

Minutes of the Board of Studies

Minutes of the Board of studies meeting of the Department of French held on 04.02.2021 at

HOLY CROSS COLLEGE (AUTONOMOUS),

NAGERCOIL - 629004

Code: FRE-BOS-2020-2021 XIV

Members:

Mrs. P.T.Anbu Hannah Dora - HOD and Chairperson

Dr. R. Sudha, - University Nominee

Professor & Head,

Dept. of French,

Madurai Kamaraj University

Dr. P. Ranjith Kumar, - Subject Expert

Assistant Professor of French

Ms. Fathima Saheer - Alumni

Agenda:

1. Prayer
2. Welcome by the Chairperson of the BOS
3. Reading of the minutes of the previous meeting and approval
4. Restructuring of Curriculum for UG Programmes
5. Approval of the Syllabus and Course Outcome with reference book for Part-I French
6. Classification of the Course as Skill Development Employability/ Entrepreneurship
7. Classification of the Course as Local / Regional / National / Global relevance.
8. Question Paper Pattern for CIA (including test, assignment, Quiz, any other mode of CIA) and External Examinations for UG Programme (Internal 30:70)
9. Next meeting of the BOS
10. Vote of Thanks

Minutes of the BOS

The meeting commenced with a silent prayer.

The HOD introduced the Board Members with warm words of welcome.

The following items in the Agenda were discussed by the Members of the Board.

Item 01/BOS 04.02/03.

Approval of the Minutes of the previous meeting held on 24.01.2020.
The minutes were read and approved by the members.

Item 02/BOS 04.02/04.

Revision of curriculum for Part I French

Credit & Hour distributions (2020-2023)

| Semester | Course | Subject Code | Name of the Paper | Hours/ week | Credits | Total lecture hours | Total marks |
|----------|---------------------------|--------------|---|-------------|---------|---------------------|-------------|
| I | Part I (B.A; B.Sc) | FL2111 | Preliminary French Course | 6 | 4 | 90 | 100 |
| | Part I (B.Com, B.Sc Comp) | FL2012 | Elementary French, Commerical & Computer term | 6 | 4 | 90 | 100 |
| II | Part I (B.A; B.Sc) | FL2121 | French Language & Civilization | 6 | 4 | 90 | 100 |
| | Part I (B.Com, B.Sc Comp) | FL2022 | Elementary French, Commerical Correspondence | 6 | 4 | 90 | 100 |
| III | Part I | FL2031 | Initiation to French Literature - I | 6 | 4 | 90 | 100 |
| IV | Part I | FL2041 | Initiation to French Literature - II | 6 | 4 | 90 | 100 |

Item 03/BOS 04.02/05:

Approval of course outcome and the syllabus of Part I French.

| Semester | Course Code | Title of the Course | Course Outcome |
|----------|-------------|---------------------|----------------|
|----------|-------------|---------------------|----------------|

| | | | |
|-----|--------|--------------------------------------|---|
| III | FL2031 | Initiation to French Literature - I | <ol style="list-style-type: none"> 1. understand simple literary texts in French 2. enhance the writing skills through detailed grammar 3. Comprehend the knowledge on French civilization 4. reflect the humanistic value 5. analyse the oral story telling tradition |
| IV | FL2041 | Initiation to French Literature - II | <ol style="list-style-type: none"> 1. understand the background of French Literature 2. imbibe the values conveyed through literary texts 3. translate passages in French 4. communicate in French 5. gain knowledge about French Civilisation 6. develop Creative Writing skills |

The syllabus with COS was approved by the members of Board of Studies with the following suggestions:

1. The titles of the papers for the III & IV semesters were changed.

| Courses in 2018 | | | Courses in 2021 | | |
|-----------------|-------------|--|-----------------|--------------|--------------------------------------|
| Semester | Course code | Title | Semester | Subject code | Name of the course |
| III | FL1731 | La Langue et la littérature françaises | III | FL2031 | Initiation to French Literature - I |
| IV | FL1741 | La langue et la culture françaises | IV | FL2041 | Initiation to French Literature - II |

2. The BOS members suggested the following books for Part I French. Recent edition of books were prescribed for B.A; B. Sc. (III & IV Semesters)

1. Claire Miquel (2018). « Grammaire en dialogues B1 » *Niveau intermédiaire*, CLE international avec l'autorisation des Editions CLE international dans le cadre de la continuité : Pédagogie COVID-19.
2. Denis C Meyer (2010). Clés pour la France EN 80 Icônes culturelles, hachette France.
3. The BOS members approved the course outcomes for both the semesters for Part I French.
4. The selected text for the study of grammar is a recent edition (2018) within the frame work of pedagogical continuity of Covid-19.
5. Famous French fables have been introduced to spark the interest of the learners and to advance the language skills
6. Dialogue based grammar exercises are used to enrich the students' skills of communication.

Item 04/BOS 04.02/06.

Classification of the courses as Skill Development / Employability / Entrepreneurship

Comprehensive Syllabus Revision

| Courses in 2018 | | | | | Courses in 2021 | | | | |
|-----------------|--|-------------------|------------------|---------------|-----------------|--------------------------------------|-------------------|------------------|---------------|
| Sem | Name of the course | Skill Development | Entrepreneurship | Employability | Sem | Name of the course | Skill Development | Entrepreneurship | Employability |
| III | La Langue et la littérature françaises | √ | - | - | III | Initiation to French Literature - I | √ | - | - |
| IV | La langue et la culture françaises | √ | - | √ | IV | Initiation to French Literature - II | √ | - | √ |

Item 05/BOS 04.02/07.

Classification of the courses as local/ regional/ national/ global relevance. The members of the Board classified the part I French courses based on local, regional, National / Global relevance.

| Sem | Sub code | Name of the course | Local | Regional | National | Global |
|-----|----------|-------------------------------------|-------|----------|----------|--------|
| III | FL2031 | Initiation to French Literature - I | - | - | √ | √ |

| | | | | | | |
|----|--------|--------------------------------------|---|---|---|---|
| IV | FL2041 | Initiation to French Literature - II | - | - | √ | √ |
|----|--------|--------------------------------------|---|---|---|---|

Item 06/BOS 04.02/08.

Approval of model question paper for Part I French (Internal & External examinations)

The Members of the Board suggested revision of the Question Pattern for the internal and external assessment.

Internal : External

30 : 70

Mark distribution for continuous internal assessment (CIA)

Periodical Test – 15 Marks

Assessment – 15 Marks

Assessment Methods:

1. Assignment
2. Test Cultural (Quiz)
3. Exhibition
4. Examen oral
5. Corriger les erreurs
6. Note book maintenance
7. Open book test

**End Semester Examination Question Pattern
Semesters III & IV**

Time: 3hrs

Total Marks: 70

Section A (10 Marks)

- I. a) A Seen text for translation

Section B (25 Marks)

- II. a. One unseen text for comprehension (10 marks)

b. Three paragraph questions to be written out of 5 topics given from literature and civilization (3x5=15 Marks)

Section C (Grammar) 7x5=35

- III. a) Seven exercises of 5 sentences each from the prescribed text.

Item 07/ BOS 04.02/09

The New Courses

Initiation to French Literature – I (FL2031)

Initiation to French Literature – II (FL2041)

Item 08/ BOS 04.02/10

End Semester Examination Question Pattern
Semesters III & IV

Time: 3hrs

Total Marks: 70

Section A (10 Marks)

- I. a) A Seen text for translation

Section B (25 Marks)

- II. a. One unseen text for comprehension (10 marks)
b. Three paragraph questions to be written out of 5 topics given from literature and civilization (3x5=15 Marks)

Section C (Grammar) 7x5=35

- III. a) Seven exercises of 5 sentences each from the prescribed text.

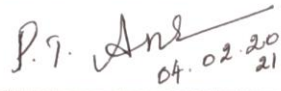
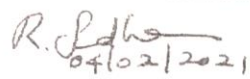
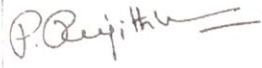

Item 07/ BOS 04.02/09.

Next meeting of the BOS

The members of the Board suggested that the next meeting of BOS could be conducted in August 2021.

Ms. Fatima Saher proposed a vote of thanks.

The meeting came to a close at 12.30 p.m.

| S.N | Name of the Members | Designation | Signature |
|-----|-----------------------------|------------------------------|--|
| 1. | Mrs. P. T. Anbu Hannah Dora | Associate Professor and Head |  P. T. Anbu 04.02.2021 |
| 2. | Dr. R. Sudha | Professor and Head |  R. Sudha 04/02/2021 |
| 3. | Dr. P. Ranjith Kumar | Assistant Professor |  P. Ranjith Kumar |
| 4. | Ms. Fatima Saher | M. A. French |  Saher |