



Holy Cross College (Autonomous)

Nagercoil-629004, Kanyakumari District, Tamil Nadu, India.



Minutes of the Board of Studies in the Department of Commerce held on 05-02- 2019

Members:

Following are the Members of Board of Studies of Commerce

Dr. M. Mary Helen Stella	Chairman
Dr. A. Selva Kumar	University Nominee
Dr. A. Hamil	Subject Expert
Mrs. Amala Pushpam	Alumnae
C.A. A. Micheal B.Com, F.C.A	Auditor
Dr. Sr. S. Sahayaselvi	Member
Dr. S Mary Pearly Sumathi	Member
Dr. C. Braba	Member
Mrs. P. R Jeyarani	Member
Dr. C.K. Sunitha	Member
Mrs. S. Merlin Vista	Member
Dr. J. Divya Merry Malar	Member
Dr. R. Evalin Latha	Member
Mrs. M. Charles Dayana	Member
Mrs. R. Sree Devi	Member
Mrs. S. Jameela	Member
Mrs. C.S. Muthumani	Member
Mrs. J. Jenifer	Member
Mrs. A. Franklin Ragila	Member
Mrs. J. Fathima Nasheeha	Member
Ms. J. Carolin Jenil Shalu	Member
Mrs. J. Jemi Rooth Kanosa	Member

Mrs. N. Saromi

Member

ABSENTEE

Dr. Julius Ceasar

Subject Expert

Agenda

1. Prayer
2. Welcome by the Chairperson
3. Reading of the minutes of the previous meeting
4. Restructuring / Revision of Curriculum of UG
5. Changes / Modification of Curriculum
6. Classification of New Courses
7. Classification of courses as Employability / Entrepreneurship / Skill Development
8. Classification of courses as Local / National / Regional / Global
9. Classification of courses as Crosscutting Issues Gender Equity / Environment and Sustainability / Human Values / Professional Ethics
10. List of Value-Added Courses
11. Offline / Online Course (offer online course like MOOC as a Self-learning course)
12. New measures to be undertaken by the department
13. Feedback and action taken
14. Next Meeting of BoS
15. Any other.

The 13th Board of Studies COM- BOS-2018-2019-XIII commenced with the prayer and formal welcome. Then, Dr. M. Mary Helen Stella, the chairman read the minutes of the 2017- 18 Board. The following items in the agenda were discussed by the members of the Board.

Item 01/BoS 19.02/04: To Approve the Revised Syllabus of B.Com V & VI semester Core Courses, Elective Courses and Skilled Based Courses:

- In V semester, in the course Corporate Accounting (AC1751) theory part of Debentures can be included in Unit I
- In the course Income Tax Law & Practice, IV unit can be divided into two ie (one is Business or Profession and another one is Capital Gain). IV Unit can be Income from Business or Profession and V Unit can be Capital Gain. Unit V can be taken to the VI Semester. This course can be titled "Income Tax Law & Practice - I"
- In VI Semester the course, Fundamentals of Financial Management can be taken out and, in that place, Income Tax Law and Practice – II can be introduced.
- In the course, Management Accounting, II Unit can be elaborated.

- Course work for Ph.D scholars was discussed and then it was approved by the board.

Item 02/BoS 19.02/05: To approve the distribution of hours and credits

**Course Structure
Distribution of Hours and Credits**

Course	Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI	Total	
							Hours	Credits
Language	6 (3)	6 (3)	-	-	-	-	12	6
English	6 (3)	6 (3)	-	-	-	-	12	6
Major Core	6 (5)	6 (5)	6+6+6+5 (5+5+5+4)	6+6+5+6 (5+5+4+4)	6+6+6 (5+5+5)	6+6+6+5 (5+5+4+5)	99	81
Elective	-	-	-	-	5 (5)	5 (5)	10	10
Project	-	-	-	-	5(4)	-	5	4
Allied	6 (5)	6 (5)	5 (4)	5 (4)	-	-	22	18
AECC	2 (2)	2 (2)	-	-	-	-	4	4
SBC	-	-	2 (2)	2 (2)	2 (2)	2 (2)	8	8
NMEC	4 (3)	4 (3)	-	-	-	-	8	6
*Value Education	-	(1)	-	(1)	-	-	-	2
* HRE	-	-	-	-	(1)	-	-	1
*WS	-	-	-	-	-	(1)	-	1
*Certificate Course	-	(1)	-	-	-	-	-	1
*Service Learning Programme (SLP) - RUN	-	-	(1)	-	-	-	-	1
*Student Training Programme (STP)	-	-	-	(1)	-	-	-	1
Total	30 (21)	30 (23)	30 (26)	30 (26)	30 (27)	30 (27)	180	150

Total number of Hours = 180

Total number of Credits = 150

***Courses / Programmes conducted outside the regular working hours**

Item 03/BoS 19.02/06: To Discuss the New Courses Introduced:

S.No	Course Code	Name of the Course Introduced
1	AC1754	Elective I: (a) E-Commerce
2	AC1755	(b) Business Environment
3	AC1756	(c) Introduction of Goods and Service Tax
4	AC1764	Major Core XVII: Human Resource Management
5	AC1766	Elective II:(b) Fundamentals of Investment

Item 04/BoS 19.02/07: To Approve the Courses with Direct Bearing on Employability / Entrepreneurship / Skill Development

Semester	Course	Course Code	Course	Employability	Entrepreneurship	Skill Development
V	Part III	AC1751	Major Core XI: Corporate Accounting	✓		✓
		AC1752	Major Core XII: Commercial Law			✓
		AC1753	Major Core XIII: Income Tax Law and Practice I			✓
		AC17PR	Major: Project			✓
		AC1754	Elective I: (a) E-Commerce		✓	✓
		AC1755	(b) Business Environment		✓	✓

		AC1756	(c) Introduction of Goods and Service Tax	✓		✓
	Part IV	ASK175	Skill Based Course (*SBC):Preparation for Competitive Examinations - I	✓		✓
VI	Part III	AC1761	Major Core XIV: Management Accounting	✓		✓
		AC1762	Major Core XV: Industrial Law			✓
		AC1763	Major Core XVI: Income Tax Law and Practice II			✓
		AC1764	Major Core XVII: Human Resource Management			✓
		AC1765	Elective II: (a) Organisational Behaviour			✓
		AC1766	(b) Fundamentals of Investment			✓
		AC1767	(c) Entrepreneurship		✓	✓
	Part IV	ASK176	Skill Based Course (*SBC): Preparation for Competitive Examinations - II	✓		✓

Item 05/BoS 19.02/08: To Identify the Courses that have Relevance to Local / National / Regional / Global Developmental Need

Sixteen courses that have relevance to Local/ National/ Regional/Global developmental needs were identified and are duly approved by the Board. These courses are listed as under.

Semester	Course Code	Course	Local	National	Regional	Global
V	AC1751	Major Core XI: Corporate Accounting		✓		
	AC1752	Major Core XII: Commercial Law		✓		
	AC1753	Major Core XIII: Income Tax Law & Practice-I		✓		
	AC1754	Elective I (a) : E-Commerce				✓
	AC1755	Elective I (b): Business Environment		✓		
	AC1756	Elective I (c) : Introduction to goods and services tax		✓		
	AC17PR	Project and Viva Voce		✓		
	ASK175	Skill Based Course: Preparation for Competitive Examinations -I	✓			
VI	AC1761	Major Core XIV: Management Accounting				✓
	AC1762	Major Core XV: Industrial Law		✓		
	AC1462	Major Core XVI: Income Tax Law and Practice - II		✓		
	AC1764	Major Core XVII: Human Resource Management		✓		
	AC1765	Elective II (a): Organisational Behaviour		✓		
	AC1766	Elective II (b): Fundamentals of Investments		✓		
	AC1767	Elective II(c): Entrepreneurship		✓		
	ASK176	Skill Based Course : Preparation for Competitive Examinations-II	✓			

Item 06/BoS 19.02/09: To approve the courses addressing cross cutting issues like Professional Ethics / Environmental Sustainability / Human Values / Gender Discrimination

The following courses were approved as addressing cross cutting issues.

Semester	Course	Course Code	Course	Gender Equity	Environment and Sustainability	Human Values	Professional Ethics
V	Part III	AC1751	Major Core XI: Corporate Accounting				✓
		AC1752	Major Core XII: Commercial Law				✓
		AC1753	Major Core XIII: Income Tax Law and Practice I				✓
		AC1754	Major: Project		✓		
		AC1755	Elective I: (a) E-Commerce				✓
		AC1756	(b) Business Environment				✓
		AC1757	(c) Introduction of Goods and Service Tax				✓
	Part IV	ASK175	Skill Based Course (*SBC):Preparation for Competitive Examinations - I				✓
VI	Part III	AC1761	Major Core XIV: Management Accounting				✓
		AC1762	Major Core XV: Industrial Law				✓
		AC1763	Major Core XVI:Income Tax Law and Practice II				✓
		AC1764	Major Core XVII:				✓

			Human Resource Management				
		AC1765	Elective II: (a) Organisational Behaviour			✓	✓
		AC1766	(b) Fundamentals Of Investment				✓
		AC1767	(c) Entrepreneurship				✓
	Part IV	ASK176	Skill Based Course (*SBC): Preparation for Competitive Examinations - II				✓

Item 07/BoS 19.02/10: To Approve Value Added Courses:

To face Bank and other Competitive Examinations conducted by IBPS/SBI/RBI/NABARD etc., an MOU with Bankers Lyceum has been arranged and this course is considered as the Value Added Course which is duly approved by the Board.

Item 08/BoS 19.02/11: To approve Self learning courses / online self-learning courses

Self-Learning– Extra Credit Course

Semester	Subject code	Title of the paper	Hours/week	Credit
III/ V	AC17S1	Advertising	-	2
IV/VI	AC17S2	Salesmanship	-	2

online self-learning courses

Two online courses for UG and three online courses for PG were approved by the Board in addition to regular Self Learning Courses.

Item 09/BoS 19.02/12: New measures to be undertaken by the department

* Project is offered to III UG students during the V semester with the aim of motivating students to involve themselves in social welfare measures and to create research interest.

Item 10/BoS 19.02/13: Feedback by the student representatives

- Satisfied about the environment prevailing in the department.
- Curriculum is good and framed according to the current trend.

Name of the Students	Class	Signature
Miss. Adwin R. Jercy	II M.Com	<i>Adwin</i>
Miss. Famy Leethiya Francis	III. B.Com	<i>Famy</i>

Item 11/BoS 19.02/14: Next meeting of BoS

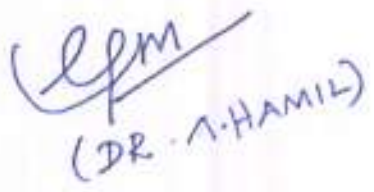





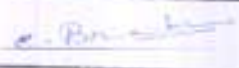
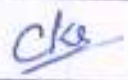
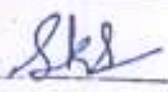
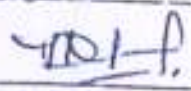
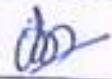
The members of the Board suggested to have the next meeting of BoS in the month of January.

Item 12/BoS 19.02/15: Any other

Resolved the syllabus of V and VI Semesters including the Value Added Courses and the courses relevant to Local / Regional / National / Global addressing the Employability / Entrepreneurship / Skilled Development and the Cross Cutting issues such as Environmental Sustainability / Human Values / Gender Discriminations / Professional Ethics were approved by the Board.

The meeting ended at 3.45pm with the vote of thanks by the Chairperson of the BoS.

Name of the Members	Designation	Signature
University Nominee Dr.A. Selva Kumar,	Principal, Pope,s College, Sawyerpuram, Tuticorin	<i>As. - - - (A. SELVA KUMAR)</i>
Subject Expert Dr.Julius Ceasar	Dean of Arts Assistant Professor in Commerce St. Xavier's College Palayamkottai	<i>Julius Ceasar (M JULIUS CENSAS)</i>

Subject Expert Dr.A. Hamil	Assistant Professor, Department of Commerce, Sadakathullah Appa College Tirunelveli	
Industrialist / Auditor C.A. A. Michael	Chartered Accountant Michael Associates Vallioor Tirunelveli	
Alumnae Mrs. Amala Pushpam	BITS Information Technology Nagercoil	
Dr.M. Mary Helen Stella	HOD and Chairperson	
Dr.Sr.Sahaya Selvi	Assistant Professor	
Dr.S.MaryPearly Sumathi	Assistant Professor	
Dr. C. Braba	Assistant Professor	
Mrs. P.R.Jeyarani	Assistant Professor	
Dr. C.K. Sunitha	Assistant Professor	
Mrs. S. Merlin Vista	Assistant Professor	
Dr. J.Divya Merry Malar	Assistant Professor	
Dr. R. Evalin Latha	Assistant Professor	

Mrs. M. Charles Dayana	Assistant Professor	M. Dayana
Mrs. R. Sree Devi	Assistant Professor	R. Sree Devi
Mrs. S. Jameela	Assistant Professor	S. Jameela
Mrs. C.S. Muthumani	Assistant Professor	C.S. Muthumani
Mrs. J. Jenifer	Assistant Professor	J. Jenifer
Mrs. A. Franklin Ragila	Assistant Professor	A. Franklin Ragila
Mrs. J. Fathima Naseeha	Assistant Professor	Absent
Mrs. J. Carolin Jenil Shalu	Assistant Professor	J. Carolin Jenil Shalu
Mrs. J. Jemi Rooth Kanosa	Assistant Professor	J. Jemi Rooth Kanosa
Mrs. N. Saromi	Assistant Professor	N. Saromi