

## **MINUTES OF THE BOARD OF STUDIES**

**Minutes of the French Board of studies meeting of the School of Languages  
and Culture was held at Holy Cross College (Autonomous),  
Nagercoil –629004 on 29.05.2023**

**Ref. No: FRE-BOS-2022-2023XIV**

### **Members:**

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6. Miss. P. Monica Rachel - Aluminee  
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## **Agenda**

1. Prayer
2. Welcome by the Chairperson
3. Reading of the minutes of the previous meeting and approval
4. Approval the UG School of
5. Restructuring / Revision of Curriculum for UG
6. Approval of syllabus for B. A / B.Sc/ B.Com for Semesters I & II
7. Ratification of Curriculum Structure (2020-23)
8. Classification of Courses as Skill Development/ Employability/ Entrepreneurship
9. Classification of Courses as Local/National/ Global
10. Classification of Courses as Cross cutting issues
11. Recommendation of books and journals
12. Suggestions for innovative teaching and evaluation techniques for UG

13. Suggestions on conducting seminars
14. New measures to be undertaken by the department
15. Next meeting of BOS

### **Minutes of the BOS**

The meeting commenced with a silent prayer.

The HOD introduced the Board Members with warm words of welcome.

The following items in the Agenda were discussed by the Members of the Board.

**Item 01/BOS 2023.05/03:** Approval of the Minutes of the previous meeting held on 04-02-2021. The minutes were read and approved by the members.

**Item 02/BOS 2023.05 /04:** The Department of French has been replaced by School of Languages and Culture. It has been approved by the Board

**Item 03/BOS 2023.05/05:** Restructuring / Revision of Curriculum for UG

TANSCHÉ syllabus with prime focus on LOCF with CBCS is implemented. LOCF is an initiative to create positive improvement in the Higher Education which aims to equip students with knowledge, skills, values, attitudes, leadership readiness/ qualities and life-long learning.

<b>Semesters</b>	<b>Course code</b>	<b>Title of the course</b>	<b>Hours/Week</b>	<b>Credits</b>
I	FU231FL1	Foundation Course: Paper I	6	3
II	FU232FL1	Foundation Course: Paper II –	6	3
III	FU233FL1	Translation, Comprehension and Grammar - I	6	3
IV	FU234FLI	Translation, Comprehension and Grammar - II	6	3

### **Part IV Skill Enhancement Course**

<b>Semesters</b>	<b>Course code</b>	<b>Title of the course</b>	<b>Hours/Week</b>	<b>Credits</b>
I	FLU231SE1	French for beginners - I	2	2
II	FLU232SEI	French for beginners - II	2	2

**Item 04/BOS 2023.05/06:** The syllabus of BA / B.Sc/ B.Com and part IV Skill enhancement course (NME) for Semesters I & II was approved by the Board

**Item 05/BOS 2023.05/07:** Ratification of Curriculum Structure (2020-23)

There is ratification in 2020-23 structure with regards to credits. Four credits has been reduced to three credits

**Distribution of Hours and Credits (Part I)**

Course	S I	S II	S III	S IV	Total	
					H	C
<b>Part I Language</b>	6(3)	6(3)	6(3)	6(3)	24	12

**Skill Enhancement Course (Part IV)**

Course	S 1	S2	TOTAL	
			H	C
SKILL ENHANCEMENT COURSE (NME)	2(2)	2(2)	4	4

**Item 6/BOS 2023./12:** Classification of Courses as Skill Development/ Employability/ Entrepreneurship:

Speaking a foreign language is in itself a skill. The contents of the syllabus lay emphasis on the four basic skills in French: speaking, listening, reading and writing. The content of the unit 5 in the syllabus for B.Com students includes business terms and Commercial Correspondence, thus familiarizing the students with the latest commercial terms keeping in view the growing demand in Indo-French business scenario. A sound knowledge of French language is imparted to the students. Activities like seminars and workshop sharpen their competence in French. Knowing French enhances their employment opportunities as translators, tourist guides, teachers and interpreters. But learning the language only for first two semesters will not led to employability. It is a continuous process. All the two semesters have skill development.

**Item 7/BOS 2023.05/13:** Classification of Courses as Local/National/ Global/Local: Students can use their communicative skills in French and become Tourist guides and interpreters, thus by enhancing the potential tourist market of the city.

Regional / National: Students may pursue their higher studies and thus contribute to the increase in the ratio of those who pursue Post-graduation. Students can find employment in the multinational companies and contribute to the development of the nation.

Global: The French syllabus, being comprehensive and interactive; Action Method which falling in line with the recommendations established by Common European Framework of Reference for Languages (CEFRL). This enhances global career options through French language learning.

Course code	Title of the course	Local	National	Global
FU231FL1	Foundation Course: Paper I	L	N	G
FU232FL1	Foundation Course: Paper II	L	N	G

**Item 8/BOS 2023.5/14:** Classification of Courses as Cross cutting issues

Course code	Title of the course	Cross cutting issues
FU231FL1	Foundation Course: Paper I	Human values, Environmental sustainability
FU232FL1	Foundation Course: Paper II –	Human values, Environmental sustainability

**Item 9/BOS 2023.5/16:** Recommendation of books and journals

Through whatsapp group and Google classroom French related articles, useful information can be shared. A1 and A2 level recent texts books can be recommended

**Item 10/BOS 2023.05/17:** Suggestions for innovative teaching and evaluation techniques

The Board found the innovative teaching and evaluation techniques sufficient. They did not make any further recommendations

**Item 11/BOS 2023.05/18: Suggestions on conducting seminars**

The number of seminar and webinars conducted annually was found to be extremely satisfactory and sufficient for part I French

**Item 12/BOS 2023.05/19**

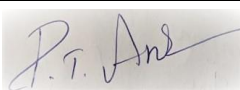
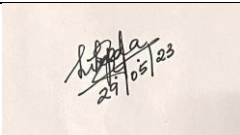

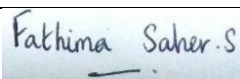
**The New courses are**

**Foundation Course: Paper I FU231FL1**

**Foundation Course: Paper II FU232FL1**

**Item 13/BOS 2023.05/20: Next meeting of the BOS**

The members of the Board suggested having the next meeting of BOS in December 2023. The meeting ended with a vote of thanks at 12.30pm.

<b>S N</b>	<b>Names of the Members</b>	<b>Designation</b>	<b>Signature</b>
1	Mrs.P.T. Anbu HannahDora	Chairperson	
2	Mrs. Linda Pious John	University Nominee	
3	Dr. P. Ranjith Kumar	Subject Expert	
4	Dr. I. Rahul.	Subject Expert	
5	Miss. S.Fathima Saheer	Industrialist	
6	Monica Rachel	Aluminee	