problem identification 5. Holy Cross Bazaar - Series IV 	<ol style="list-style-type: none"> 1. National Entrepreneurship Month Celebrations- Competitions 2. IPR related online courses through SWAYAM / NPTEL



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Departments of Aided					
Maths	<ol style="list-style-type: none"> 1. Preparation of Teaching Plan and collection of e-materials for the odd semester. (Criterion I) 2. Department Webinar 	<ol style="list-style-type: none"> 1. Business meeting of the Mathematics Association 2. Admission for I PG & I UG 3. Mentoring for students <p style="text-align: center;">(Criterion II)</p>	<ol style="list-style-type: none"> 1. Chapter Meet for Alumnae 2. Endowment Lecture Association activities - Invited talk on Gender Equity (Criterion VII) 3. & Book Review –II PG 4. Intensifying remedial coaching. (Criterion II) 	<ol style="list-style-type: none"> 1. Research Colloquium (Criterion III) 2. Association Activities Invited Talk on universal values (Criterion VII) 3. Paper presentation by faculty and students (Criterion III) 	<ol style="list-style-type: none"> 1. IIC Programme 2. Invited talk on Start Up / Entrepreneurship 3. •Association Activities – Book Review –I PG 4. Intensifying remedial coaching (Criterion II) 5. Collection and storage of the soft copies of UG and PG students projects. 6. (Criterion IV) 7. Mathematics classes for school students by II UG students as a part of extension activity - RUN Programme 8. (Criterion III) Department open Forum
Physics	<ol style="list-style-type: none"> 1. Inauguration of Physics Association 	<ol style="list-style-type: none"> 1. Two days National Conference / Seminar 2. e-quiz on Vikram Sarabai Birthday Celebration 3. Department Association meeting - Guidance for competitive examination 4. Alumni Chapter meeting 	<ol style="list-style-type: none"> 1. Talk on Innovation /Entrepreneurship/ start-up/ IPR 2. Talk on Ozone Day 3. Department Association meeting- Interdepartmental Quiz competition 	<ol style="list-style-type: none"> 1. Department Association Meeting Awareness Talk on Universal values- Peace 	
Chemistry	<ol style="list-style-type: none"> 1. Business meeting 	<ol style="list-style-type: none"> 1. Research Colloquium 2. Endowment lecture 3. Industrial Visit 	<ol style="list-style-type: none"> 1. National Seminar 2. Association Meeting 	<ol style="list-style-type: none"> 1. Intercollegiate Quiz 2. IIC Seminar 	



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Botany	<p>1. Van Mahotsav celebration (Inter-departmental competitions)</p> <p>2. Association Meeting (Gender Sensitization Programs)</p> <p>3. Talk on Project Writing</p>	<p>1. Dr. M.S. Swaminathan's Birth day Celebration</p> <p>2. IIC Seminar (Innovation)</p> <p>3. Field Visit – Algae</p>	<p>1. Endowment Lecture (Green initiative)</p> <p>2. Ozone day (Environmental protection and awareness)</p> <p>3. Field Visit- Taxonomy</p>	<p>1. Parthenium Eradication (Environmental protection and awareness)</p> <p>2. National Seminar</p> <p>3. Field Visit - Microbiology</p>	
Zoology	<p>1. Zoonoses Day</p> <p>2. Tiger day</p>	<p>1. Endowment Association Meeting</p> <p>2. (National Integration) 20th Sadbhavana Diwas (National leaders Cultural programme)</p> <p>3. Research colloquium</p> <p>4. Elephant day</p>	<p>1. Department seminar 2.1st to the 7th of September (one day)</p>	<p>1. Wildlife Week Celebration "CHIRPS 2022" – Competitions & Exhibition</p>	
History	<p>1. Reusable Fountain Pen Scheme: Sowing seeds for better environment by using reusable fountain Pen, both teachers and students.</p> <p>2. Greenish Ashoka Plan: planting tree saplings on road sides under Ashoka plan</p>	<p>1. Har Ghar Tiranga Programme (Salute to Flag) To make students aware of the importance of flag</p> <p>2. Remembrance to Independence: Praising the sacrifices of freedom fighters by conducting various competitions.</p>	<p>1. Seminar</p> <p>2. Tornus: Inter collegiate Quiz competition in – commemoration of World Tourism Day</p>	<p>1. Deshpitha ka Diwas: Celebrating the Birth day of Mahatma Gandhi the Father of Nation.</p> <p>2. Rural Women Empowerment Yojana: Attempting to give voice for the rural downtrodden women through a case study</p>	<p>1. Nehru Fest: Inter School Completions in commemoration of the birth day of Architect of India, Jawaharlal Nehru.</p>
Economics	<p>1. Value based motivation talk on Human Value</p> <p>2. Population Day</p>	<p>1. Book Review by staff & student</p> <p>2. "Organic Food Day" give initiative to the students</p> <p>3. Cultural Competition on National Day</p>	<p>1. Awareness programme on Green Initiative.</p> <p>2. Interclass quiz</p> <p>3. Meeting on World Peace Day</p>	<p>1. International Poverty Eradication Day "Spare and Share"</p> <p>2. IIC Meeting</p> <p>3. Industrial Visit</p>	<p>1. Sr. Elsy George Endowment Lecture</p> <p>2. Nanchil Oasis visit</p> <p>3. Know your Economy Test</p>



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English aided	1. Inauguration of the English Club	1. Essay Writing Competition (Topic: Today's Independence) 2. A talk on Literary Theories	1. Endowment Lecture 2. A talk on T.S. Eliot – An Overview. (A Quiz Competition on T.S. Eliot's Life and Works)	1. CROSSLINKS 2. Endowment Lecture 3. Verse Writing Competition in view of World Ozone Day (Topic: Nature under Threat)	
Commerce	Association Meeting	1. Departmental Cultural Programme. 2. Release of Department Newsletter for the year 2021-2022	Research related programme to the faculty and research scholars	Association Meeting	Programme in collaboration with IIC
Tamil Aided	1. இலக்கியமன்றக் கூட்டம்	1. ரோணிமஸ் ஆராத்சி அறக்கட்டளை சொற்பொழிவு	1. முத்தமிழ்விழா	1. பல்பக்கலைக்கழக அளவிலான போட்டிகள்	
French	1. Orientation – ICT usage 2. Bridge course 3. Celebration of National Festival of France (Celebration of international festival)		1. Webinar (MoU) On line quiz		
Department of Self Finance					
Maths	1. Awareness talk On Trends in Technology	1. Talk on "Universal values and Ethics"	Talk on "Environment and Health"	1. Gender Equity 2. Webinar on "Innovation, Business Models and Entrepreneurship"	NET, SET coaching
Comp. Science	Workshop on Python	1. Association Meeting – Internet Entrepreneurship 2. Staff-Student Exchange Programme	1. Intra Departmental Quiz 2. Association Meeting – Employability Skills	1. Workshop on Android	1. Association meeting Computer Security 2. Association Meeting – Talk on Ethics and Professional
Tamil	1. Association Meeting	1. IIC Seminar	1. National Seminar	1. Study Tour Inter Colligate Thirukural competition	



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English		<ol style="list-style-type: none"> 1. Inauguration of Association 2. Seminar on Gender Equity 	<ol style="list-style-type: none"> 1. Orientation on Net/Set exam 2. Seminar on Universal Values 3. Seminar on Research Methodology 	<ol style="list-style-type: none"> 1. Crosslinks 2. Alumni Meeting 	<ol style="list-style-type: none"> 1. Book Hype 2. Literary Knack 3. Literary Exhibition
Commerce A	Association Meeting	Endowment lecture	Seminar	Association Meeting	Christmas Visit
Commerce B	<ol style="list-style-type: none"> 1. Association Meeting E-Learning 2. H.Com Share Scheme - - Visiting an Orphanage 	<ol style="list-style-type: none"> 1. Business Game 2. Awareness program on Share market 	Association Meeting	Seminar / Webinar	<ol style="list-style-type: none"> 1. Application of Marketing Techniques on Special Days 2. Christmas Visit - Joy of Sharing (Visiting the orphanage)
M.S.W.	Concurrent field Work	<ol style="list-style-type: none"> 1. Extension Activities Collaboration with Nuthana Trust 2. Observation visit- Counseling Ministry, Deaddiction Centre, Kottar Social Service Society, Nagercoil. 3. Observation visit-Provision Mylady, Viveka Trust,Nagercoil 4. Observation visit- District Child Protection Unit, Suraksha Family 5. Observation visit-GGAMCMH Vellamadam, Voice India,Nagercoil 6. Observation visit- A.M.L Neuro Psychiatric Clinic, Punarjeevan Counseling Centre 7. Observation visit- People Rural Uplift Centre, Rural Upliftment Centre, Parvathipuram Association Meeting 8. Folk arts Training Maiyam Kalai kuzhu,Chennai. 	Rural Camp-Kovalam	Study Tour	



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EVEN – SEMESTER PLAN 2022 - 2023						
Department	December	January	February	March	April	May
COE's Office	<ol style="list-style-type: none"> 1. Valuation <ul style="list-style-type: none"> • Preparation of evaluator list and sending mail to all evaluators • Arrangement for Evaluation • Entry of Mark in portal Award committee meeting and publication of results 2. Revaluation 3. Submission of mark sheets to the office. 4. Sending claims of the question setters, invigilators and evaluators without delay. 5. Entry of internal components, course code, course incharge and verifying the CIA Mark entry portal 6. Preparation of Tabulated Mark Registers and submitting to the University for Provisional Certificate for private candidates. <p>Workshop on LOCF</p>	<ol style="list-style-type: none"> 1. Collecting the syllabus and model questions from the departments. 2. Internal test-I and quiz questions, collection, verification, printing and giving to departments 3. Centralization of Internal test 4. Verify internal mark entry 	<ol style="list-style-type: none"> 1. Communication to the question setters for Semester exam 2. Preparing time table for theory and practical exams. 3. Communication to Examiners for practical exam <p>Preparation of Practical timetable</p>	<ol style="list-style-type: none"> 1. Preparing foil cards for practical. 2. Internal test-II and quiz questions, collection, verification, printing and giving to departments 3. Verifying the CIA Marks in the computer with the foil cards submitted to the office. 4. Verifying the applications for semester exam in ERP portal 	<ol style="list-style-type: none"> 1. Consolidated marks of CIA of the students are checked and hard copy of CIA marks is taken and submitted to the departments on time 2. Semester exam <ul style="list-style-type: none"> • Question paper scrutiny • Examination Committee meeting • Semester Exam Time table • Question paper printing, packing, allotment of invigilators, rooms, hall ticket verification 3. Conduct of Exam 4. Valuation <ul style="list-style-type: none"> • Preparation of evaluator list and sending mail to all evaluators • Arrangement for Evaluation • Entry of Mark in portal <p>Online Feed back from the stake holders</p>	<ol style="list-style-type: none"> 1. Preparing the result copies. 2. Getting ready the reports for the Award committee. 3. Award committee meeting and publication of results 4. Collecting the revaluation applications from the office and doing the necessary arrangement and publish the revaluation result. 5. Development of question bank software for question shuffling <p>Development of LOCF software for Outcome Based Assessment</p>
Dean Office	Academic Council Meeting	Orientation on Gender Equity Studies	Curriculum Steering Committee Meeting - III			
IQAC	<ol style="list-style-type: none"> 1. Preparation of AQAR 2. Curriculum Revision for 2023-2026 batch 	<ol style="list-style-type: none"> 1. To optimise Digital Library through Enterprise Resource Planning (ERP) 2. To introduce Skill based MOOC courses to more students 	<ol style="list-style-type: none"> 1. To conduct Environment and Energy audit 2. Soft Skill Training Centre for outgoing Students 	<ol style="list-style-type: none"> 1. To carry out Academic and Administrative Audit 2. Soft Skill Training Centre for outgoing Students 	<ol style="list-style-type: none"> 1. Institutional Student Satisfaction Survey 	
Crossian Centre for Research & Development	Crossian Resonance	Release of December 2022 issue	<ol style="list-style-type: none"> 1. Research colloquium 2. Monitoring the progress of Institutional projects 	<ol style="list-style-type: none"> 1. International Conference 2. Research Database update 	<ol style="list-style-type: none"> 1. Report, Utilization certificate (Seed money) for Institutional projects 2. Best Contributor (Research) Award – Endowment/ Incentives 	<ol style="list-style-type: none"> 1. Research Data – submission 2. Research – Newsletter 3. Collection of research articles for Crossian Resonance



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IIC	<ol style="list-style-type: none"> 1. National Energy Conservation Day Celebration-Exhibition 2. International Conference on Eco-Entrepreneurship 	<ol style="list-style-type: none"> 1. Seminar on Economic Empowerment of Women 2. Colloquium for Research Scholars (Arts and Humanities) 3. Mentoring Session for the young innovators through experts 4. National Energy Conservation Day 5. Holy Cross Bazaar - Series V 	<ol style="list-style-type: none"> 1. National Science Day Celebration - Talk Given by an Innovator 2. Webinar - National Science Day 3. Holy Cross Bazaar - Series VI 	Holy Cross Bazaar - Series VII	Exhibit Innovative models to commemorate World Intellectual Property Day	National Technology Day Celebration
Maths	<ol style="list-style-type: none"> 1. Exam Duty – Invigilation and valuation 2. Publication of Research Papers in UGC care list Journals.(Criterion III) 3. Department review meeting for even semester(Criterion I) 4. Department Meeting for Paper fixing (Criterion I) 5. Documentation of the odd semester programmes (Criterion I) 6. Association Activities – Book Review –III UG and Celebration of National Mathematics Day(Criterion VII) 	Preparation of Teaching Plan and collection of e-materials for the even semester. (Criterion I)	<ol style="list-style-type: none"> 1. Board of Studies 2. (Criterion I) 3. Association Activities Book Review – II UG 4. Chapter Meet for Alumnae 5. IIC programme Invited talk on Innovation / IPR 	<ol style="list-style-type: none"> 1. Research Colloquium (Criterion III) 2. Publication of Books (Criterion III) 3. Association Activities - Coaching the students to participate in Intercollegiate Quiz Competitions 4. (Mathletes) (Criterion I) 5. Intensifying remedial coaching (Criterion II) 	<ol style="list-style-type: none"> 1. Association Activities – Book Review –I UG 2. Publication of Research Papers in UGC care list Journals. 3. (Criterion III) 4. Details of student progression and placements 5. (Criterion III) 	<ol style="list-style-type: none"> 1. News Letter a. (Criterion VI I) 2. Department review meeting for odd semester(Criterion I) 3. Department Meeting for Paper fixing(Criterion I) 4. Documentation of the even semester programmes (Criterion I) 5. Exam Duty – Invigilation and valuation
Physics	<ol style="list-style-type: none"> 1. Endowment Lecture 2. Exhibition on renewable energy sources 3. Cultural events on Christmas celebration 	<ol style="list-style-type: none"> 1. IAPT-NGPE Exam 2. Department PTA meeting 3. Talk on Right and Duties of Indian citizens 	<ol style="list-style-type: none"> 1. Talk on National science Day 2. Talk on Innovation /Entrepreneurship/ start-up/ IPR 3. Department Association Meeting (Career Counselling by our Alumni) 	<ol style="list-style-type: none"> 1. Talk on Gender equity 2. Talk on Solid waste management 	<ol style="list-style-type: none"> 1. Alumni Chapter meeting 	
Chemistry	<ol style="list-style-type: none"> 1. Association Meeting 2. Endowment Lecture 3. Christmas Visit 	<ol style="list-style-type: none"> 1. Lab visit 2. Republic day Celebration 3. 	<ol style="list-style-type: none"> 1. National Female day celebration 2. Science talent Show 	<ol style="list-style-type: none"> 1. Endowment Lecture 		



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Botany	1. IIC Seminar (Entrepreneurship) 2. Tree Plantation Campaign (Green Initiative) 3. Book Review by Student 4. Guest Lecture (Talk on placement and progression)	1. IIC Seminar (Entrepreneurship) 2. Tree Plantation Campaign (Green Initiative) 3. Book Review by Student 4. Guest Lecture (Talk on placement and progression)	1. Field Visit- Plant Ecology 2. Birthday of Hugo De Vries	1. Birthday of Hugo De Vries 2. Lab Visit-CMST 3. Research paper Review	1. Guest Lecture (By Alumni) 2. World Earth Day	1. Quiz – Intra department 2. Birthday of Carolus Linnaeus
Zoology	1. H. Share 2. December 10 th Human Rights day	1. Endowment Lecture in collaboration with IIC (Career opportunity for Zoologists) 2. January 5 th National Bird Day- Bird watching 3. Pongal celebration Regional festival	1. Field trip related to subjects 2. Research colloquium	1. Women's day	1. Review article/ NET /SET Syllabus	
History	1. Human Rights Celebration: Creating awareness to understand the importance of Human Rights. 2. Be Generous & Benevolent: Celebrating the joy of giving week.	1. Historia: Organizing various competitions in commemoration of National Voters Day and Republic day 2. Examination on "My experiments with Truth" in collaboration with Gandhi studies centre T. Nager, Chennai.	1. Young Writers Forum: Putting in efforts to create many young writers and to motivate the budding writer to get patent through young writers forum.	1. Women as Nation builder: Spreading awareness about the necessity of accepting gender equity by recounting the contribution of women in the freedom fights; recognize them as a home maker as well as a nation builder.		
Economics		1. CROSSNOMICS 2. IIC Meeting	1. Seminar 2. News letter 3. Magazine 4. Book 5. Bag sale	1. Home Economics Day 2. Carrere Orientation Programme	1. David Ricardo Birthday - Model Competition 2. Research Colloquium	
English Aided	1. Shopping Sans Shopkeeper (An Entrepreneurship Initiative) 2. Competitions in view of Christmas	1. Seminar 2. Short Story Writing Competition in view of Republic Day (Topic: Non-Violence)	1. Lit Fest (Pencil Drawing, Painting and Poster Making based on literary works) 2. IIC Seminar 3. Enacting Shakespeare's Plays	1. Endowment Lecture & Valediction of English Club		
Commerce	Extending support to the children of the adopted school.	Dr. Stella Bai's Endowment Lecture	Programme in collaboration with IIC	Dr.S. Jesi Isabella's Endowment Lecture	Programme in collaboration with IIC	Com Competence Day



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Tamil Aided	1.முனைவர் ஹெர்மனா ஜில்ட் ஆராச்சி கலை அறக்கட்டளை சொற்பொழிவு	1.வி.வி.அறக்கட்டளை ஒருநாள் கருத்தரங்கம் 2.இலக்கியமன்றக் கூட்டம்	1.உலகதரப்பொழி தினம் 2.ஐந்திணை கண்காட்சி	1.சரக் கொன்றை மாணவியர்மலர் வெளியீடு 2.வி.வி.அறக்கட்டளை சொற்பொழிவு		
Self Finance						
Maths	Ramanujan's Birthday	Model making Competition	1. Webinar on "Entrepreneurs hip and regional development"	Quiz Competition	Career guidance and guidanceee for competitive exams	
Comp. Science	1. Christmas Visit – Cultural 2. Students Event Management Programme	1. Association Meeting Association Meeting	1. Association Meeting 2. Seminar on Cyber Security and Cryptography	1. International Women's Day Celebration 2. Staff-Student Exchange Programme	Association Meeting	
Tamil S.F	1. Association Meeting	1. Endowment Lecture 2.Tamil Culture Programme	1. Association Meeting 2. Inter Department Multi Talent Fest	1. Guest lecture	1. IIC Seminar 2.Food Festival Competition	
English Sf	1. Association Meeting	1. Endowment Lecture 2.Tamil Culture Programme	1. Association Meeting 2. Inter Department Multi Talent Fest	1. Guest lecture	1. IIC Seminar 2.Food Festival Competition	
Commerce A	Association Meeting	Endowment lecture	Industrial Visit	Educational Tour		
Commerce B	Association Meeting	World Consumers' Day	Association Meeting	World Consumers' Day		
M.S.W	1. Association Meeting- 2. Joy of Giving, T ransrenders	Block placement	Block placement	Social workers Day celebration		

